

Paradise Park Masonic Club, Inc  
211 PARADISE PARK  
SANTA CRUZ, CA 95060-7007

FIRST CLASS MAIL

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Here comes Summer!



# Paradise Park Masonic Club

MAY 2011

Sharon Simas, President  
209-477-1781 Home  
209-598-1781 Cell  
831-466-9311 PPMC phone  
[sharonsimas@sbcglobal.net](mailto:sharonsimas@sbcglobal.net)  
Pat McDonald, Secretary  
831-423-2811 Home  
831-566-3357 Cell  
[nawicpat@sbcglobal.net](mailto:nawicpat@sbcglobal.net)  
Diana Cook, Treasurer  
831-423-8398 – Home  
[cookraven@sbcglobal.net](mailto:cookraven@sbcglobal.net)

Karen Eneboe, Director At Large  
(831) 423-9111 – home  
[keneboe@gmail.com](mailto:keneboe@gmail.com)

Tim Heer, Interim Manager  
(831) 423-1530 ext. 12  
Emergencies only (831)  
345-0879 (cell) [manager@](mailto:manager@paradiseparkmasonicclub.com)  
[paradiseparkmasonicclub.com](http://paradiseparkmasonicclub.com)

Annie Levy, PPMC Office Administrator  
(831) 423-1530 ext. 0  
[secretary@paradiseparkmasonicclub.com](mailto:secretary@paradiseparkmasonicclub.com)

Pat McDonald, Bookkeeper  
(831) 423-1530 ext. 11  
[Bookkeeperppmc@sbcglobal.net](mailto:Bookkeeperppmc@sbcglobal.net)

## ***President's Message***

Memorial Weekend definitely brought a lot of people into the Park and a special "thank you" to all who volunteered for our Clean Up. There was a lot accomplished and, as you know, your volunteering not only saves the Park a lot of money, it keeps us going!

With Summer fast approaching, there is a lot going on in Paradise Park, for the next month. I would encourage all of you to participate in the activities and, most importantly, to meet your responsibilities as members.

Our election ballots will be mailed this week and PPMC is very fortunate to have four well-qualified candidates. Each candidate works hard to get their information to you, so I encourage you to take the time to read it and elect the candidates you believe best represent your concerns. I have had the privilege of getting to visit with each candidate and they would

all be delighted to meet with you, if you so desire.

On Saturday, July 2, 2011, our Annual Meeting will be at 7:30 P.M. , in the Social Hall. PLEASE try to attend. Only once or twice have we been able to establish a quorum, so we are hoping you will put forth the effort to help us meet that goal. If you know that you will not be able to attend, you do have the right to appoint a proxy and that is to be filed with the Secretary of the Board. Is that an option that would meet your needs?

On behalf of the Board, I would like to apologize for the lack of communication, in the past few months. We recently appointed an Ad-Hoc Committee, in an attempt to strengthen our Bulletin and our Official Website. Progress is being made in both of those areas and if you have suggestions, we are always anxious to hear your thoughts. Please do not hesitate to let us know what you are thinking. We have heard many members express their inability to access the Official Website, since "the password" was added. In recognizing that, we will mail this Bulletin to every member and will only resort to electronically sending future Bulletins, once the system is improved.

In closing, I leave you with a thought that I shared a few months back...Rather than building walls, let's work to dismantle what separates us. Let the world see that we are indeed of the same household. We are extremely fortunate to be members of Paradise Park, a location that many describe as "absolutely fantastic.". Remember, life is not about the prizes we win, but the people we love.

**Sharon Simas**



## **MANAGER'S REPORT**

The Picnic Grounds is really taking shape and looking very professional. Michael Bates has been doing an excellent job as a Project Manager and needs to be commended for his work. Along with Michael we have had a number of other members taking action to make a positive difference in the Picnic Grounds.

I want to thank everyone who showed up for the clean day in the Park, and thank you all for your hard work. From the cleaning on the Middle Beach to Triangle Park in the front of the Park a lot of effort went into the cleanup. I am going to be making a dump run in the near future with the yard waste that does not fit in the Green Bins.

In the 80's in the office there was a catch phrase that went something like "if you are not part of the solution you are part of the problem", I would like to expand that a little and say if your actions are not positive you are part of the problem. Are you part of the solution or part of the problem? When we are in the drama of our lives, we all tend to

believe that we are trying to fix the situation or that we are the innocent parties of it all.

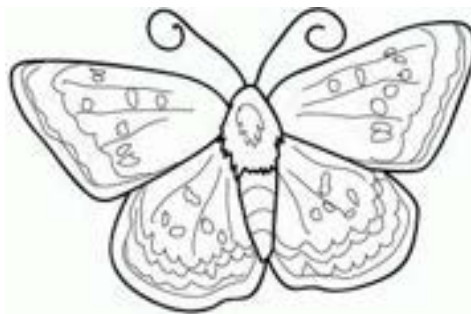
We go through life with rose colored glasses about the part we play in life. But what if we really stepped back and looked at our role? What would we see? I think that we have a wonderful place to enjoy and we need to work at making it enjoyable for everyone not just for ourselves. Why are we spending so much time speaking evil of our Sisters and Brothers instead of making our time here in Paradise more enjoyable for everyone? This experience of serving as your Interim Manager, I get to see the issues of the Park from all sides and I frankly cannot understand why we choose not to get along with each other.

Tim Heer, Interim Manager

## **PIPEVINE SWALLOWTAIL BUTTERFLY**

This is an invitation to help restore to Santa Cruz. While the Pipevine an endangered species ,it Santa Cruz when the forests were Pipevine plant that is needed for its disappeared. I need a few park to help me grow some Pipevine can be a part of a project to once native Pipevine Swallowtail would like to help, please contact me

[dianestreehouse@sbcglobal.net](mailto:dianestreehouse@sbcglobal.net) or catch me in the garden. I'll be planting some Pipevine down there. It will take two or three years to have enough plants to bring some butterflies down, but gardeners and amateur naturalist are patient people! There is more information on this project at <http://butterflyproject.org>. Thank you!



this native butterfly Swallowtail is not disappeared from clear cut and the life cycle volunteers in the plants so that we reintroduce this Butterfly. If you at

Diane Seaborn Brown

## PARADISE PARK MASONIC CLUB

### April 16, 2011 Open Meeting of the Board of Directors – being recorded

#### 1.0 OPENING ITEMS

President Logan-Silva called meeting to order at 9:39 with Directors Cook, Eneboe, McDonald and Simas in attendance. Interim manager was not present. Sign in sheet is attached as Attachment A.

Invocation given by Treasurer Cook; flag salute led by Director-at-large Eneboe.

Late additions:

6.3 Attorney policy

Summary of Actions from March closed meeting given.

**TABLED** minutes of March 19, 2011 open meeting for clarification of budget committee notation .

Manager's report read by Director Eneboe. Reverse 911 was VERY broad. Staff asked to get more information on how it works and glitches in the system.

Computer system is requested to be set up with PPMC IT vendor.

Treasurer's report – Diana Cook

Budget is in good shape – water cost is at 93.7% (sh/be 91.6%.)

Water recap – final report given to BoD President. MOVED to turn over to an accounting firm for complete audit. Having an open meeting about the report was discussed. Director Cook was requested to get copies of documents she has into the office. Question called. Motion fails.

**APPROVED** to have an open meeting about the project to be within 30 days. By consensus, report as it stands okay to be posted on the website. Staff will be asked to obtain or at least request any items with no backup.

Director's report – Pat McDonald

Review of Annual meeting dates, agendas, quorums and proxies. There will be an informal meeting with candidates tomorrow – anyone can attend.

Director's report--Sharon Simas

Reminds everyone of tonight's Town Hall Gathering.

#### **COMMITTEE REPORTS**

Building Committee – Tony Averill

No report – issue with last month's approval of 230 Weigelt fence; they will request staking to ascertain allotment line.

Tree Committee – Cheryl Dangreau

670 Crafts redwood tree – **APPROVED**

214 Dyson-Weaver – **APPROVED** contingent upon written approval of neighbor.

352 Kuckens -- committee recommends meeting with all parties to review various issues.

**TABLED** to next meeting to affect the meeting to be done no later than the May meeting of the BoD, with one abstention. Staff requested to do a written report to include all of the historical data and copies of all pertinent records.

Staking – John Densem – submitted log is current

418 Avery and 420 Olsen – **APPROVED**

640 Nelson – letter from County that indicates there is no riparian corridor issues was presented – see Attachment B. The letter does indicate that County would not approve any re-alignment that puts the setbacks in jeopardy. The committee will re-address the staking.

688 Wells – will be on next month. Were some titling issues on titling of one of the two APN numbers, but bookkeeper has taken care of that.

544 Cannon touched on.

616 Saam and 618 Hursch discrepancy noted and being taken care of.

230 Weigelt – met with Member in regards to board-approved fence. Drawing may be in conflict with 4/2007 staking (Member objected to the staking but nothing happened in 2007.) Member will hold off on construction until BoD can meet on site, hopefully tomorrow.

Bylaws Committee – Mark Zevanove

Proposed Amendment #1 regarding allotment boundaries and not changing accepted stakings unless agreement by all contiguous allotment Members. Verbiage does not include "relevant new information" being presented. **APPROVED** to accept.

Proposed Amendment #2 regarding verbiage in Living Trusts – no one has seen the language given by legal counsel. **APPROVED** contingent upon receipt of legal counsel's written language.

Proposed Amendment #3 to Rules & Procedures on including verbiage to complete Financial Obligation for Membership Sales.

**APPROVED** as presented. Bylaws committee requested to move forward on the appropriate change in the Bylaws.

Proposed Amendment #4 to Rules and Procedures to allow renting to someone with Masonic or Eastern Star affiliation upon documented hardship being presented; approval of up to six months with extensions would be by the Board of Directors.

**APPROVED** to put on ballot for Membership to decide (BoD needs legal counsel's wording, and changes will go to BoD before publishing.) Committee Manual – question as to whether or not it is "guideline" or policy to be followed. Suggestion that clarification as to the function of the manual be ascertained.

PPMC Vision, Mission, and Value statements that have been crafted by the Town Hall Gathering Ad Hoc Committee was discussed. Bylaws Committee has no problem with the concept since it does not go into our governing documents.

**APPROVED** to reappoint Judy Wahl to the Bylaws committee.

Recreation Committee – Shirley Moore – pot luck tonight before Town Hall gathering. Easter Egg hunt will be Saturday the 23<sup>rd</sup>.

Picnic Grounds Committee – no report but proceeding – always looking for volunteers.

Dam Committee – staff to get spreadsheet and backup data to Treasurer Cook and the BoD to give to committee and request a meeting

Historical Committee – Barry Brown reports that the City of Santa Cruz owns model in office and he is working on getting that into our name.

