

Paradise Park Masonic Club, Inc
211 PARADISE PARK
SANTA CRUZ, CA 95060-7007

FIRST CLASS MAIL

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HAPPY SPRING!



Paradise Park Masonic Club

APRIL 2011

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President's Message

On Monday May, 2, 2011, an illegal Board Meeting was called and only three Board members were present. (The calling of a "special board meeting" requires that ALL Board members be advised. That did not happen.) Those Board members attempted to overturn the recall ballot.

On May 5, 2011, at around 4:00P.M., the Election Committee reported that the recall of Gayle-Logan Silva was approved by a 147-111 vote. With that election behind us, it is my responsibility to assume the duties of President. I am honored to serve you as President and am grateful for the opportunity. In serving, I will remind you of the commitment I made as a candidate for the Board. I promised to be fair, consistent and honest at all times. I will be as transparent as legally possible and I will do my very best to base every decision on

what is best for Paradise Park and its membership.

I feel compelled to apologize for the dysfunctional behavior of the Board during the past couple of months, and I want to believe that from this point forward, the Board is prepared to conduct business in a professional manner.

To clarify a few concerns, please allow me to explain how the Vice-President became President. In accordance with our by-laws, Article II, #6, Removal of a Director, "If a majority of those voting in favor of a recall of the Director, he or she shall be removed immediately." Under Article VII, #2, Vice President, it states, "In the absence of the President, the Vice-President shall preside at all meetings of the corporation and the Board and perform the duties of the President.

In July, the Board adopted Robert's Rules of Order as our governing authority. These rules state: "The one function of the Vice-President, as provided in Robert's Rules, is to serve in the absence of the President and to automatically succeed to the office of President in the case of that officer's death, resignation or removal. In fact, members can't elect a new President to fill a vacancy in that office, unless the by-laws expressly call for it. Thanks to the automatic succession rule, you never really have a vacancy in the presidency. The vacancy immediately becomes one of the Vice-President."

In addition, Robert's Rules of Order state, "If the by-laws are silent as to the method of filling a vacancy in the specific case of the presidency, the vice-president automatically becomes President for the remainder of the term and the vacancy arises in the vice-presidency. If another method of filling a vacancy is desired, it must be prescribed and specified as applying to the office of President in particular." I also know that as an action item, the Board replaces a director by appointing a past president, and I have

that as an item under New Business at our next meeting.

On May 5th, around 5:00 P.M., as I spoke to Diana Cook in an effort to call for a “re-structuring meeting”; she assured me that she would not be in attendance and asked if I had received “the letter from Pat Herzog”. When I said “No”, she explained that I would understand once I got that. I went on to call Karen Eneboe and had to leave a voice message. In about five minutes, I received an email from Karen, with an attachment from Pat Herzog. The letter dated April 29, 2011, read:

“To: Karen Eneboe, Diana Cook, Pat McDonald, and Sharon Simas. If you are opening this letter it is because Gayle Logan-Silva has been recalled as President of the BOD. In accordance with Article VII, of the Bylaws, Board of Directors, No. 6, vacancy on Board of Directors, as the first immediate Past President of the BOD, I am willing to serve as Board President until the next annual meeting, I am calling a special meeting on Sunday May 15th at 10:00 a.m. at the Conference Room at the Park office. The purpose of the meeting is to discuss the direction of the BOD for the remainder of the Board year, i.e. June 30, 2011, No other special meeting is to be convened before that time. Please RSVP to Karen Eneboe. Thank you.”

What is going on? How can an individual, who is not on the Board call a Board meeting? How can one member demand that NO meetings are to be convened before any specific date? How does this make you, as a member feel? I ask you to please relate to how it makes me, as a Board member, feel. I had promised open, transparent governance and I am fulfilling that promise. Please draw your own conclusions.

Given the current circumstances, I am acting on only what I believe the by-laws to say. I have further sought the advice of two Parliamentarians and they are in agreement, as well. It is my intention to move forward and to put everything else behind us. Leadership is, among other things, the ability to inflict pain and get away with it -

short-term pain for long-term gain. But, I am hoping that the short term pain is over!

I have always believed that courage will follow when faith takes the lead. I am proceeding with the faith that you, as members, would expect me to do.

I’d like to express a special “thank you” to Pat McDonald’s fantastic idea to remember all of our ladies in the park. Myron Coleman provided our transportation (in his golf cart) as we delivered over 150 flowers to women we found home. What a treat to see all of the smiles on so many faces. It really demonstrates that a “little kindness goes a long way”.

If you are in the Park on Saturday, May 14th, the membership is invited to participate in reviewing the final draft of the Water Project Report. Our interim Manager, Tim Heer, has agreed to be available to present the report, and answer questions and concerns. We hope that you will attend.

Our Board meeting will be Saturday May 21st and I invite all of you to attend. I am determined to move forward with a primary concentration of developing peace and harmony and improved communication to our membership.

We’re planning to appoint an ad-hoc committee to look at the possibility of developing a Dog Park, and we want to rejuvenate our Bulletin (this edition shows you what we can do!) Due to some of the changes, we apologize for the tardiness, but we hope you agree that it was worth waiting for. Also it is important to know that the delay has nothing to do with Annie. She is a real trooper.

In fulfilling the requests of many members, our agenda will have the public comments at the beginning of the Board meeting. We want to hear what you, as members, are thinking. We can’t undo yesterday but we can act today to influence tomorrow.

Sharon Simas



MANAGER'S REPORT

March sure went out like a Lion! High wind storms caused power outages and damage to the Park. Thanks to the Members who were in the park at the time the effects of the storm were minimized. The River was on the rise and the CERT (Certified Emergency Response Team) sprang into action with phone calls to the members in low areas of the park. Annie did a fine job in notifying Members who did have property damage and also letting the members know that improvements were safe and not in any danger. We had a retaining wall failure which resulted in damage to a hill side and an improvement and another side that blocked Keystone for a short time. I cannot thank all of the Members that came forward and helped in the emergencies of the day and the cleanup afterwards.

For all of the storm damage that we have had and the excessive water, the Park is getting back to looking its normal well kept appearance.