ERT – Ray Hoffman's written report given to BoD secretary – See attachment C 3-911 calls. Happenings during recent emergency reviewed. Recommends everyone gets CERT trained so we can better help each other.

Mediation Committee – Mark Zevanove reports

Class being presented by the CRC on May 19 – committee approved that it be taken by all. Cost is \$90 and committee requests that it be approved. **APPROVED** to add Allan Shattenburg as a member. **APPROVED** to allocate \$450.00 from 6229.00 general.

Ad Hoc Town Hall meeting – Cheryl Dangreau written report given to BoD secretary – see attachment D. That report outlines the progress the committee has made working with a facilitator who guided the membership to craft Mission, Values, and Vision statements.

The preparation for tonight's meeting has been lengthy but rewarding. Talking points are ready to go and the meeting should be a step forward in building a more united community.

Budget Committee – Michael Sawley – report in BoD packet

Had been asked to get Water Conservation Committee reinstated and re-active – looking for volunteers. **APPROVED**.

Election Committee – Barry Brown – verbal report and letter (Attachment E) given Ballots sent out 4/5 – 391 less deceased, doubles and Suspended. Had requested pro and con statements on 4/1 – only one side was presented so it was not included. Committee read and approved the 3-page documents that were sent out. Special meeting for Tuesday 4/19 at 11 a.m. – needs to be in area where membership can attend.

#### **UNFINISHED BUSINESS**

103 Sorge/Baldrige Member request for bench needs further clarification. Staff to gather information as to location, cost, design and so forth – perhaps coordinate with family and building committee.

Bridge grant money – discussion ensued. Is an ad hoc needed to investigate this?

Committee would be to search viability of grant, costs, What would the committee be charged with? Is this company qualified to work on our bridge? BoD needs more information. **TABLED** to May.

#### **NEW BUSINESS**

Committee Manual – part of Rules and Procedures? Secretary presented a petition she had been given, signed by 50 people; will be part of the 2011 elections to have it included in the Rules and Procedures as Addendum E after verification of signatures.

Official website and bulletin – Meeting was to have happened to address website. Ad hoc committee of Barbara Brown, Karla James, Shirley Radder, Todd Williams and Mark Zevanove. BoD Secretary will notify the committee of their appointment and charge. Their charge would be to ascertain the need for an official website, owned and directed by the park, complete with costs and input.

Bulletin as an official publication of the park and the ramifications of previous board policy not being followed. Political advertising is one of the items that should be addressed.

Director Simas suggests a committee look into all aspects of that publication.

Bulletin was sent to the printer and had been printed twice. Many concerns were in place about the content, including the wrong, unapproved minutes being in them.

**APPROVED** to have Director Simas pay for costs of second printing since it was not delivered in a timely fashion, with Directors Simas and McDonald voting No.

Shirley Moore presented a petition for amendment to the Bylaws to change the manner in which a vacancy on the board is dealt with. This will be placed on the annual election once signatures have been verified.

**INFORMATION – Members pending list**

Membership applicant who has challenged staff by presenting other-than required paperwork and information for his application

to be processed. He was inappropriately posted as he has not completed his paperwork.

**CORRESPONDENCE**

A reminder to follow up on Keller letter of 2/28/11 requested a response. The Board had decided to not act on it as there had been no new information.

**OPEN FORUM**

Bill Denton – has a few questions:

Dismissal of employee – was the entire board present?

Election committee time frame questioned – what determined the time frame?

Meeting adjourned at 2:23.

**MEMBERSHIP APPLICATIONS PENDING**

<b>MEMBERS</b>	<b>DATE POSTED</b>	<b>MEMBER/SELLER</b>	<b>ALLOTMENT</b>
Julian Phillips	1/28/2011	Earl Norris	201 Keystone
Martin Zimmerman	4/7/2011	The Lords Estate	190 St. Bernard
<b>ASSOCIATE</b>	<b>DATE POSTED</b>	<b>MEMBER/SELLER</b>	<b>ALLOTMENT</b>
Andrew J, Brown	10/14/2010	George M. Brown	240 Washington
Linden Swanson	10/18/2010	Claire Brainard	577 Scottishrite
Sally Bissell	12/29/2010	Brad Bissell	557 Crescent
Elizabeth Arzouni	4/29/2011	William Crogan	370 Eastern
Charlene Bise	4/11/2011	Douglas Bise	118 Keystone
Susan Brandenburg	5/16/2011	Gary Brandenburg	35 Crypt Ln.
Elina Felich	5/25/2011	Don Moore	463 York Ave.
<b>ALTERNATE</b>	<b>DATE POSTED</b>	<b>MEMBER/SELLER</b>	<b>ALLOTMENT</b>
Jessica Snyder	11/16/2010	Karla James	64St. Augustine
Kimberly Vine	12/21/2010	Marshall Shoquist	472 York Ave.
Steve Brandenburg	5/16/2011	Gary Brandenburg	351 Crypt Ln.

**MARK YOUR CALENDARS NOW!**

**ANNUAL MEETING WILL BE HELD ON SATURDAY JULY 2<sup>ND</sup>, 2011**

**FOLLOWED BY THE ANNUAL PICNIC ON SUNDAY JULY 3<sup>RD</sup> AT 12:00 NOON**

**WE HOPE TO SEE YOU ALL THERE!!**

ADDRESS	MEMBER	PRICE	DESCRIPTION
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## Improvements for Sale by Member

All allotment use privileges and Membership are subject to the approval of the Board of Directors.

**IMPORTANT NOTICE:** The sellers solely provide the descriptions of improvements for sale. Such information is not verified or checked for accuracy by Paradise Park Masonic Club, Inc. The Club does not warrant, and disclaims any responsibility for, the accuracy, truthfulness or completeness of any information provided. All questions about a allotment improvements should be addressed solely to the seller.

SECTION 1			
410 Keystone	David Mahan 831-469-0836 831-247-4918	Make an Offer!	3 bedroom, 1 bath Paved parking for 4 cars. Carport. Deck over river. Large storage w/ laundry. Large patio. Great sun. View of the bridge! Pellet stove/fridge/oven/washer-dryer included.
527 St. Ambrose	Brana Buzel and Sherman Amsel 415-479-8122 831-423-4726	\$240,000 No Financing	2 BR suite (up 2.5 BA.1441 sq. ft. home next to an open, sunny lot. Vaulted ceiling w/ skylight in living room. Enclosed, private patio. Full garage w/ additional parking. TONS of storage space! Included: new, large capacity W/D, recently inspected septic tank, all electric kitchen w/ fridge, micro and sunlight tunnel
421 Joppa St	Chris c/o Mark Hawkins (831) 332-2758 or Hawk570@hotmail.com	\$229,000 No Financing	2 BR, 1 ½ BA on large, flat, sunny lot with art studio & workshop. Remodeled formal living room and large kitchen w/ family room. Big driveway with lots of parking and huge 2 car garage. Dual pane windows, vaulted ceilings, automated sprinklers, fireplace & gas heaters. Close to river, with gardens, private patio and wonderful views! Clean and move-in ready.
437 York	Lagille Rodriguez (650) 802-8341 (650) 504-5027	\$345,000 Fully furnished	3BR, 2BA two story home with view of covered bridge. Fully updated in 2009 - new furnace, stainless steel appliances. Brand new trex deck. Hot tub
462 York Ave	Pat Herzog 831-458-9841	\$270,000 No Financing	2BR, 2 BA, 1,100 sq. ft. of improvements. Newly decorated; split level; great natl. light. Crown molding' forced air heat + gas log stove; walk in closet; inside laundry; lg front deck w/all day sun' 1 car garage; new paint; all appl. Included. Move in ready.
464 York Ave	Robert (Bob) Biendle 429-9420 or P. Herzog 458-9841	<del>\$239,000</del> Now \$197,500 No Finan	1 BA, 2 BR, 1100 sq ft improvements. Skylights, low maintenance, newer construction, full foundation, forced air heat, 8' x 10' storage shed. Ready to move in. Frig, stove, 6kw generator, washer & dryer. Private 16' x 14' deck, Room for additional BA.
468 York Ave	Todd Hoffman 423-7432	\$300,000 No Financing	2BR, 2 ½ BA, 2,440 sq. ft. allotment, approx. 1,500 sq. ft. improvements. Rm downstairs with stove & sink. Bath with shower in garage. Upstairs kitchen & living room, 1 ½ bath & 2 bedrooms. Screened porch upstairs. 2 car garage with work bench. Propane heater 2 <sup>nd</sup> floor & electric ceiling heat. 2 stoves & fridge.
412 Keystone Way	Mohammad Alam Contact @Mark Zevanove, Agt. 831-458-1222	295,000	Your palace by the river. Located on 3 lots with 3 BR, 2BA, including an in-law unit downstairs with kitchen. Recent upgrades include roof, bathroom and kitchen. All appliances and furnishings are included with the exception of 4 religious items.
SECTION 2			
284 Keystone Way	Burt Prater Contact Richard Prater @209-966-6972	\$175,000	2 BR, 1 BA allotment 698 sq.ft. Improvement. Cozy cabin with good river frontage. Nice central location with large L/R Dining/kitchen/eating bar combo. Room for garden on both sides. All furnishings and appliances included in sale.(stove does not work)
265 Keystone Way	Gretchen Logan 227-7712 or 423-5343	<del>\$260,000</del> Now \$198,000 OBO	2 BR, 1BA, Vaulted ceiling in living rm with large propane fireplace, separate dining rm. New carpet. Kitchen with fridge, stove, dishwasher, microwave. Large covered porch & deck. Freshly painted interior. Laundry & shower facilities below main cabin. Move in ready.

285 The Royal Arch	William Berkowitz 714-838-5912 <a href="mailto:grumpyoldbear@sbcglobal.net">grumpyoldbear@sbcglobal.net</a>	\$399,000 Financing Available	3 BR, 2 BA, approx. 5600 Sq. Ft. Allotment, 2000 Sq. Ft. Improvements. Custom 2 story home, new roof, skylights, dual pane windows, wood burning stove + gas heaters, new kitchen, granite countertops, garage, laundry room, workshop, private patio & decks with Jacuzzi, turnkey ready to move in. Appliances include GE Profile gas stove, microwave, dishwasher & fridge.
326 The Royal Arch	Cara Feyas 505-984-1098	\$295,000 Financing available	2 BR, 2 BA, 2600 sq. ft. allotment, approx. 1400 sq. ft. improvements. Great house. Priced to sell !! Appliances included in the sale: Fridge, Dual Fuel Range, D.W., & washer/dryer.
<b>Section 3</b>			
210 Keystone	Mark Akin 925-258-9715	New Price \$329,000	Remodeled 3 bedroom, 2 bath (approx. 18010 Sq. Ft) with attached two car garage on large flat landscaped allotment. Lots of charm!
<b>SECTION 4</b>			
610 Keystone Way	Gail Marshek  (760) 777-1323	\$219,000	Cozy & charming 2BR, 1 1/2BA. Sunny location over-looking the river from large redwood deck. Street level (Kitchen/Dining/BR's/BAs). Middle level (LR/DR/Deck). Lower level /Garbage Disposal & Frig. Knotty Pine white-washed downstairs w/Swedish Fireplace. New Water Heater, updated foundation & septic (2007). Must see. Owner is a CA Realtor.
616 St. Augustine Ave	George M. Saam 423-1778 or to see T. Anand 420-1008	\$332,000 Willing to Finance	1BA, 1 BR, Allotment 6500 ± sq. ft., Improvements 800 ±. Elegant Japanese style cabin next to the bridge. Stone, bamboo & tatami floors. Soji dividers. Deck overlooks the river. <b>Hydraulic</b> floor.
662 St. Augustine Ave	Dale F. Bradshaw 425-6594	NEW ! 150,000 No Financing	3 BR, 2 BA, 1800 Sq. Ft. improvements, 1950 Sq. Ft. allotment. Upstairs/ Street Level, living room w/ fireplace. Kitchen, dining, master br, 1 bath, sunny deck overlooking river. Downstairs 2 BR, 1 BA + great room. Basement washer/dryer, shop, storage. New roof '06, new septic '04, central heat/ new heater '02. Side by side refrigerator w/ ice/water, dishwasher, gas stove, microwave.
650 St Augustine	Jean Mackenzie (510) 523-8865	\$225,000 OBO	3 BR, 1BA, on the river. Rock wall. Knotty Pine inside. Carpet. As is – Deck needs to be replaced. Stove & Refrigerator included in sale.
688 St. Paul	Marilyn Wells Contact Katherine Couture 925-525-3380 Sale Pending	\$175,000 No Financing	2 BR, 2 BA, 1044 sq. ft. improvement, 4200 Sq. ft. allotment built in 1929. This gem of a home has 2 decks overlooking Eagle Creek. Open beam ceilings and freestanding gas stove with thermostat in living room. Appliances/furnishings included in the sale are refrigerator, oven/cook top gas-burning washer and dryer.
696 St. Johns St	Lagille Rodriguez (650) 802-8341 or cell (650) 504-5027	Reduced \$179,000 Partial Financing Make Offer	2BR, 1 BA + 1 detached BR, on quiet street w/ flagstone patio, new roof, updated foundation 2002, Knotty Pine LR, new Hardwood floors & newer carpeting, wood burning stove + forced air heating. New stainless steel appliances in kitchen, large laundry room, lots of storage. Appliances included: electric range, microwave, dishwasher, washer dryer, some furnishings included. See photos & additional info at <a href="http://www.696saintjohns.weebly.com">www.696saintjohns.weebly.com</a>
708 Shrine Way	Griff Nelson	\$125,000	Early Park classic. Heart Redwood, half-round log, river rock fireplace. Beautiful cabin in secluded redwood forest. Open every weekend 11-4 beginning July 2, 2011. All appliances included.
<b>SECTION 6</b>			
190 St. Bernard St	Gary Lords Estate- contact Mark Zevanove agt. @ 831-458-1222 Sale Pending	<del>\$179,000</del> \$149,000 Financing available	2 BR, 1 BA, 3000 Sq. ft. allotment, with 970 estimated Sq. ft. improvements. Fresh exterior paint, new carpet & vinyl. New roof, upgraded bath, new wall heater & water heater–gas starter fireplace, new windows. Includes stove, refrigerator, & microwave.
196 St. Bernard St.	Gretchen Logan 831-227-7712	\$275,000 OBO Financing Available	2 BR, 1 BA, Improvements 1,175 sq. ft. Large sunny allotment on river. Double car garage & workshop below main house. Lg. carport for boat or storage. Knotty Pine interior. Water assessment paid in full. Gas stove, refig & microwave.



Spring has arrived and it's time to clean out your closets,  
cupboards and attic!!



# FLEA MARKET

In Paradise Park  
August 6<sup>th</sup> and 7<sup>th</sup>

Proceeds to Contribute to Improvements of our Beautiful Parks Here in  
Paradise!

To make donations or if you would like to help, please contact  
Alcinda Walters @ 425-2842

## **THE FOLLOWING ARE THE BOARD OF DIRECTORS CANDIDATE RESUMES:**

### **BOARD CANDIDATES INCLUDE:**

Please take the time to read the information provided by each candidate to help in your decision making process for the annual election.

#### **JAMES M. (JIM) BARBERA**

##### **Masonic affiliation:**

Member of Palo Alto Lodge 346 F&AM  
Raised October 1984

##### **Park membership:**

Alternate Associate: 1986, 1996 Associate, Member 2004

##### **Personal:**

I live in Palo Alto with my wife Tais, and our two boys, Mike, 10, and Thomas, 6. I work in Campbell as a Systems Engineer for Coulomb Technologies, where we design and manufacture public charging stations for electric cars.

##### **Relevant experience:**

- Project and Program management
- Facilities management
- Managed office renovation and build-out. Came in 24% under budget.

[jmbarbera@pacbell.net](mailto:jmbarbera@pacbell.net)

366 Eastern Star Rd.  
650 224-5151 (cell)

- Negotiate with other departments, executive staff, suppliers, and customers
- Process implementation
- Traffic Chair – Midtown Residents Association, Palo Alto – 1998-1999

**Reasons for running for the Board:**

Having a place here in Paradise Park is a privilege of immeasurable value. The Park has been a source of great enjoyment and shelter to my family since 1967 and now it's time for me to give something back. Over the years, I have seen the discourse deteriorating, and the fellowship, good will, and attention to crucial issues taking a back seat to partisan bickering. It's time to step back, look at the big picture, and do what's necessary to preserve our priceless treasure and the place that many of us call home. Professionalism and transparency are what you deserve. It's your money, your homes, and your Park. The Board works for you.

At the management level, that means always acting in good faith, treading lightly, and performing to the best of our ability our fiduciary responsibility to the membership. If we're not sure how to handle a particular issue, it's our responsibility to seek out and act on the guidance of a professional who does. A little work on the front end will prevent a huge pain on the back end.

Each Board of Directors may not be able to solve all of the outstanding issues the Park faces, but it should make it its primary goal to leave the Park a little better going out than it was coming in.

If elected to the Board, I will take a systematic, objective, and pro-active approach to problem solving. I will work to implement systems and processes that will address the issues we face. All decisions will be taken with the long term viability and vitality of Paradise Park as a top priority.

**Family's history in Paradise Park:**

I've been coming to Paradise Park since 1967, when my grandfather bought a very run-down cabin on Eastern Star so my mother would have a place to take her two sons from East San Jose to "air them out" every so often.

My grandfather, Oliver Mabee, spent all of his spare time working on the place when he and my grandmother, Thelma, quickly figured that it just made sense to move here and become active members of the community. That was just fine with all of us since it was much nicer to arrive to a warm place and the smell of Grandma's cooking instead of a cold empty cabin. Paradise Park was their home for 25 years. Oliver worked the front gate and in the office.

We kids would spend most days at the river fishing for crawdads, skipping rocks, and exploring the forest. Thelma continued to live here alone after Oliver passed away. Although she didn't drive, she had a very supportive network of friends, so she was always able to catch a ride into town to do her shopping. I'd come over every few weeks from Palo Alto to visit with her, do some repairs, and return with a load of frozen meals she had prepared.

After the 1989 Loma Prieta earthquake, Thelma decided she'd rather be closer to family so she moved to Sonoma to be near my mom. I took over maintenance of the place so it could be enjoyed by all extended family members. Now my children are enjoying it here in much the same way we did as youngsters. Some day they'll be bringing their little ones here, continuing the family tradition.

By serving on the Board, it is my hope that I could contribute to the preservation, longevity, and future of Paradise Park. If any member has questions for me, feel free to contact me.

**Thank you for your consideration.**

**JOHN MANCINI**

Spouse: Arlene Mancini

Children: Paul Mancini (16 year Member)

Park Address:

503 Amaranth St.

Mailing Address:

343 Soquel Ave. #173, Santa Cruz, CA 95062

Email Address: [jmancini@cruzio.com](mailto:jmancini@cruzio.com)

Phone Number: 831-427-9579 Lodge: Diablo Valley #448

**My Opinion of the Functions of the Board:** The Board sets the policy by which this Club operates as a Nonprofit Mutual Benefit Corporation, chartered by the State of California. Our Bylaws and Rules & Procedures guide the Directors in this endeavor. They are responsible for employing, terminating and compensating employees necessary to conduct the business of the Corporation. Finally they are responsible for transferring, for adequate compensation, an interest in any property owned by the Corporation to a Member

and assuming any obligation, entering into any contracts or performing any acts incidental to the transaction of the business of this Corporation.

**My Goals as a Director:**

- To treat each Member fairly and equally
- Enforce all Club rules and apply them equally to all Members
- Make all Board actions transparent and promote good two-way communication with the Members

**Education:** BS, Chemical Engineering – Stanford University, MBA, Management – Golden Gate University

**Principal Occupation:** Retired Control Systems Engineer with 32 years experience. In the course of my engineering career, I started and conducted an engineering business in Brazil for eight years. The rest of my career was spent in various engineering endeavors in the United States.

**PPMC Association:** Club member for 24 years and full time resident for 13 years. My family has been associated with PPMC since my father first became a Member in 1939.

**Club Committee/Activity Participation:** Bylaws- Co-Chairman (last 2 years) and Chairman (previous 2 years), 2011 Ad Hoc Comcast Renewal Committee. In past years served on Bylaws, Garbage and other ad hoc committees. Treasurer and article contributor for the PIP (Park Independent Press).

**Board of Director meeting attendance:** I seldom miss a meeting. I have regularly attended Board meetings since Member attendance was allowed in 2001. You will find me in the front row of the audience.

**Community Service:** Trustee/Secretary Santa Cruz County Law Library. Secretary/Treasurer California Senior Alliance a charitable, nonprofit corporation to assist seniors.

**Community Political Participation:** Chairman, Reform Party of Santa Cruz County. Director, Senior Coalition, a political action committee that serves as an advocate in seniors tax issues.

**Business Management & Finance Experience:**

- Chairmen of Lodge Finance Committee (1.2 million dollars under management)
- Consult wife's OES Chapter on management of their assets
- Trust/Financial administration – 15 years experience (Currently administering 3.5 million dollars)
- Perform investment management consulting to a group of family and friends
- Tax preparation for H&R Block for two tax seasons. Continue to prepare tax returns for a group of friends and family.