Tim Heer, Interim Manager

Please Note: The unapproved minutes from the March Board meeting were accidentally included in last month's Bulletin. The minutes of March 19, 2011, open meeting, were tabled for clarification of budget committee notation. These minutes will be printed in the next Bulletin. The approved minutes from the February meeting are what should have been included. They are as follows:

February 19, 2011 Open Meeting of the Board of Directors – being recorded

1.0 OPENING ITEMS

President Logan-Silva called meeting to order at 9:34 with Directors Cook, Eneboe and McDonald in attendance and manager Cyndy Crogan. Director Simas was not present. Sign in sheet is attached as Attachment A.

Invocation given by Bob Morgan; flag salute led by President Logan-Silva.

Late additions:

- AED and Oxygen repair costs
- Ratification of Fire Truck purchase

Summary of actions of closed January 22, 2011 meeting read. See Attachment B **APPROVED** minutes of Jan 22, 2011 open meeting

Manager's Report -- See C & D attached Covered bridge roof and repairs completed. Faulty office wiring displayed.

Main sewer lines being addressed.

Large Woody Material issue with Fish and Game update given; grants are available; suggests BoD hire liaison to work w/Committee if we go forward with this.

\$5700 grant received from Fireman's Fund; Fire Truck found and was purchased for \$4,500 as major repairs needed on the old one. Still looking into repairs for additional park coverage.

President's Report

Response to Manager's statement regarding staking conflict of interest and potential employment termination.

Treasurer's Report

CFO Cook reports that we continue to be in the black. Water report is currently being re-formatted and will go to the BoD Tuesday electronically. Approval was given this morning for potential Suspension hearings of Members for failure to keep their financial obligations current.

Director Eneboe questioned Labor Day food concession. **APPROVED** that \$909.00-22.50 = \$886.50 be moved from Recreation bank account back to the General Fund for the Picnic Ground restoration committee. Rationale given was that this had been Bill Eckert's wishes as he donates the food for this fund raiser.

Director's Reports

Director Eneboe presented in absentia a Director's Spotlight award to Bob and Tiny Sands for their wonderful holiday event in 2010 and over the last 20 years also

APPROVED to ask Bylaws committee to look into disallowing staff from serving on the Board with Director McDonald recusing. Director Simas report given – see attachment D

Director McDonald report given – see attachment E

COMMITTEE REPORTS

Staking committee – John Densem

Staking log in board packet is current, but John was updated that Radosevich had been withdrawn for sale.

636 Huckobey and 640 Nelson **TABLED** to March meeting

189 Kourik/Dubois **APPROVED**

632 McDonald & 634 Feist **APPROVED**
Tree committee – Cheryl Dangreau

Brown report is still not available – hopefully will be submitted next month.

Keller/Cannon tree paperwork has been given to 2010-2011 new directors. No action because previous board had made a decision and this Board has no new information to re-visit.

Recreation Committee – Shirley Moore

Meeting 2/25/11. No pot luck tonight. Shirley Radder and Karen Eneboe will work on graphics for flyers.

Bylaws – Mark Zevanove – met without a quorum and worked on first priority item, Financial Obligation on Member upon Sale. Next meeting 3/5/11 9 a.m.

R & P #3 – suggest add “3.06 A Financial Obligation for Sale form must be completed before transfer occurs.” Requirement of using escrow company was addressed but few companies have been found that are willing to be involved – committee recommends current wording is adequate. Perhaps change R & P 3.02 to read Escrow HOLDER rather than Escrow OFFICER.

Mediation – Allen Melikian – Wed 3/2/11 7:00 p.m. meeting.

Professional Management Ad Hoc – Bob Morgan read the written report which indicated that at this time, the hiring of a professional management company is not advised and certain items should be addressed before it comes to the forefront again. **APPROVED** to keep the committee intact until after the facilitated town hall meetings and then revisit the subject.

Comcast proposed contract – Mark Zevanove – got a 30-day extension to March 11. Comcast is offering \$58,500 instead of current quarterly payment of about \$2,000. The difference is around \$330 per quarter less, but the quarterly payment option is no longer a possibility. The Committee recommends accepting the

lump sum and put the money aside to be drawn off annually by the currently budgeted amount. Chairman suggests passing contract by the attorney before signing since there is an easement referenced. **APPROVED** to accept the lump sum proposal with a full written report by Chairman Zevanove (with help of Secretary McDonald) after having Legal Counsel review; to be completed by March 2, 2011.

Background check ad hoc committee –

Mark Zevanove – the written report tendered today (Attachment F) points out both the positive and negative aspects and the costs of different services. \$45.50 covers Credit/FICO – Application verification – Criminal report and should handle the current concerns of the BoD. Our current forms are not adequate for this task – Mark’s contact can help with bringing them into compliance. Concern was expressed by audience attendees as to why this is being done in this manner at this time. Discussion ensued on historical use and prior Investigating Committee actions. Regardless of information received, the BoD still meets with the proposed Member to discuss and review their application.

APPROVED to accept the report. **APPROVED** to do background check on all member applicants and to instruct the committee to enroll PPMC with the stated organization to be able to attain background checks and to change the wording in our membership applications to bring us into compliance. An investigation Committee is to be involved in the Membership process to reinstate PPMC’s previous policies of follow up in this area.

Dam Committee – we have received money from Labor Day event and staff will create a report to recap all financial items.

Insurance Committee – new Fire Truck needs to be insured. Budget Committee is interacting with Insurance Chairman Pat Herzog.

Social Hall Renovation Committee – Manager reports that staff has looked at submitted forms and has made only minimal changes.

ERT – repair of the AEDs was addressed. Fred Dunn Ruiz report is included as Attachment G. **APPROVED** to budget \$1500 to be taken from ERT, Safety and Accounting expense.

Ray Hoffman gave written and verbal update on 911 calls and on the budget needed for 2011-2012.

Ray Hoffman submitted a written report as well as budgetary needs for 2011-2012. Attachment H.

UNFINISHED BUSINESS

Approval of Committees is continuing.

Password protection in regards to the website – no report; was on new business last month so it moved forward. A reminder to get password from Web Master is a quick and easy process.

Other agenda items have been handled in different areas of the meeting.

NEW BUSINESS

CD Rollover – Bank of America did roll over on February 7, 2011.

Nominating Committee – Wilma Vinson, Bill Uber, Joanne Nelson, Tiny Sand, Lynn Raadik. BoD Secretary to contact these members with their charge and references for guidance.

New Fire Truck – **APPROVED** to ratify action taken to purchase for \$4,500.00; cost is covered by the \$5,700.00 grant received from Fireman's Fund.

CORRESPONDENCE

Director McDonald requested that Members letters be responded to. Will be taken up in closed session.

OPEN FORUM

Mark Zevanove reports that was unable to get Rabobank to consider financing improvements.

With no further business, meeting adjourned at 1:00

REMINDER!

On July 2, we will have our annual meeting. Your Bylaws reference is Article V, Membership meetings

Please be aware that -

1-Members can ask to have items of business placed on the agenda....you need 5% of the members to make that request in writing to the Board secretary at least 45 days before the meeting, which would be May 18.

2-A quorum is 25% of the Members in Good Standing, or approximately 97 members (we have a couple of duplicates, etc.)

3-If you are unable to attend but want your voice to be heard; you can assign your vote by issuing a proxy to act on your behalf. That person must be a Master Mason or an Eastern Star Member (in good standing.) The forms are available in the PPMC office and we will have it put on the website, too.



WATER CONSERVATION INFORMATION

The new Water Conservation Committee will have its first meeting on Wednesday evening May 25th, 2011 at 7:00 pm in the small Social Hall. The former committee met three times in late 2009, but was unable to continue. I propose to restart this committee since we are facing a 20% increase in water purchase expenses in the coming budget, with a total expected outlay of \$120,000. This represents a cash outlay of a little over \$300.00 per member. Hopefully we can bring this expense under control from several different angles. We are in need of a few more members and hope you can assist us in the important task. If you have the time and interest we would really appreciate your attendance at this start-up meeting. Looking forward to seeing you there!

Sincerely,
Michael Sawley



Calendar

	<u>FUNCTION</u>	<u>TIME</u>	<u>VENUE</u>
MAY			
10 Tues	Tuesday Coffee	9-11	SSH
14 Sat	Jobs Daughter Sleepover	8 p.m.	SH
14 Sat	Fire Brigade	9:00	Fire House
14 Sat	Water Project Meeting	10:00	SSH
15 Sun	Candidates meet & greet	11:00	SH
17 Tues	Tuesday Coffee	9-11	SSH
17 Tues	Fireman's Fund Presentation	11:00	Fire House
18 Wed	Bingo	7:00	SH
21 Sat	BoD meeting	9:30	SH
21 Sat	Potluck Dinner	5:30	Char & Linda Reynolds
24 Tues	Tuesday Coffee	9-11	SSH
25 Wed	Water Cons. Comm.	7:00	SSH
28 Sat	Candidates Night	7:00	SH
29 Sun	Eastern Star Picnic	12:00	Picnic Grounds
30 Mon	Memorial Day- Office Closed		
JUNE			
1 Wed	Men's Club	11:30	SSH
4 Sat	Family Party	11 – 6	Picnic Grounds
6 Mon	Knittin' Kittens	11:30	SSH
10 Fri	Morgan Family Party	Noon – 10	Social Hall
11 Sat	Fire Brigade	9:00	Fire House
11 Sat	Jean Cook picnic	all day	Picnic Grounds
11 Sat	Karla James Shower	1-5	Social Hall
15 Wed	Mended Hearts	10-4	Picnic Grounds
18 Sat	Perry Family Party	10 – 4	Picnic Grounds
25&26	Rainbow sleepover		Picnic Grounds
25 Sat	Hot Dog Potluck	5:30	Picnic Grounds

All allotment use privileges and Membership are subject to the approval of the Board of Directors.
IMPORTANT NOTICE: The sellers solely provide the descriptions of improvements for sale. Such information is not verified or checked for accuracy by Paradise Park Masonic Club, Inc. The Club does not warrant, and disclaims any responsibility for, the accuracy, truthfulness or completeness of any information provided. All questions about allotment improvements should be addressed solely to the seller.

ADDRESS	MEMBER	PRICE	DESCRIPTION
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Improvements for Sale by Member

All allotment use privileges and Membership are subject to the approval of the Board of Directors.
IMPORTANT NOTICE: The sellers solely provide the descriptions of improvements for sale. Such information is not verified or checked for accuracy by Paradise Park Masonic Club, Inc. The Club does not warrant, and disclaims any responsibility for, the accuracy, truthfulness or completeness of any information provided. All questions about allotment improvements should be addressed solely to the seller.