**Professional Licenses:** California Licensed Professional Engineer and California Certified Tax Preparer

**Military Service:** Lieutenant Commander, U.S. Naval Reserve (Retired) – 33 years service

**SAMUEL CANNON**

**Personal:** Age 43, wife, Michelle Cannon, and daughters Madeline, 9, and Cameron, 6.

**Park address:** 544 Council St

**Permanent address:** 432 Berkwood Court Roseville, CA 95747

916-300-1674-cell                      916-408-5535-home                      916-319-2444-office direct

**Email address:** [sam@samuelcannon.com](mailto:sam@samuelcannon.com)

**Masonic Affiliations:** Tehama, # 3, Ben Ali Shrine, Scottish Rite; raised at Confidence # 110

**Paradise Park:** The Board of Directors for Paradise Park serves the essential function of keeping the operation successfully running, working within a budget, voting on matters of importance to the residents of the community, and making amendments to the club's bylaws as appropriate. The Directors serve as a body with varying specific roles.

**Board Perspective:** I am running as a Director largely because I want to return my dedication and service to a community I grew up in from childhood. My grandparents first became members in 1952 and I spent summers growing up in Paradise Park that I have very fond memories of. I liked what I experienced and want to help

preserve that same kind of experience for others in what I would regard as a very large family of members. I also believe strongly in the Masonic values that the community holds dear and I will always strive to be fair in any decisions I am a part of.

Education: University of California, Santa Cruz, BA History

Professional: I serve as Chief of Staff to California State Assemblyman Don Wagner in Sacramento. I have worked in this and other management roles for 13 years serving various legislators. I oversee all legislative and district operations including managing an extensive office budget. Included in my daily responsibilities are heavy written and verbal communications, personnel oversight, and constituent meetings. I consider myself very much a professional who is task oriented and likes to have productive and efficient meetings. For us all to be successful, I expect a great deal of service commitment when it comes to others too. We are all a family that needs to respect and appreciate each other.

Paradise Park Member since 2008, alternate member prior and associate status since 1995.

Volunteer:

- City of Roseville Planning Commissioner-2005 to present
- City of Roseville Public Utilities Commissioner-2001 to 2005
- Bent Tree Homeowner's Association Board Member and President-2003 to present.

## **GARY BRANDENBURG**

**351 Crypt Lane**      **Masonic Affiliations:**      Liberty Lodge 299, Santa Clara, Board of Trustees  
12664 Kinman Court, Saratoga, CA 95070      32<sup>nd</sup> Degree Scottish Rite  
408-255-7217, Cell 408-621-5191      [glbhrc@aol.com](mailto:glbhrc@aol.com)

### **Reasons For Running For Paradise Park Board of Directors:**

My wife, Susan, and I have found Paradise Park to be a truly beautiful and amazing place. We have found warm, friendly people who are passionate in their desire to make PPMC a true paradise. Many of them volunteer their time and effort, which is why it is such a wonderful place to spend time with family and friends. However, in the last year or so, we have seen the development of a dysfunctional Board of Directors and a number of frustrated, angry and, in some cases, hostile members who feel their needs are not being met. I believe I can help change that.

In my opinion, each member of the Board of Directors has a responsibility to set an example by leading, speaking, acting, and conducting themselves in a manner that reflects the high Masonic principles. They are expected to follow the bylaws, enforce the rules and procedures, follow the code of ethics, and provide guidance to committee volunteers. They also have a responsibility to **ALL** PPMC members to ensure the same basic Masonic principles and Park rules apply to the entire membership. I feel that my over 40 years of experience in dealing with sensitive Human Resource and business issues in a fair minded and impartial way can help stop this contentious situation and turn PPMC in a positive direction for all members.

### **Professional Qualifications:**

I have worked as the Manager of Personnel and Administration for a number of small to mid-size high tech companies. In addition, I founded and managed a Human Resource consulting and executive search firm for 25 years and have served on the Board of Directors of several organizations. Currently, I am the President of Greenbriar Homeowners and Taxpayers Association, which consists of 176 homes in Saratoga ( I know PPMC is not an HOA and should not be ).

### **Education:**

BS in Industrial Relations and Personnel Management, San Jose State University  
Graduate work, University of Santa Clara  
Certified as a Senior Professional in Human Resource Management

### **Professional Experience:**

Currently: Senior Partner, Brandenburg Investment Partners (semi-retired), which involves purchase, rehab, and marketing of single-family homes.  
Previously: Senior Partner and Founder of Brandenburg, Smith & Associates, which was a Human Resource Consulting, firm providing full human resource development and support to start up and medium size companies. Experience included all levels of staffing, policies and procedures, company benefits, compensation plans, facilities management and overall administration.  
Previously: Director of Personnel Relations, HR Manager, and Staffing Manager for Fairchild Semiconductor,

Electroglas, Antekna, and International Video Corporation.

**Organizations:** Liberty Lodge 299, Santa Clara; Elks Lodge 1471; Saratoga Rotary; Boy Scouts of America; Bay Area Human Resources Forum; CERT Certified; Sempervirens; Wilderness Society; Sierra Club; World Wildlife Fund; National Resources Defense Council; AYSO Coach

.....  
**THE FOLLOWING ARE THE PROPOSED AMMENDMENTS TO PARADISE PARK MASONIC CLUB  
BYLAWS, RULES AND PROCEDURES:**

**Proposed Amendment # 1 to Bylaws Article III Section 23**

**Original Section reads as follows:**

23. **LIVING TRUSTS** - In order for Membership to be owned by a Member’s Living Trust such trust must contain a provision that the transfer to the Trust is valid and effective only so long as such a provision remains in effect:

Notwithstanding any other provision of this trust instrument, the Trustee who is a Member, Associate Member or Alternate Associate Member of Paradise Park Masonic Club, Inc. shall have exclusive control and powers relating to the Membership of Paradise Park Masonic Club, Inc. Any Trustor, trustee, or beneficiary who is not a Member, Associate Member, or Alternate Associate Member of Paradise Park Masonic Club, Inc. shall have the right only to the proceeds which may be received from a sale of Membership by the corporation and shall not gain ownership of the Membership itself. At all times, the Membership shall be subject to the Bylaws, Rules, and Procedures of said corporation.

**Proposed revised Section to read as follows:**

23. **LIVING TRUSTS**- In order for Membership **an improvement on a member’s allotment** to be owned by a Member’s Living Trust, such trust must contain a provision **identical to the following** that the transfer **of the improvement** to the Trust is valid and effective only so long as the provision remains in effect:

Notwithstanding any other provision of this trust instrument, the Trustee of who is a Member, Associate Member or Alternate Associate Member of Paradise Park Masonic Club, Inc., shall have exclusive control and powers relating to the Membership in Paradise Park Masonic Club, Inc. **Notwithstanding the rights given the Trustee by the Trust or operation of Law.** Any Trustor, trustee or beneficiary who is not a Member, Associate Member or Alternate Associate Member of Paradise Park Masonic Club, Inc. shall have the right only to the proceeds which may be received from a sale of Membership **improvement** by the Corporation and shall not gain ownership of the Membership itself. At all times, the Membership shall be subject to the Bylaws, Rules, and Procedures of ~~said corporation~~ **Paradise Park Masonic Club, Inc.**

**Proposed Amendment #2 to Rules and Procedures.**

**As written in our current Rules and Procedures**

**3.04 Membership Information-** Selling Members shall inform prospective buyers as to the complete membership application and approval process required by PPMC before formally entering into sales negotiations. Potential buyers may obtain membership information, procedure and application forms at the Park Office.

**Proposed revised Rule to read as follows:**

**3.04 Membership Information-** Selling Members shall inform prospective buyers as to the complete membership application and approval process required by PPMC before formally entering into sales negotiations. Potential buyers may obtain membership information, procedure and application forms at the Park Office. **A Financial Obligations for Membership Sales form must be completed and filed with the office prior to any transfer of funds and Membership.**

**Proposed Amendment #3 to Rules and Procedures**

**As written in our current Rules and Procedures**

**1.06 Renting-** No allotment may be rented at any time.

**Proposed revised Rule to read as follows:**

**1.06 Renting- No improvement or allotment or any portion of any improvement or allotment may be rented at any time without the prior approval of the Board of Directors. The Board of Directors may only approve a rental of up to six months in duration in the case of documented hardship (of either the Member or the proposed tenant) that the proposed tenant is a member in good standing of a Masonic order, and the proposed tenant is approved by the Board of Directors. The Board of Directors shall have the discretion to extend the approval for a rental for additional periods of six month each. In the event of a rental under these circumstances, the tenant shall go through orientation, receive and agree in writing to follow the Rules and Procedures. This is a non-transferable tenancy and therefore no subletting is allowed. At the initiation of tenancy the tenant is to provide a list of all occupants including pets. This occupancy report is to be provided by the tenant to the Board of Directors on every six month renewal.**

**PETITION 1**

Amend Article VII, Section 4, by adding the words shown in underlined bold text and deleting the words shown in strike-through text.

**4. VACANCY ON BOARD OF DIRECTORS-**If a vacancy on the Board occurs, the remaining Board members shall appoint **(by majority vote) a** ~~the first immediate~~ **Past President-Director of the Board-who served on the Board within the preceding five years** who is willing and able to serve as director until the close of business at the next annual meeting. **The names of eligible Past Directors shall be drawn-by-lot until one has been found who is willing and able to serve as the replacement Director.** At the first election following the existence of a vacancy, a Board Member will be elected to complete the remainder of the term vacated. In that election, the candidate who is elected to the Board, but who receives the least number of votes of those elected, shall serve out the unexpired term of the vacated director. If no **eligible** Past ~~President~~ **Director** is willing or able to fill the vacancy, a new election shall be held.

**ARGUMENT IN FAVOR OF THE BYLAWS AMENDMENT**

The intention behind changing the way in which vacancies on the Board of Directors are filled is to **maintain**, to **restore**, and to **support harmony** among the Board members. It is a well-established fact that some Boards have been badly divided, dysfunctional, and in some cases totally deadlocked on issues that are important to the Park, because of conflicts between the Directors. Under our present Bylaws the remaining Directors have absolutely no choice as to who fills a vacant seat, and they are forced to accept the most recent past president who is willing to serve.

If the Bylaws amendment is passed, the one who fills the vacant seat will be selected from among all of the Directors who have served over the past 5 years, and will be someone who receives majority approval from the remaining Directors. As a result a past president who had proven to be an ineffective leader, or one who was recalled by the membership, or one who consistently violates the rules of the Park, or one who has major conflicts with the remaining Directors could be passed over in favor of someone with whom **the remaining Directors can work effectively and harmoniously.**

This new method of selecting a replacement Director is extremely simple. The names of all members who had served as a Director at any time during the preceding five years would have their name put in a "hat", and one name would be drawn at random. A vote of the remaining Directors would then take place and if that past Director receives a favorable majority vote then that member would be invited to fill the vacancy. The process would continue until someone receives both a majority vote and indicates a willingness to serve.