ADDRESS	MEMBER	PRICE	DESCRIPTION
SECTION 1			
410 Keystone	David Mahan 831-469-0836 831-247-4918	Make an Offer!	3 bedroom, 1 bath Paved parking for 4 cars. Carport. Deck over river. Large storage w/ laundry. Large patio. Great sun. View of the bridge! Pellet stove/fridge/oven/washer-dryer included.
527 St. Ambrose	Brana Buzel and Sherman Amsel 415-479-8122 831-423-4726	\$240,000 No Financing	2 BR suite (up 2.5 BA.1441 sq. ft. home next to an open, sunny lot. Vaulted ceiling w/ skylight in living room. Enclosed, private patio. Full garage w/ additional parking. TONS of storage space! Included: new, large capacity W/D, recently inspected septic tank, all electric kitchen w/ fridge, micro and sunlight tunnel
421 Joppa St	Chris c/o Mark Hawkins (831) 332-2758 or Hawk570@hotmail.com	\$229,000 No Financing	2 BR, 1 ½ BA on large, flat, sunny lot with art studio & workshop. Remodeled formal living room and large kitchen w/ family room. Big driveway with lots of parking and huge 2 car garage. Dual pane windows, vaulted ceilings, automated sprinklers, fireplace & gas heaters. Close to river, with gardens, private patio and wonderful views! Clean and move-in ready.
437 York	Lagille Rodriguez (650) 802-8341 (650) 504-5027	\$345,000 Fully furnished	3BR, 2BA two story home with view of covered bridge. Fully updated in 2009 - new furnace, stainless steel appliances. Brand new trex deck. Hot tub
462 York Ave	Pat Herzog 831-458-9841	\$270,000 No Financing	2BR, 2 BA, 1,100 sq. ft. of improvements. Newly decorated; split level; great natl. light. Crown molding' forced air heat + gas log stove; walk in closet; inside laundry; lg front deck w/all day sun' 1 car garage; new paint; all appl. Included. Move in ready.
464 York Ave	Robert (Bob) Biendle 429-9420 or P. Herzog 458-9841	\$239,000 Now \$197,500 No Finan	1 BA, 2 BR, 1100 sq ft improvements. Skylights, low maintenance, newer construction, full foundation, forced air heat, 8' x 10' storage shed. Ready to move in. Frig, stove, 6kw generator, washer & dryer. Private 16' x 14' deck, Room for additional BA.
468 York Ave	Todd Hoffman 423-7432	\$300,000 No Financing	2BR, 2 ½ BA, 2,440 sq. ft. allotment, approx. 1,500 sq. ft. improvements. Rm downstairs with stove & sink. Bath with shower in garage. Upstairs kitchen & living room, 1 ½ bath & 2 bedrooms. Screened porch upstairs. 2 car garage with work bench. Propane heater 2 nd floor & electric ceiling heat. 2 stoves & fridge.
SECTION 2			
284 Keystone Way	Burt Prater Contact Richard Prater @209-966-6972	\$175,000	2 BR, 1 BA allotment 698 sq.ft. Improvement. Cozy cabin with good river frontage. Nice central location with large L/R Dining/kitchen/eating bar combo. Room for garden on both sides. All furnishings and appliances included in sale.(stove does not work)
265 Keystone Way	Gretchen Logan 227-7712 or 423-5343	\$260,000 Now \$210,000 No Financing	2 BR, 1BA, Vaulted ceiling in living rm with large propane fireplace, separate dining rm. New carpet. Kitchen with fridge, stove, dishwasher, microwave. Large covered porch & deck. Freshly painted interior. Laundry & shower facilities below main cabin. Move in ready.
272 Keystone Way	Irene M. Logan (831) 423-5343 Sale Pending	\$150,000 Financing available	Large deck overlooking river – Very sunny. Road & Water Assessment paid in full. Soil Analysis Done, FEMA Grant to raise house approved. Refrigerator, small wood stove, stove & some furniture included.
	William Berkowitz	\$399,000	3 BR, 2 BA, approx. 5600 Sq. Ft. Allotment, 2000 Sq. Ft.

285 The Royal Arch	714-838-5912 grumpyoldbear@sbcglobal.net	Financing Available	Improvements. Custom 2 story home, new roof, skylights, dual pane windows, wood burning stove + gas heaters, new kitchen, granite countertops, garage, laundry room, workshop, private patio & decks with Jacuzzi, turnkey ready to move in. Appliances include GE Profile gas stove, microwave, dishwasher & fridge.
326 The Royal Arch	Cara Feyas 505-984-1098	\$295,000 Financing available	2 BR, 2 BA, 2600 sq. ft. allotment, approx. 1400 sq. ft. improvements. Great house. Priced to sell !! Appliances included in the sale: Fridge, Dual Fuel Range, D.W., & washer/dryer.
Section 3			
210 Keystone SECTION 4	Mark Akin 925-258-9715	New Price \$329,000	Remodeled 3 bedroom, 2 bath (approx. 18010 Sq. Ft) with attached two car garage on large flat landscaped allotment. Lots of charm!
610 Keystone Way	Gail Marshek (760) 777-1323	\$219,000	Cozy & charming 2BR, 1 1/2BA. Sunny location over-looking the river from large redwood deck. Street level (Kitchen/Dining/BR's/BAs). Middle level (LR/DR/Deck). Lower level /Garbage Disposal & Frig. Knotty Pine white-washed downstairs w/Swedish Fireplace. New Water Heater, updated foundation & septic (2007). Must see. Owner is a CA Realtor.
616 St. Augustine Ave	George M. Saam 423-1778 or to see T. Anand 420-1008	\$332,000 Willing to Finane	1BA, 1 BR, Allotment 6500 ± sq. ft., Improvements 800 ±. Elegant Japanese style cabin next to the bridge. Stone, bamboo & tatami floors. Soji dividers. Deck overlooks the river. Hydraulic floor.
662 St. Augustine Ave	Dale F. Bradshaw 425-6594	NEW! 150,000 No Financing	3 BR, 2 BA, 1800 Sq. Ft. improvements, 1950 Sq. Ft. allotment. Upstairs/ Street Level, living room w/ fireplace. Kitchen, dining, master br, 1 bath, sunny deck overlooking river. Downstairs 2 BR, 1 BA + great room. Basement washer/dryer, shop, storage. New roof '06, new septic '04, central heat/ new heater '02. Side by side refrigerator w/ ice/water, dishwasher, gas stove, microwave.
650 St Augustine	Jean Mackenzie (510) 523-8865	\$225,000 OBO	3 BR, 1BA, on the river. Rock wall. Knotty Pine inside. Carpet. As is – Deck needs to be replaced. Stove & Refrigerator included in sale.
688 St. Paul	Marilyn Wells Contact Katherine Couture 925-525-3380 Sale Pending	\$175,000 No Financing	2 BR, 2 BA, 1044 sq. ft. improvement, 4200 Sq. ft. allotment built in 1929. This gem of a home has 2 decks overlooking Eagle Creek. Open beam ceilings and freestanding gas stove with thermostat in living room. Appliances/furnishings included in the sale are refrigerator, oven/cook top gas-burning washer and dryer.
696 St. Johns St	Lagille Rodriguez (650) 802-8341 or cell (650) 504-5027	Reduced \$179,000 Partial Financing Make Offer	2BR, 1 BA + 1 detached BR, on quiet street w/ flagstone patio, new roof, updated foundation 2002, Knotty Pine LR, new Hardwood floors & newer carpeting, wood burning stove + forced air heating. New stainless steel appliances in kitchen, large laundry room, lots of storage. Appliances included: electric range, microwave, dishwasher, washer dryer, some furnishings included. See photos & additional info at www.696saintjohns.weebly.com
SECTION 6			
190 St. Bernard St	Gary Lords Estate- contact Mark Zevanove agt. @ 831-458-1222 Sale Pending	\$179,000 \$149,000 Financing available	2 BR, 1 BA, 3000 Sq. ft. allotment, with 970 estimated Sq. ft. improvements. Fresh exterior paint, new carpet & vinyl. New roof, upgraded bath, new wall heater & water heater–gas starter fireplace, new windows. Includes stove, refrigerator, & microwave.
196 St. Bernard St.	Gretchen Logan 831-227-7712or Jim Leinenbach @ 831-234- 3715	\$275,000 OBO Financing Available	2 BR, 1 BA, Improvements 1,175 sq. ft. Large sunny allotment on river. Double car garage & workshop below main house. Lg. carport for boat or storage. Knotty Pine interior. Water assessment paid in full. Gas stove, refrig & microwave.