There is an underlying element of "fairness" in this proposal to amend our Bylaws. Every member who served on our Board of Directors is someone in whom the membership showed their support by casting their votes to elect them to office. Singling out just the past presidents to fill a vacancy is unfair to the other past Directors as it infers that only past presidents are worthy or capable to fill a vacant seat on the Board. The proposed amendment is not unfair to those who served as president, since all Directors, including past presidents, would have an equal chance of their name being drawn at random.

The membership of Paradise Park deserves to have a Board that works together harmoniously to conduct the business of their Park.

## PETITION 2

We the undersigned Members of Paradise Park Masonic Club request that a vote be taken to change PPMC Rules & Procedures. This request is made in accordance with the PPMC Bylaws, Article VIII, Section 2. We request that the Committee Manual, as revised and adopted on 10/20/2010 by the PPMC Board of Directors, be made a part of PPMC Rules & Procedures, at its end, as ADDENDUM E. The change/addition to Rules & Procedures, to be as follows:

**ADDENDUM E- PPMC COMMITTEE MANUAL** (as revised and adopted on 10/20/2010 by the Board of Directors of Paradise Park Masonic Club)

### **PARADISE PARK MASONIC CLUB, INC. COMMITTEE MANUAL**

A guide for all present and future committee members.  
10.20.10 Revised and  
Adopted by the Board of Directors

**WELCOME:** The Board of Directors of Paradise Park Masonic Club (PPMC) welcomes you as a committee volunteer, and is providing this manual for your information and instruction.

### **YOU ARE SINCERELY NEEDED:**

Most living communities, like ours at PPMC, have a representative form of government, and have a Board of Directors which is responsible for directing the affairs of the organization. Those Board members are volunteers, however, and having a limited amount of time to fulfill their duties, have a need to appoint various committees to assist them in their governing duties.

Establishing committees to assist the Board fulfills three needs. First, committee work can lighten the workload of the directors. Secondly, since it is not possible for the directors to be all-knowing on all topics, turning to committee members for advice on topics on which they have expertise adds to the knowledge of the Board. Third, in a community the size of PPMC, there are many members who have a desire to contribute to the betterment of the Park, and by serving on a committee they fulfill that desire.

### **HOW OUR COMMITTEES ARE CREATED:**

At PPMC, Committees come into being in three ways. First, their establishment may be required by the governing documents of our organization, such as by the Bylaws. If the Bylaws require such committees then the Board of Directors is required to create the committee and to appoint persons to work on the committee. Secondly, the BOD may recognize a need for work to be performed by a committee, and they would thus create a special committee and appoint persons to work on that committee. Third, members of the organization may form a committee among themselves for the purpose of undertaking a task, discussing an issue,

or forming an opinion, on a matter that they wish to take before the board.

**“Article VII, Section 16, COMMITTEES** - The Board may create such committees as may be necessary for properly conducting the affairs of PPMC. There shall be a standing committee for Staking, Bylaws, Budget, Recreation, Building, Past Presidents, Long Range Planning, and Tree. Each committee shall be composed of no fewer than three (3) Collective Members, as the Board may deem necessary. All temporary committees, such as the Nominating Committee, will be created for a specific purpose and will automatically cease to function after the purpose for which they were created is accomplished. Any Member, Associate Member, or Alternate Associate Member may serve on any committee. With the exception of the Election committee, each committee shall choose its own officers.”

### **WHO CAN WORK ON COMMITTEES:**

The Bylaws of PPMC, in Article VII, Section 16, specifies that committees appointed by the Board of Directors shall be composed of no fewer than three Collective Members. Thus, at least three members of each committee must fit the definition of being a Collective Member, which means being a Member, Associate Member, or Alternate Associate Member of PPMC.

### **QUALIFICATIONS OF COMMITTEE MEMBERS:**

PPMC committee members are asked to serve, based on one of the following criteria:

First, some are chosen (to borrow a lesson from our Masonic teachings) based upon *who best can work and best can serve*. For example, to serve on the Building Committee, one should have some fundamental knowledge of construction; to serve on the Budget Committee, one should have some fundamental knowledge of accounting, etc. Those persons who are selected bring to the committee some particular talent that relates to the work of the committee, such that PPMC will derive some benefit from his or her thinking and reasoning, based upon their education, experience, and talents.

Secondly, some of the committee members who are selected are volunteers who desire to serve, who don't necessarily have a relevant talent, but who represent the community as a whole.

Thirdly, it is necessary for volunteers to be aware that some committees have special needs, such as the following examples: physical strength for some of the actions required by the Fire Brigade Cmt.; confidentiality for much of the work done by the Mediation Cmt..

#### **HOW MANY WILL BE ON THE COMMITTEE:**

The Bylaws of PPMC contain a requirement that committees have at least 3 Collective Members. By having 3 or more members appointed to work on any given committee the Board benefits from a diversity of knowledge, experience, and opinion.

In those instances wherein the BOD feels that broader representation on a committee is appropriate, a larger number will be selected. However, with rare exceptions, the total number of committee members will usually be limited to a maximum of 7 persons so that all of the committee persons have the opportunity to be heard, and the committee work doesn't become unwieldy.

One of the exceptions concerns the Past Presidents Advisory Committee which consists of as many past presidents as are willing to serve on the committee as an advisor. Two other exceptions are that the Elections Committee customarily consists of 3 members, and the Nominating Committee consists of 5 members.

#### **HOW ARE COMMITTEE OFFICERS SELECTED:**

The committee members appointed to a committee shall choose their own Chairperson and may choose such other committee officers as they feel are appropriate and necessary to their work. Such officers should be chosen at the first meeting of each fiscal year, and new officers may be chosen at any time throughout the year by majority decision of the committee members.

#### **WHAT RECORDS ARE REQUIRED TO BE KEPT:**

The committee shall maintain written minutes of all meetings, and must promptly submit the original thereof to the office. A secretary may be selected to maintain such records, or in the alternative the minutes may be maintained by the chairperson.

The chairperson, or an appointed substitute, shall personally appear at open Board meetings whenever an item of business (pertaining to that particular committee) has been submitted to the Board and is on the Agenda for discussion by the Directors.

#### **BUDGET REQUIREMENTS:**

All committee work is undertaken on a volunteer basis, and budgets for individual standing or special committees do not exist. However, such actually incurred expenses as are prudent, reasonable and necessary for the completion of routine work or special tasks assigned to the committee may be submitted to the BOD for reimbursement consideration.

#### **TO WHOM DOES THE COMMITTEE REPORT:**

It is at the discretion of the Board of Directors to determine to whom each committee shall report. The Board can require that the committee report only to the whole BOD, or to one specific member of the Board designated as being the Liaison to that committee, to another committee (as in the case of a sub-committee), or to the Park Manager.

#### **WHAT COMMITTEES PRESENTLY EXIST:**

The Bylaws of PPMC, in Article VII, Section 16, at page 19, provides for the creation of " - - such committees as may be necessary for properly conducting the affairs of PPMC."

Further, the Bylaws provide for certain Standing Committees and such other temporary (Special) committees as are deemed necessary in order to carry out specific purposes.

The following eight Standing Committees presently exist: Staking, Bylaws, Budget, Recreation, Building, Past Presidents Advisory Committee, Long Range Planning, and Tree.

The following Special Committees have existed at various times in the past, may currently exist, or may exist in the future: Mediation, Water Conservation, Fire Brigade, Fire Commission, Water Rights, Emergency Response Team, Elections, Nominating, Orientation, Castle Property, River, Zoning, Water, Flea Market, Historical, Insurance, Key Volunteers, Membership, Memorial, Sunshine, Web Site, Waste Disposal, Dam, Social Hall Renovations

*(Note: some of the Special Committees that are presently in existence are actually long-standing committees by their nature, and the Bylaws may be revised to reflect their true nature, such as the Orientation, Nominating, Elections, Fire Brigade and the Emergency Response Team (ERT))*

#### **HOW LONG WILL THE COMMITTEE EXIST:**

Standing committees are permanent in nature, and can either exist until terminated, or exist for a specified period of time.

Special committees are temporary in nature, and exist until their task is completed or until the committee is dismissed.

In order to retain their "special" nature and not become standing committees by actual practice,



the Board of Directors, at their last meeting of each year, may choose to dismiss all special committees. Then, in the next fiscal period, the Board may appoint such special committees as the new Board members feel they will need during their forthcoming term. These newly appointed committee members may, but need not be, the same persons as those who served in the preceding year. In fact, by dismissing the committees once each year the Directors are provided with a convenient opportunity to improve the makeup of the committee by dropping those individuals who have been inactive or whose work has proven to be ineffective, and adding those individuals who are good candidates to carry out the committee work in the future.

**HOW LONG DO INDIVIDUALS SERVE:**

The BOD considers it prudent for the makeup of the committee membership to be periodically changed so that the work that is performed, and the opinions that are expressed don't become stale and repetitive. By appointing new members to carry out the committee purposes and functions, fresh ideas may be advanced for the consideration of the Board. This rotation of committee membership may be brought about by establishing pre-determined rotating terms of office, or may be brought about by making periodic arbitrary appointments. Rotation of membership is also facilitated by the annual dismissal and reestablishment of Special Committees at the end of each year.

Also, as a general policy, for most Special Committees, the concept of staggering terms of office is kept in mind when dismissing and reappointing committees at the end of each year, such that some experienced members are reappointed to the committees while at the same time adding new members to the committee. The reason for this procedure is that a benefit exists from having experienced committee members serve with new committee members, such that someone is serving who has the benefit of having learned the job, while still making room for new and fresh thinking by new committee members. Further, the member who has served in a previous year can provide some continuity by bringing newer members up-to-speed on the status of issues that are currently pending before the committee.

**SERVING ON MULTIPLE COMMITTEES:**

In PPMC, there is no restriction on how many committees the various Collective Members may serve on, and in fact some of the more active and dedicated members serve on several committees.

One exception does exist however, as members of the Nominating Committee are not eligible to serve on the Elections Committee. This exception eliminates any question of conflict of interest from arising, and allows members of those committees to actively campaign for candidates of their personal choice.

**WHO CAN ATTEND A COMMITTEE MEETING:**

(The following statement of policy titled "Open Committee Meetings" was adopted by the Board of Directors at their meeting of 2/21/09.)