IMPORTANT – Saturday May 14, at 10 a.m. there will be a meeting to discuss the water project report and how our Castle monies were spent. The meeting will be held in the small social hall.

PAID POLITICAL ADVERTISING

As a candidate for Director in this coming annual election, I would like to put a political ad in our Bulletin. But I will not, since I believe that political messages are inappropriate for our Bulletin.

It is obvious that some of this year's Directors and a Past Board President do not share that view. They placed political messages in the March 2011 Bulletin.

John A. Mancini
503 Amaranth Street
Paradise Park

Great news!!

Our own Barry Brown received a very prestigious award on Saturday May 7th at 1:00 p.m. from the Museum of Art and History, for the sustained contributions to our local history preservation. Fourteen representatives from PPMC were in attendance..

Way to go Barry!!! We are so proud of you!!



BUDGET vs. ACTUAL MAY 2010- MARCH 2011

	May '10 - Mar 11	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense	91.67 % of the budget year			
Income				
5401.00 · Member Assessment Fees Earned	463,562.92	519,920.00	(56,357.08)	89.16%
5402.00 · Member Annual Dues	35,841.65	39,100.00	(3,258.35)	91.67%
5403.00 · Transfer Fees - Membership	2,000.00	3,500.00	(1,500.00)	57.14%
5406.00 · Donations Recreation Fund	736.00			
5430.00 · Discounts taken	56.23			
5451.00 · Penalties/Fines	8,658.81	7,000.00	1,658.81	123.7%
5452.00 · Member Delivery Surcharge	75.00			
5453.00 · Finance Charges-Members	4,478.99	2,000.00	2,478.99	223.95%
5454.00 · Member Ser.Chgs./Staking	116.00			
5455.00 · Facility & Equipment Use Fees	1,400.00	1,500.00	(100.00)	93.33%
5456.00 · Comcast Income	7,338.94	8,000.00	(661.06)	91.74%
5457.00 · Interest Earned General Fund	909.46	2,000.00	(1,090.54)	45.47%
5471.00 · Bulletin Subscriptions/Ads	440.00	200.00	240.00	220.0%
5499.00 · Other Income	5,239.87			
6055.01 · Guided Tour Handbooks	205.00			

Total Income	531,058.87	583,220.00	(52,161.13)	91.06%
Gross Profit	531,058.87	583,220.00	(52,161.13)	91.06%
Expense				
Total 6000.50 · Personnel costs	182,251.81	218,500.00	(36,248.19)	83.41%
Total 6031.50 · Insurance Expense	51,506.97	73,000.00	(21,493.03)	70.56%
6049.00 · General & Administrative Exp				
6041.00 · Office Supplies/Expenses	1,888.84	5,000.00	(3,111.16)	37.78%
6041.50 · Computer expenses	1,361.82	1,000.00	361.82	136.18%
6042.00 · Postage	920.77	2,000.00	(1,079.23)	46.04%
6043.00 · Telephone/Communications Exp.	4,846.65	5,000.00	(153.35)	96.93%
6044.00 · Propane Off/Picnic/Social/Fhse	4,794.74	6,000.00	(1,205.26)	79.91%
6045.00 · Electric Expense Park/office	8,015.83	11,500.00	(3,484.17)	69.7%
6231.00 · Dues, Subscriptions. Misc. Fees	450.00	500.00	(50.00)	90.0%
6234.00 · Bank Charges	96.93			
Total 6049.00 · General & Administrative Exp	22,375.58	31,000.00	(8,624.42)	72.18%
6053.00 · Security/Safety Expense	1,206.62	700.00	506.62	172.37%
6053.50 · ERT Training	1,505.27	1,360.00	145.27	110.68%
6059.00 · Member Service Expense				
6052.00 · Water Purchase Expense	93,661.12	100,000.00	(6,338.88)	93.66%
6055.00 · Member Mailing Printing	2,726.72	3,000.00	(273.28)	90.89%
6056.00 · Member Mailings Postage	978.80	2,000.00	(1,021.20)	48.94%
6057.00 · Garbage disposal				
6027.00 · Trash Pickup pd to Green Waste	1,572.78	4,000.00	(2,427.22)	39.32%
6028.00 · Garbage accruals for membership	27,587.58	30,100.00	(2,512.42)	91.65%
6058.00 · Yard Waste	886.33	2,000.00	(1,113.67)	44.32%
Total 6057.00 · Garbage disposal	30,046.69	36,100.00	(6,053.31)	83.23%
Total 6059.00 · Member Service Expense	127,413.33	141,100.00	(13,686.67)	90.3%
6060.00 · Tax Expenses				
6061.00 · PPMC County Property Taxes	45,417.76	52,000.00	(6,582.24)	87.34%
6062.00 · State Taxes/Federal Taxes	35.00	1,000.00	(965.00)	3.5%
Total 6060.00 · Tax Expenses	45,452.76	53,000.00	(7,547.24)	85.76%
6064.00 · Permits/Filing/Nonprofit Fees	380.00	1,300.00	(920.00)	29.23%
6072.00 · Rec. Activities Annual Bdgt	2,590.68	3,000.00	(409.32)	86.36%
6074.00 · Director's Board Expenses	666.77	600.00	66.77	111.13%
6077.00 · Other Miscellaneous Expense	4,051.05			
Total 6079.00 · Repair & Maint of vehicles	4,096.95	71,000.00	(66,903.05)	5.77%
6200.00 · Repairs & Maintenance Buildings				
6201.00 · R & M Office Building	3,047.08	2,000.00	1,047.08	152.35%
6202.00 · R & M Firehouse	114.58	500.00	(385.42)	22.92%
6203.00 · R & M Social Hall	4,656.33	4,000.00	656.33	116.41%
6204.00 · R & M Gate House/Picnic Equip	361.46	500.00	(138.54)	72.29%
6206.00 · R & M Covered Bridge	540.00	5,000.00	(4,460.00)	10.8%
6208.00 · R & M General Building	17.90	1,000.00	(982.10)	1.79%
Total 6200.00 · Repairs & Maintenance Buildings	8,737.35	13,000.00	(4,262.65)	67.21%
6219.00 · Equipment Expenses				
6071.00 · Small Tools/Shop Supply/Repairs	809.46	1,000.00	(190.54)	80.95%
6210.00 · Equipment Rental	75.00			
6211.00 · R & M Office Eq/Generator	0.00	500.00	(500.00)	0.0%

Total 6219.00 · Equipment Expenses	884.46	1,500.00	(615.54)	58.96%
6219.50 · Repair & Maint Infrastructure				
6220.00 · R & M General	1,634.93	350.00	1,284.93	467.12%
6221.00 · R & M Water System	211.00	650.00	(439.00)	32.46%
6222.00 · R & M Grounds	1,228.68	2,000.00	(771.32)	61.43%
6223.00 · R & M Roads	322.24	2,000.00	(1,677.76)	16.11%
6224.00 · R & M Tree Trimming/Maintenance	2,690.00	7,000.00	(4,310.00)	38.43%
6225.00 · R & M Drains	1,846.29	1,000.00	846.29	184.63%
6227.00 · R & M Slides	57.75	1,500.00	(1,442.25)	3.85%
6228.00 · R & M Recreational Facilities	166.90	500.00	(333.10)	33.38%
Total 6219.50 · Repair & Maint Infrastructure	8,157.79	15,000.00	(6,842.21)	54.39%
6229.00 · R & M General Expenses	708.76	5,000.00	(4,291.24)	14.18%
6238.00 · Professional Services				
6232.00 · Accounting/Audit Expense	7,630.00	8,440.00	(810.00)	90.4%
6233.00 · Legal Expense	4,970.93	4,000.00	970.93	124.27%
Total 6238.00 · Professional Services	12,600.93	12,440.00	160.93	101.29%
6239.00 · Historical Committee Expense	597.08	600.00	(2.92)	99.51%
Total Expense	475,184.16	642,100.00	(166,915.84)	74.01%
Net Ordinary Income	55,874.71	(58,880.00)	114,754.71	(94.9%)
Other Income/Expense				
Other Income				
5404.00 · New Member Initiation Fees	35,000.00	15,000.00	20,000.00	233.33%
5407.00 · Donations-Soc Hall restricted	3,716.00			
5409.00 · SBA Special Assess Princ Earned	11,015.98			
5409.10 · SBA spec assess interest earned	8,839.02	9,500.00	(660.98)	93.04%
5410.00 · Donations - Dam Fund restrictet	474.94			
5412.00 · Picnic Grounds Ren - Restrictet	15,656.62			
5414.00 · Fireman's Fund 2011 Grant	1,200.00			
5458.00 · Interest Earned Init Fee Rsrv	785.45			
5459.00 · Interest Earned Water Reserve	154.91			
5462.00 · Water Loan Payment Interest	30,257.98	56,350.00	(26,092.02)	53.7%
5463.00 · Water Loan Acct. Interest	1,031.95			
Total Other Income	108,132.85	80,850.00	27,282.85	133.75%
Other Expense				
6204.10 · Picnic Ground 2010 renovation	10,560.18			
6206.10 · 2010 Covered bridge repairs	34,046.38			
6207.00 · Social Hall Renovation	6,292.16			
6214.00 · Dam Fund restricted expenses	2,148.29			
6223.10 · 2010 Roads repairs	5,580.00			
6239.5 · New Memb Init fees to Capital	30,000.00	15,000.00	15,000.00	200.0%
6240.00 · Interest Expense SBA Loan	8,662.07	9,500.00	(837.93)	91.18%
6242.00 · Interest Expense Water Loan	34,076.72	71,500.00	(37,423.28)	47.66%
Total Other Expense	131,365.80	96,000.00	35,365.80	136.84%
Net Other Income	(23,232.95)	(15,150.00)	(8,082.95)	153.35%
Net Income	32,641.76	(74,030.00)	106,671.76	(44.09%)

MARK YOUR CALENDARS NOW!!
AUGUST 13-14TH, 2011

A community gathering honoring
Barry Brown- Paradise Park Historian
Saturday Evening- Tri-Tip Dinner and a slide show presentation by Barry Brown.
Sunday- Historical Walk About with Barry

Picnic at noon with Entertainment by
The East Bay Banjo Band along with a Silent Auction.
All proceeds will go to the research, restoration, preservation and procurement of
Paradise Park Masonic Club historical items, at the discretion of Barry Brown.