**OPEN COMMITTEE MEETINGS**

It is the expressed policy of Paradise Park Masonic Club, Inc., that all committee meetings are open to guest attendance by any member, associate member, or alternate associate member of Paradise Park. Such guest attendance is limited to the specific purpose of listening to and observing the work of the committee, and participation in committee discussion is strictly limited to the appointed committee members. Participation by the guest in committee discussions would require the advance permission of the chairperson of the committee.

Two exceptions to this Open Committee Meeting policy exist, as the Election Committee is closed to guest attendance; and, the mediating and mediation-intake portions of the Mediation Committee are also closed.

To foster the spirit of openness in the Park, committees are encouraged to arrange their meetings in a location that is large enough to accommodate the expected attendance; and are encouraged to announce their meeting dates, times and locations in advance of the meeting.

Adopted February 21, 2009

Re-adopted September \_\_\_\_\_, 2009

**WHAT ARE THE COMMITTEE DUTIES:**

In order to set forth the duties and responsibilities of the various committees, the chairpersons, and the committee members, the BOD has created a Mission Statement for each of the standing and special committees which they appoint. Those mission statements cover at least the following topics: Committee Name, Type of Committee, Purpose, Line of Authority, Goals, Committee Structure, and Regularity of meetings.

Following are the Mission Statements as they now exist.

**MISSION STATEMENT**

**BYLAWS COMMITTEE**

**Type of committee:** Standing

**Purpose:**

Advise the Board of Directors concerning the

impact of proposed revisions to existing Bylaws.

Assist the Board of Directors in maintaining the Rules & Procedures consistent with the Bylaws.

Keep records of all requests, committee minutes, recommendations and suggestions.

By a majority vote, shall initiate recommendations to the BOD.

Be available to assist any Member who desires to file an amendment by petition.

**Line of Authority:** This committee reports to the Board of Directors.

**Committee Structure:** At least 3 Collective Members. The members of the Committee elect a chairperson.

**Regularity of meetings:** At least annually; upon call of the chairperson; or, upon call of a majority of the committee members.

### MISSION STATEMENT

#### TREE COMMITTEE

**Type of committee:** Standing

**Purpose:** To assist the Board of Directors of PPMC by considering, investigating and reporting matters related to trees of all varieties and types presently existing within the Park. In addition to responding to requests received from members for trimming or cutting of trees, the committee shall be pro-active in periodically examining the health and safety of our forest and studying the impact which the forest, and its individual trees, have on our members and their allotments.

In formulating a recommendation as to whether a tree should be trimmed or removed, priority shall always be given to the safety of the member and to the safety of the member's property.

**Line of Authority:** Reports to the Board of Directors.

**Goals:** (Short term) To study the manner in which tree requests are received, studied, and acted upon, with a view towards expediting the processing of such requests.

**Goals:** (Long term) To examine the existing Tree Rules and make recommendations to the Board as to any changes which the Committee feels are appropriate.

**Committee Structure:** At least 3 and not more than 7 Collective Members.

**Regularity of meetings:** At least monthly; or, upon call of the chairperson; or, upon call of a majority of the committee members.

**Participation:** In rendering an opinion or a recommendation on a tree request, those committee members eligible to vote shall be those members who have actually made an on-site

examination of the tree in question. The minutes shall reflect the number of committee persons voting, and whether the vote was unanimous or divided.

### MISSION STATEMENT

#### STAKING COMMITTEE

The Staking Committee, a standing committee established by Article VII, Item 16 of the Bylaws of Paradise Park Masonic Club Inc., is charged with performing and documenting the staking of Member allotments in Paradise Park, in order to recommend, define, and/or redefine allotment boundaries.

The members of the Staking Committee serve at the will and pleasure of the PPMC Board of Directors (BOD).

Staking procedures, as contained in a separate document, are subject to review, revision, and approval by the PPMC BOD.

The following are the specific responsibilities and duties of the Staking Committee:

Prepare documentation of staking, including reports and drawings, for submission to the PPMC BOD for approval;

Participate with BOD members and PPMC Members in staking conflict resolution;

Work with PPMC management to ensure timely approval of stakings; updating of the Staking Log by PPMC office staff; filing of completed, approved stakings in the Master Staking File maintained at the Park Office; and updating of the TADs database to reflect the allotment's re-computed square footage; and finally,

Attempt to ensure continuity in Committee membership.

### MISSION STATEMENT

#### BUDGET COMMITTEE

**Type of committee:** Standing

**Purpose:** To assist the Board of Directors of PPMC by considering, investigating and reporting or acting on matters related to existing or proposed future budgets. To prepare an annual budget for the consideration of the Board of Directors, and present same to the Directors at the meeting which takes place in April prior to each new fiscal year. To review the budget performance at least quarterly, and advise the Board of any deviations from expected performance that requires Board action or attention.

**Line of Authority:** The committee reports to the Board of Directors.

**Goals:** To recommend a balanced budget that fulfills the needs of the membership, make recommendations for the maintenance of adequate

reserves for asset repairs and replacements, and for the allocation of funds to retire Park indebtedness.

**Committee Structure:** At least 3 Collective Members. One committee member is to act as chairperson. Staff Bookkeeper acts as ex-officio member.

**Regularity of meetings:** The committee shall meet upon call of the chairperson.

#### **MISSION STATEMENT**

#### **ELECTIONS COMMITTEE**

**Type of committee:** Standing

**Purpose:** To assist the Board of Directors of PPMC by acting upon matters related to existing or proposed future elections. To organize, conduct, oversee, tally, and report the results of all elections held within the Park, whether for the election of officers, voting upon proposed Bylaw changes, undertaking surveys of the membership, or any other matters which require a vote of the membership.

**Line of Authority:** Reports to the BOD

**Goals:** To oversee ballots prepared by the office staff and assure that they will be easily understandable by the membership. To prepare ballot pamphlets which contain the qualifications of each candidate running for an office; which clearly describes each ballot proposition, and, which contains the various arguments in favor and against each proposition.

**Committee Structure:** The Election Committee is limited to 3 members. The Board of Directors shall appoint such members at least three months prior to the holding of the annual meeting or any special meeting at which there will be an election. In addition the Board of Directors shall appoint overseers to monitor all phases of the election process.

A member serving on the Nominating Committee is not eligible to serve on the Elections Committee.

The Board of Directors shall name the chairperson of this committee.

**Guest Attendance:** As an exception to the Open Committee Meetings policy, attendance at meetings of this committee is limited to committee members.

**Regularity of meetings:** As needed, on call of the chairperson.

#### **MISSION STATEMENT**

#### **RECREATION COMMITTEE**

**Type of committee:** Standing

**Purpose:** To assist the Board of Directors of PPMC by considering, investigating and reporting or acting on matters related to existing or proposed

future recreational activities. To prepare a calendar of and assist in recreational activities that are of interest to the members of the Park.

**Line of Authority:** The committee reports to the Board of Directors.

**Regularity of meetings:** Upon call of the chairperson, but not less than quarterly.

**Budget Requirements:** The Recreation Committee shall submit a Budget Request to the Board of Directors each year, at a date and time specified by the Board, requesting funding for proposed recreational activities for the coming year. Such a Budget Request shall itemize the amount requested, and the specific purpose of the funds, for each proposed recreational activity.

In addition such actually incurred expenses as are prudent, reasonable and necessary for the completion of routine work or special tasks assigned to the committee may be submitted to the BOD for reimbursement.

#### **MISSION STATEMENT**

#### **BUILDING COMMITTEE**

**Type of committee:** Standing

**Purpose:** To assist the Board of Directors of PPMC by considering, investigating, and reporting or acting on matters related to the remodeling of existing structures, or proposed new structures within the Park.

**Line of Authority:** The committee reports to the Board of Directors.

**Goals:** To see that the building of all new structures, and the remodeling of existing structures, are undertaken in conformance with the rules and regulations of PPMC, the Uniform Building Code, and the Santa Cruz County Building Code.

Whether the architectural and decorating design of all proposed remodeling and all proposed new structures within the Park are in good taste and are compatible and appropriate to this living community, and report such findings to the Board for its consideration.

**Regularity of meetings:** Upon call of the Board, or upon receipt of a request from the Park manager, or upon call of the chairperson.

#### **MISSION STATEMENT**

#### **PAST PRESIDENTS ADVISORY COMMITTEE**

**Type of committee:** Standing

**Purpose:** The Past Presidents Committee's role is to advise the Board of Directors when asked to do so by the President of the Board.

**Line of Authority:** The committee reports to the President of the Board of Directors.

**Goals:** To utilize the talents and experience of all

Past Presidents in advising the current Board of Directors.

**Committee Structure:** One chairperson, plus such additional committee members as have served in the past as a President of the BOD of PPMC, and are willing to serve on this advisory committee.

**Regularity of meetings:** Upon call of the chairperson.

#### **MISSION STATEMENT**

#### **LONG RANGE PLANNING COMMITTEE**

**Type of committee:** Standing

**Purpose:** To assist the Board of Directors of PPMC by considering, investigating and reporting or acting on matters related to the maintenance, repair, and replacement of assets within the Park.

**Line of Authority:** The committee reports to the Board of Directors.

**Goals:** To analyze the economic useful life of all assets within the Park and create a schedule of anticipated repairs and replacement to maximize the usefulness of such assets.

**Committee Structure:** At least 3 Collective Members, and not more than 7 total members. One committee member to act as chairperson.

**Regularity of meetings:** At least quarterly, or upon call of the chairperson.

#### **MISSION STATEMENT**

#### **FIRE BRIGADE COMMITTEE**

**Type of committee:** Special. (A sub-committee of the ERT Committee)

**Purpose:** The mission of Paradise Park Fire Department is to protect lives and property from the adverse effects of fire and exposure to dangerous conditions created either by nature or man within the boundaries of Paradise Park Masonic Club. We will respond to emergencies in a professional and courteous manner and strive to reduce the rate of emergencies through public education. We stand ready to support and assist other fire service organizations in accomplishing their missions within Paradise Park.

**Line of Authority:** Reports to the Chairman of the ERT Committee, or upon request, may report directly to the Board.

**Goals:** To recruit, train and equip volunteers capable of providing first response fire suppression services throughout the Park. To arrange for the routine servicing, repair and maintenance of all fire equipment. To maintain the fire house and all fire related equipment located therein.

**Committee Structure:** At least 3 Collective Members, and not more than 7 total members. One committee member to act as Fire Captain.

**Selection of officers:** The Board of Directors shall choose the Fire Captain. The committee members may choose such other committee officers as they feel are appropriate and necessary to their work.

**Responding to emergencies:** The Fire Brigade volunteers shall be equipped with radios, pagers, or other types of communication devices, such that they can immediately respond in the event of an emergency.