Call Paul & Cheryl Dangreau for more info.831-423-5766

BOARD APPROVED BUDGET 2011-2012

Budget
2010-2011 Proposed
Budget
2011-2012 Inc
(Dec)

	Budget 2010-2011	Proposed Budget 2011-2012	Inc (Dec)
Ordinary Income/Expense			
Income			
5401.00 · Member Assessment Fees Earned	519,920	519,920	-
5402.00 · Member Annual Dues	39,100	55,392	16,292
5403.00 · Transfer Fees - Membership	3,500	2,500	(1,000)
5451.00 · Penalties/Fines	7,000	5,500	(1,500)
5453.00 · Finance Charges-Members	2,000	4,000	2,000
5455.00 · Facility & Equipment Use Fees	1,500	1,500	-
5456.00 · Comcast Income	8,000	8,000	-
5457.00 · Interest Earned General Fund	2,000	1,000	(1,000)
5471.00 · Bulletin Subscriptions/Ads	200	200	-
Total Income	583,220	598,012	14,792
Expense			
6000.50 · Personnel costs			
6001.00 · Manager Salary	57,000	57,000	-

6001.50 Asst Manager		6,500	6,500
6002.01 Admin Full Time	42,000	38,500	(3,500)
6003.00 · Bookkeeper Wages	14,500	14,500	-
6006.00 · Maintenance Crew	35,000	35,000	-
6008.00 · Clerical Part Time	1,000	5,000	4,000
6009.00 · Crew Temp. Labor	7,000	9,000	2,000
6020.00 · Employee Health Insurance	36,500	30,000	(6,500)
6022.00 · HSA contribution	4,000	-	(4,000)
6025.00 · Employer Tax Expense	14,000	15,000	1,000
6031.00 · Workers' Compensation Ins.	7,500	10,000	2,500
Total 6000.50 · Personnel costs	218,500	220,500	2,000
6031.50 · Insurance Expense			
6032.00 · Excess Liability Ins.	6,615	6,363	(252)
6033.00 · General Business Pkg Ins	35,910	24,506	(11,404)
6033.10 · Business Interruption Ins	486	-	(486)
6033.20 · General Liability Insurance	6,869	9,786	2,917
6034.00 · Crime coverage	344	351	7
6035.00 · Directors/Officers Liab. Ins.	3,838	3,923	85
6035.50 · D & O Excess policy	5,150		(5,150)
6036.00 · Employee's Practices insurance	315	-	(315)
6037.00 · Fire Volunteers Insurance	1,168	2,200	1,032
6038.00 · Auto liability	4,744	3,740	(1,004)
6039.00 · Bridge liability insurance	5,582		(5,582)
6040.00 · Flood Insurance	1,980	2,400	420
6031.50 · Insurance Expense - Other	-	6,731	6,731
Total 6031.50 · Insurance Expense	73,000	60,000	(13,000)
6049.00 · General & Administrative Exp			-
6041.00 · Office Supplies/Expenses	5,000	4,000	(1,000)
6041.50 · Computer expenses	1,000	2,000	1,000
6042.00 · Postage	2,000	2,000	-
6043.00 · Telephone/Communications Exp.	5,000	5,500	500
6044.00 · Propane Off/Picnic/Social/Fhse	6,000	6,000	-
6045.00 · Electric Expense Park/office	11,500	10,000	(1,500)
6231.00 · Dues, Subscriptions. Misc. Fees	500	500	-
Total 6049.00 · General & Administrative Exp	31,000	30,000	(1,000)
6053.00 · Security/Safety Expense	700	1,000	300
6053.50 · ERT Training	800	3,260	2,460
6059.00 · Member Service Expense			
6052.00 · Water Purchase Expense	100,000	120,000	20,000
6055.00 · Member Mailing Printing	3,000	3,500	500
6056.00 · Member Mailings Postage	2,000	2,000	-
6057.00 · Garbage disposal			-

6027.00 · Trash Pickup pd to Green Waste	4,000	3,000	(1,000)
6028.00 · Garbage accruals for membership	30,100	5,018	(25,082)
6058.00 · Yard Waste	2,000	2,000	-
Total 6057.00 · Garbage disposal	36,100	10,018	(26,082)
Total 6059.00 · Member Service Expense	141,100	135,518	(5,582)
6060.00 · Tax Expenses			-
6061.00 · PPMC County Property Taxes	52,000	54,000	2,000
6062.00 · State Taxes/Federal Taxes	1,000	1,000	-
Total 6060.00 · Tax Expenses	53,000	55,000	2,000
6064.00 · Permits/Filing/Nonprofit Fees	1,300	1,000	(300)
6072.00 · Rec. Activities Annual Bdgt	3,000	3,000	-
6074.00 · Director's Board Expenses	600	1,100	500
6077.00 · Other Miscellaneous Expense	-	500	500
6079.00 · Repair & Maint of vehicles			-
6080.00 · Gasoline & Oil for vehicles	3,000	3,000	-
6084.00 · Vehicle - 96 Ford Tilt Frame	1,000	1,000	-
6088.00 · Vehicles - General Maintenance	350	250	(100)
6089.00 · Vehicles - 2004 Chevy Truck	500	1,000	500
6090.00 · Vehicles-Pringle Tractor (Deere	750	500	(250)
6092.00 · Vehicles - 98 Chev 1500 Pickup	500	1,000	500
6094.00 · Vehicles - Fire Equipment	1,000	1,500	500
Total 6079.00 · Repair & Maint of vehicles	7,100	8,250	1,150
6200.00 · Repairs & Maintenance Buildings			-
6201.00 · R & M Office Building	2,000	15,000	13,000
6202.00 · R & M Firehouse	500	500	-
6203.00 · R & M Social Hall	4,000	4,000	-
6204.00 · R & M Gate House/Picnic Equip	500	500	-
6206.00 · R & M Covered Bridge	5,000	5,000	-
6208.00 · R & M General Building	1,000	1,000	-
Total 6200.00 · Repairs & Maintenance Buildings	13,000	26,000	13,000
6213.00 · Equipment Rentals			-
6219.00 · Equipment Expenses			-
6071.00 · Small Tools/Shop Supply/Repairs	1,000	1,500	500
6210.00 · Equipment Rental	-	500	500
6211.00 · R & M Office Eq/Generator	500	500	-
Total 6219.00 · Equipment Expenses	1,500	2,500	1,000
6219.50 · Repair & Maint Infrastructure			-
6220.00 · R & M General	350	500	150
6221.00 · R & M Water System	650	750	100
6222.00 · R & M Grounds	2,000	1,000	(1,000)
6223.00 · R & M Roads	2,000	1,000	(1,000)
6224.00 · R & M Tree Trimming/Maintenance	7,000	7,000	-