**Regularity of routine type meetings:** Upon call of the Fire Captain, or upon call of the Chairman of the ERT Committee, or upon call of the Board of Directors

#### **MISSION STATEMENT**

#### **E.R.T. COMMITTEE**

#### **(EMERGENCY RESPONSE TEAM)**

**Type of committee:** Special

**Purpose:** To assist all members and residents of the Park by providing emergency medical assistance, traffic guidance assistance, fire suppression, and other needed services.

**Line of Authority:** The committee reports to the Board of Directors.

**Goals:** To create a safe living community for all members of PPMC.

**Regularity of meetings:** Upon the occasion of an emergency, or upon call of the Chairman.

**Responding to emergencies:** The E.R.T. volunteers shall be equipped with radios, pagers, or other types of communication devices, such that they can immediately respond in the event of an emergency.

#### **MISSION STATEMENT**

#### **NOMINATING COMMITTEE**

**Type of committee:** Special

**Purpose:** The purpose of the Nominating Committee is to assist the Board of Directors by locating Members of Paradise Park who are willing to serve as members of the Board of Directors. Any Member of Paradise Park in good standing is eligible to be nominated.

**Committee Procedures:** The following procedures are to be observed by the Nominating Committee:

Within one week following appointment to serve on the Nominating Committee, the members thereof shall meet, elect a chairperson, and establish future meeting dates. The chairperson of the Committee shall announce to all members of the Committee (and such announcement is to be recorded in the minutes) that the purpose of the Committee is to search for all possible candidates,

and not to screen the candidates.

The members of the Nominating Committee shall personally contact as many Members of the Park as possible and inquire as to whether they have an interest in being nominated to serve as a Director.

Any Member in good standing who advises the Secretary of the Board of Directors, or who advises one or more of the members of the Nominating Committee that he/she desires to be named as a candidate shall have his/her name included among the list of nominees submitted by the Committee to the Board.

In locating nominees the members of the Committee shall not discuss between themselves the relative qualifications of any Member to serve as a Director, except to determine that the Member is in good standing if such issue is raised.

The chairperson of the Nominating Committee shall maintain contemporaneous minutes of all meetings of the Committee, and upon completion of the work of the Committee shall submit a Final Report of nominees, and copies of all minutes, to the Secretary of the Board. A copy of the minutes shall be immediately thereafter placed in the appropriate binder in the Park office.

**NOMINATING COMMITTEE: Board of Directors Procedures:**

For the guidance of the committee, the following procedures are followed by the Board of Directors.

The Board publishes in the February and March newsletters a notice to all Members, asking that they give consideration to running for election to the Board of Directors. In the February newsletter a notice is given of the name, address and phone number of the Secretary of the Board of Directors as being the Officer to contact. In the March newsletter the names, addresses and phone numbers of the members of the Nominating Committee are published.

Upon forming the Nominating Committee the Secretary of the Board of Directors provides all members of the Nominating Committee with a copy of the current list of Members in good PPMC Community in their efforts to amicably resolve disputes; to assuage the escalation of disputes; and to apply Masonic and Eastern Star principles to an established process of conflict management.

**Goals:** (Short term) To create, organize, and train a new committee of volunteers to provide intake, referral, educational, and conflict management services within the PPMC community.

**Goals:** (Long term) To establish, via our Bylaws, a provision of conflict management for the well-being of the entire PPMC community.

**Open/Closed Meetings:** General discussion and trainings are open to audit by the PPMC community. Intake discussion sessions are limited to committee members. Mediation sessions are by invitation only.

**Committee Structure:** At least three (3) members (no maximum).

**Regularity of meetings:** monthly; or additionally, upon call of the chairperson; or of a majority of the committee members.

**MISSION STATEMENT**

**WATER CONSERVATION COMMITTEE**

**Type of committee:** Special

**Purpose:** To assist the Board of Directors of PPMC by considering, investigating and reporting, or acting upon, matters related to the conservation of water resources. In addition to acting upon requests from the Board, the committee is encouraged to be pro-active in researching and developing water conservation programs; and, suggesting the adoption of such programs to the Board when they deem them to be appropriate.

**Line of Authority:** Reports to the Board of Directors.

**Goals:** (Short term) To create and organize a new committee of volunteers whose purpose will be to find ways to conserve water. To recruit and train members of PPMC to serve as volunteers who can counsel with our members concerning water conservation techniques.

**Goals:** (Long term) To oversee the implementation of such water conservation programs as may be adopted by the Board. To study the feasibility of installing individual water meters at each allotment. To research and study water conservation programs presently in use in similar residential communities and consider their appropriateness to our community. To meet with and obtain counsel and advice from local and State water conservation agencies.

**Regularity of meetings:** At least monthly; or, upon call of the chairperson; or, upon call of a majority of the committee members

**DEFINITIONS: What is a committee:**

Per Webster, "**committee** - - a representative - - 1.) a group of people chosen, as from the members of a legislature or club, to consider, investigate, and report or act on some matter or on matters of a certain kind. 2.) a group of people organized to support some cause."

Per Black's Law Dictionary, "**committee** - - A person, or an assembly or board of persons, to

whom the consideration, determination, or management of any matter is committed or referred, as by a court or legislature. An individual or body to whom others have delegated or committed a particular duty, or who have taken on themselves to perform it in the expectation of their act being confirmed by the body they profess to represent or act for.” **Types of committees:**

1.) **Standing Committee:** A Standing Committee, by definition, is one wherein the governing body has an ongoing need for a committee that will perform its functions and achieve its objectives over an extended period of time, perhaps for many years in the future. Having once formed such a committee it is reasonably anticipated that the present and future leadership of the organization will continue to have a need for the services of such a committee.

2.) **Special Committee:** A Special Committee, by definition, is one wherein the governing body has an immediate, or relatinvestigate a matter and make a report to the whole group. But sometimes the whole group wants to consider the matter, and meets as a committee of the whole.

The advantage of meeting in this manner, or as a committee of the whole, is that the discussion can be informal, because no official action can be taken.

After its discussion, the committee of the whole ends the meeting by *rising from the committee*. The group then returns to its regular rules and ways. The chairman of the committee of the whole gives an official report of any decisions to the group.”

Per Webster: “**committee of the whole** - - a committee comprising all the members of a legislative body, etc. under more informal rules than those used in a regular session.”

4.) **Ad Hoc Committees.** It is thought by some that there is a fourth type of committee, namely an **ad hoc committee**, however, an ad hoc committee is in fact just another name for a “special” committee. Ad hoc committees and special committees are both temporary, and are created for just a special purpose.

Per [www.whatis.com](http://www.whatis.com): “**ad hoc**—In Latin, ad hoc literally standing of the Park. All Members are considered to be in good standing that have not been suspended or expelled in accordance with the Bylaws of the Park.

Upon receiving the final report of the Nominating Committee the Secretary of the Board shall pole the members of the Nominating Committee and inquire if the procedures have been faithfully performed, and if they concur with the content of the final report.

#### **Alternative method of nomination:**

As provided in the Bylaws of Paradise Park a Member may choose to nominate himself or herself as a candidate for Director. The nominating procedures specified hereinabove are not in conflict with the Bylaws since a Member may prefer to use the petition process as a matter of personal choice, or may opt to use the petition process as a way of exhibiting popular support among the membership.

**Type of committee:** Special

**Line of Authority:** Reports to the Board of Directors

**Regularity of meetings:** Annually, on call of the Board of Directors.

#### **MISSION STATEMENT**

##### **ORIENTATION COMMITTEE**

**Type of committee:** Special

**Purpose:** To assist the Board of Directors of PPMC by acquainting all new members of the Park with the history, Bylaws, rules and procedures, customs and practices that prevail within the Park.

**Line of Authority:** The committee reports to the Board of Directors.

**Goals:** To promote peace and harmony in Paradise Park by assuring that all new members have an understanding of their rights, benefits and responsibilities before they are accepted into membership.

**Regularity of meetings:** On call of the chairperson.

#### **MISSION STATEMENT**

##### **SUGGESTIONS COMMITTEE**

(New committee established by the Board of Directors on 2/21/09)

**Type of committee:** Special

**Purpose:** To assist the Board of Directors of PPMC by undertaking the study of, and assisting in the development of ideas suggested by members of the Park.

**Line of Authority:** The committee reports to the Board of Directors.**Goals:**

**Regularity of meetings:** On call of the chairperson.

#### **MISSION STATEMENT**

##### **MEDIATION INTAKE COMMITTEE**

**Type of committee:** Special

**Purpose:** To assist the Board of Directors, and specifically the PPMC Manager, by providing intake; referral; educational; and conflict management services to the PPMC community.

**Line of Authority:** Reports to the Board of Directors.**Goals:** To provide a confidential and comfortable forum that encourages, supports, and assists the means **for this**, a further meaning is **for this purpose**, and thus usually temporary:

## Calendar

	<u>FUNCTION</u>	<u>TIME</u>	<u>VENUE</u>
<b><u>JUNE</u></b>			
4 Sat	Family Party	11 – 6	Picnic Grounds
6 Mon	Knittin' Kittens	11:30	SSH
7 Tues	Tuesday Coffee	9-11	SSH
11 Sat	Fire Brigade	9:00	Fire House
11 Sat	Jean Cook Picnic	all day	Picnic Grounds
11 Sat	Karla James Shower	1-5	Social Hall
14 Tues	Tuesday Coffee	9-11	SSH
15 Wed	Mended Hearts	10-4	Picnic Grounds
15 Wed	Bingo	6:30	SH
18 Sat	BOD Meeting	9:30	SH
18 Sat	Pot Luck	5:30	SH
18 Sat	Perry Family Party	10 – 4	Picnic Grounds
25&26	Rainbow sleepover		Picnic Grounds
25 Sat	Weenie Roast	5:30	Picnic Grounds
28 Tues	Tuesday Coffee	9-11	SSH
<b><u>JULY</u></b>			
2 Sat	Annual Meeting	7:30	SH
3 Sun	Annual Picnic	12:00	Picnic Grounds

### PPMC Budget vs. Actual for the Fiscal Year 2010-2011

#### Income

	<u>May '10 - Apr 11</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5401.00 · Member Assessment Fees Earned	506,716.25	519,920.00	(13,203.75)	97.46%
5402.00 · Member Annual Dues	39,099.98	39,100.00	(0.02)	100.0%
5403.00 · Transfer Fees - Membership	2,400.00	3,500.00	(1,100.00)	68.57%
5406.00 · Donations Recreation Fund	759.57			
5430.00 · Discounts taken	58.83			
5451.00 · Penalties/Fines	8,619.64	7,000.00	1,619.64	123.14%
5452.00 · Member Delivery Surcharge	75.00			
5453.00 · Finance Charges-Members	5,148.37	2,000.00	3,148.37	257.42%
5454.00 · Member Ser.Chgs./Staking	116.00			
5455.00 · Facility & Equipment Use Fees	1,650.00	1,500.00	150.00	110.0%
5456.00 · Comcast Income	7,338.94	8,000.00	(661.06)	91.74%
5457.00 · Interest Earned General Fund	1,036.77	2,000.00	(963.23)	51.84%
5471.00 · Bulletin Subscriptions/Ads	465.00	200.00	265.00	232.5%
5499.00 · Other Income	5,239.87			
6055.01 · Guided Tour Handbooks	205.00			
<b>Total Income</b>	<b>578,929.22</b>	<b>583,220.00</b>	<b>(4,290.78)</b>	<b>99.26%</b>
<b>Gross Profit</b>	<b>578,929.22</b>	<b>583,220.00</b>	<b>(4,290.78)</b>	<b>99.26%</b>
<b>Expense</b>				
Total 6000.50 · Personnel costs	200,158.30	218,500.00	(18,341.70)	91.61%
Total 6031.50 · Insurance Expense	55,809.04	73,000.00	(17,190.96)	76.45%
6049.00 · General & Administrative Exp				
6041.00 · Office Supplies/Expenses	1,549.38	5,000.00	(3,450.62)	30.99%

6041.50 · Computer expenses	2,793.31	1,000.00	1,793.31	279.33%
6042.00 · Postage	1,008.27	2,000.00	(991.73)	50.41%
6043.00 · Telephone/Communications Exp.	5,604.27	5,000.00	604.27	112.09%
6044.00 · Propane Off/Picnic/Social/Fhse	4,803.54	6,000.00	(1,196.46)	80.06%
6045.00 · Electric Expense Park/office	8,691.57	11,500.00	(2,808.43)	75.58%
6231.00 · Dues, Subscriptions. Misc. Fees	450.00	500.00	(50.00)	90.0%
6234.00 · Bank Charges	96.93			
<b>Total 6049.00 · General &amp; Administrative Exp</b>	<b>24,997.27</b>	<b>31,000.00</b>	<b>(6,002.73)</b>	<b>80.64%</b>
6053.00 · Security/Safety Expense	1,206.62	700.00	506.62	172.37%
6053.50 · ERT Training	1,505.27	1,360.00	145.27	110.68%
6059.00 · Member Service Expense				
6052.00 · Water Purchase Expense	99,982.92	100,000.00	(17.08)	99.98%
6055.00 · Member Mailing Printing	2,814.22	3,000.00	(185.78)	93.81%
6056.00 · Member Mailings Postage	978.80	2,000.00	(1,021.20)	48.94%
6057.00 · Garbage disposal				
6027.00 · Trash Pickup pd to Green Waste	2,165.64	4,000.00	(1,834.36)	54.14%
6028.00 · Garbage accruals for membership	30,096.50	30,100.00	(3.50)	99.99%
6058.00 · Yard Waste	1,489.69	2,000.00	(510.31)	74.49%
<b>Total 6057.00 · Garbage disposal</b>	<b>33,751.83</b>	<b>36,100.00</b>	<b>(2,348.17)</b>	<b>93.5%</b>
<b>Total 6059.00 · Member Service Expense</b>	<b>137,527.77</b>	<b>141,100.00</b>	<b>(3,572.23)</b>	<b>97.47%</b>
6060.00 · Tax Expenses				
6061.00 · PPMC County Property Taxes	49,028.75	52,000.00	(2,971.25)	94.29%
6062.00 · State Taxes/Federal Taxes	35.00	1,000.00	(965.00)	3.5%
<b>Total 6060.00 · Tax Expenses</b>	<b>49,063.75</b>	<b>53,000.00</b>	<b>(3,936.25)</b>	<b>92.57%</b>
6064.00 · Permits/Filing/Nonprofit Fees	380.00	1,300.00	(920.00)	29.23%
6072.00 · Rec. Activities Annual Bdgt	2,792.74	3,000.00	(207.26)	93.09%
6074.00 · Director's Board Expenses	681.77	600.00	81.77	113.63%
6077.00 · Other Miscellaneous Expense	4,051.05			
6079.00 · Repair & Maint of vehicles				
6080.00 · Gasoline & Oil for vehicles	2,042.46	3,000.00	(957.54)	68.08%
6084.00 · Vehicle - 96 Ford Tilt Frame	405.00	1,000.00	(595.00)	40.5%
6088.00 · Vehicles - General Maintenance	0.00	350.00	(350.00)	0.0%
6089.00 · Vehicles - 2004 Chevy Truck	450.00	500.00	(50.00)	90.0%
6090.00 · Vehicles-Pringle Tractor (Deere	110.00	750.00	(640.00)	14.67%
6092.00 · Vehicles - 98 Chev 1500 Pickup	234.00	500.00	(266.00)	46.8%
6086.00 · Tractor Massey Ferguson 1979	338.07			
6094.00 · Vehicles - Fire Equipment	958.53	1,000.00	(41.47)	95.85%
<b>Total 6079.00 · Repair &amp; Maint of vehicles</b>	<b>4,538.06</b>	<b>7,100.00</b>	<b>(2,561.94)</b>	<b>63.92%</b>
6200.00 · Repairs & Maintenance Buildings				
6201.00 · R & M Office Building	5,447.17	2,000.00	3,447.17	272.36%
6202.00 · R & M Firehouse	139.71	500.00	(360.29)	27.94%
6203.00 · R & M Social Hall	4,656.33	4,000.00	656.33	116.41%
6204.00 · R & M Gate House/Picnic Equip	361.46	500.00	(138.54)	72.29%
6206.00 · R & M Covered Bridge	730.00	5,000.00	(4,270.00)	14.6%
6208.00 · R & M General Building	17.90	1,000.00	(982.10)	1.79%
<b>Total 6200.00 · Repairs &amp; Maintenance Buildings</b>	<b>11,352.57</b>	<b>13,000.00</b>	<b>(1,647.43)</b>	<b>87.33%</b>
6219.00 · Equipment Expenses				
6071.00 · Small Tools/Shop Supply/Repairs	809.46	1,000.00	(190.54)	80.95%
6210.00 · Equipment Rental	75.00			
6211.00 · R & M Office Eq/Generator	0.00	500.00	(500.00)	0.0%
<b>Total 6219.00 · Equipment Expenses</b>	<b>884.46</b>	<b>1,500.00</b>	<b>(615.54)</b>	<b>58.96%</b>
6219.50 · Repair & Maint Infrastructure				
6220.00 · R & M General	1,634.93	350.00	1,284.93	467.12%
6221.00 · R & M Water System	211.00	650.00	(439.00)	32.46%



6222.00 · R & M Grounds	1,297.11	2,000.00	(702.89)	64.86%
6223.00 · R & M Roads	322.24	2,000.00	(1,677.76)	16.11%
6224.00 · R & M Tree Trimming/Maintenance	6,390.00	7,000.00	(610.00)	91.29%
6225.00 · R & M Drains	1,846.29	1,000.00	846.29	184.63%
6227.00 · R & M Slides	57.75	1,500.00	(1,442.25)	3.85%
6228.00 · R & M Recreational Facilities	166.90	500.00	(333.10)	33.38%
<b>Total 6219.50 · Repair &amp; Maint Infrastructure</b>	<b>11,926.22</b>	<b>15,000.00</b>	<b>(3,073.78)</b>	<b>79.51%</b>
6229.00 · R & M General Expenses	1,158.76	5,000.00	(3,841.24)	23.18%
6238.00 · Professional Services				
6232.00 · Accounting/Audit Expense	7,777.50	8,440.00	(662.50)	92.15%
6233.00 · Legal Expense	7,538.43	4,000.00	3,538.43	188.46%
<b>Total 6238.00 · Professional Services</b>	<b>15,315.93</b>	<b>12,440.00</b>	<b>2,875.93</b>	<b>123.12%</b>
6239.00 · Historical Committee Expense	597.08	600.00	(2.92)	99.51%
<b>Total Expense</b>	<b>523,946.66</b>	<b>578,200.00</b>	<b>(54,253.34)</b>	<b>90.62%</b>
<b>Net Ordinary Income</b>	<b>54,982.56</b>	<b>5,020.00</b>	<b>49,962.56</b>	<b>1,095.27%</b>
<b>Other Income</b>				
5404.00 · New Member Initiation Fees	40,000.00	15,000.00	25,000.00	266.67%
5407.00 · Donations-Soc Hall restricted	3,716.00			
5409.00 · SBA Special Assess Princ Earned	12,015.98			
5409.10 · SBA spec assess interest earned	9,644.03	9,500.00	144.03	101.52%
5410.00 · Donations - Dam Fund restrictet	474.94			
5412.00 · Picnic Grounds Ren - Restrictet	15,656.62			
5414.00 · Fireman's Fund 2011 Grant	1,200.00			
5458.00 · Interest Earned Init Fee Rsrv	814.53			
5459.00 · Interest Earned Water Reserve	154.91			
5462.00 · Water Loan Payment Interest	30,276.23	56,350.00	(26,073.77)	53.73%
5463.00 · Water Loan Acct. Interest	1,031.95			
<b>Total Other Income</b>	<b>114,985.19</b>	<b>80,850.00</b>	<b>34,135.19</b>	<b>142.22%</b>
<b>Other Expense</b>				
6204.10 · Picnic Ground 2010-11 renovat'n	8,379.04			
6206.10 · 2010 Covered bridge repairs	34,046.38			
6207.00 · Social Hall Renovation	6,292.16			
6214.00 · Dam Fund restricted expenses	2,148.29			
6223.10 · 2010 Roads repairs	5,580.00			
6239.5 · New Memb Init fees to Capital	30,000.00	15,000.00	15,000.00	200.0%
6240.00 · Interest Expense SBA Loan	9,546.24	9,500.00	46.24	100.49%
6242.00 · Interest Expense Water Loan	33,394.22	71,500.00	(38,105.78)	46.71%
	<b>129,386.33</b>	<b>96,000.00</b>	<b>33,386.33</b>	<b>134.78%</b>
	<b>(14,401.14)</b>	<b>(15,150.00)</b>	<b>748.86</b>	<b>95.06%</b>
	<b>40,581.42</b>	<b>(10,130.00)</b>	<b>50,711.42</b>	<b>(400.61%)</b>

!



**Summer is around the corner so it's time to donate and spread the word for our Flea Market. Please consider gathering donations from friends and family and let them know to attend our fundraiser!**

**Flea Market**

**Paradise Park**

**August 6<sup>th</sup> & 7<sup>th</sup>**

**Proceeds will go to improving  
Our beautiful Park here in  
Paradise**

To make donations, or if you would like to help, please contact

Alcinda Waters at 425-2842 or Ron and Linda Weaver at 469-4186