6225.00 · R & M Drains	1,000	1,000	-
6227.00 · R & M Slides	1,500	500	(1,000)
6228.00 · R & M Recreational Facilities	500	500	-
Total 6219.50 · Repair & Maint Infrastructure	15,000	12,250	(2,750)
6229.00 · R & M General Expenses	5,000	2,500	(2,500)
6238.00 · Professional Services			
6232.00 · Accounting/Audit Expense	8,440	9,000	560
6233.00 · Legal Expense	4,000	10,000	6,000
Total 6238.00 · Professional Services	12,440	19,000	6,560
6239.00 · Historical Committee Expense	600	600	-
Total Expense	577,640	581,978	4,338
Net Ordinary Income	5,580	16,034	10,454
Other Income/Expense			
Other Income			
5404.00 · New Member Initiation Fees	15,000	15,000	-
5409.10 · SBA spec assess interest / principal	9,500	21,660	12,160
5462.00 · Water Loan Payment Interest	56,350	32,560	(23,790)
Total Other Income	80,850	69,220	(11,630)
Other Expense			
6239.5 · New Memb Init fees to Capital	15,000	15,000	-
6240.00 · Interest / principal Expense SBA Loan	9,500	21,660	12,160
6242.00 · Interest Expense Water Loan	71,500	24,000	(47,500)
9500.00 · Capitalize Fixed Assets (Desig)	-	5,000	5,000
Total Other Expense	96,000	65,660	(30,340)
Net Other Income	(15,150)	3,560	18,710
Net Income	(9,570)	19,594	29,164
Net Income		(Unallocated Funds Balance)	

Road Maintance Reserve

5,000

TRAILERS STORAGE:



Vehicles-Storage of RVs/Campers/Boats/Trailers or unlicensed vehicles is not permitted unless garaged. Loading, unloading and maintenance is allowed within a 24-hour period without office approval. . Extended parking privileges for up to 72 hours are allowed in the parking area adjacent to the firehouse. A permit must be obtained from the Office, approved by the Manager, and displayed in plain view on the vehicle. Three quarter ton or smaller trucks with campers or van conversions used for primary transportation are not considered RV's.

Spring has arrived and it's time to clean out your closets,
cupboards and attic!!



FLEA MARKET

In Paradise Park
August 6th and 7th

Proceeds to Contribute to Improvements of our Beautiful Parks Here in
Paradise!

To make donations or if you would like to help, please contact
Alcinda Walters @ 425-2842

THE FOLLOWING ARE THE BOARD OF DIRECTORS CANDIDATE RESUMES:

BOARD CANDIDATES INCLUDE:

Please take the time to read the information provided by each candidate to help in your decision making process

For the annual election.

JAMES M. (JIM) BARBERA

Masonic affiliation:

Member of Palo Alto Lodge 346 F&AM
Raised October 1984

mbarbera@pacbell.net

366 Eastern Star Rd.
650 224-5151 (cell)

Park membership:

Alternate Associate: 1986, 1996 Associate, Member 2004

Personal:

I live in Palo Alto with my wife Tais, and our two boys, Mike, 10, and Thomas, 6. I work in Campbell as a Systems Engineer for Coulomb Technologies, where we design and manufacture public charging stations for electric cars.

Relevant experience:

- Project and Program management
- Facilities management
- Managed office renovation and build-out. Came in 24% under budget.
- Negotiate with other departments, executive staff, suppliers, and customers
- Process implementation
- Traffic Chair – Midtown Residents Association, Palo Alto – 1998-1999

Reasons for running for the Board:

Having a place here in Paradise Park is a privilege of immeasurable value. The Park has been a source of great enjoyment and shelter to my family since 1967 and now it's time for me to give something back. Over the years, I have seen the discourse deteriorating, and the fellowship, good will, and attention to crucial issues taking a back seat to partisan bickering. It's time to step back, look at the big picture, and do what's necessary to preserve our priceless treasure and the place that many of us call home. Professionalism and transparency are what you deserve. It's your money, your homes, and your Park. The Board works for you.

At the management level, that means always acting in good faith, treading lightly, and performing to the best of our ability our fiduciary responsibility to the membership. If we're not sure how to handle a particular issue, it's our responsibility to seek out and act on the guidance of a professional who does. A little work on the front end will prevent a huge pain on the back end.

Each Board of Directors may not be able to solve all of the outstanding issues the Park faces, but it should make it its primary goal to leave the Park a little better going out than it was coming in.

If elected to the Board, I will take a systematic, objective, and pro-active approach to problem solving. I will work to implement systems and processes that will address the issues we face. All decisions will be taken with the long term viability and vitality of Paradise Park as a top priority.

Family's history in Paradise Park:

I've been coming to Paradise Park since 1967, when my grandfather bought a very run-down cabin on Eastern Star so my mother would have a place to take her two sons from East San Jose to "air them out" every so often.

My grandfather, Oliver Mabee, spent all of his spare time working on the place when he and my grandmother, Thelma, quickly figured that it just made sense to move here and become active members of the community. That was just fine with all of us since it was much nicer to arrive to a warm place and the smell of Grandma's cooking instead of a cold empty cabin. Paradise Park was their home for 25 years. Oliver worked the front gate and in the office.

We kids would spend most days at the river fishing for crawdads, skipping rocks, and exploring the forest. Thelma continued to live here alone after Oliver passed away. Although she didn't drive, she had a very supportive network of friends, so she was always able to catch a ride into town to do her shopping. I'd come over every few weeks from Palo Alto to visit with her, do some repairs, and return with a load of frozen meals she had prepared.

After the 1989 Loma Prieta earthquake, Thelma decided she'd rather be closer to family so she moved to Sonoma to be near my mom. I took over maintenance of the place so it could be enjoyed by all extended family members. Now my children are enjoying it here in much the same way we did as youngsters. Some day they'll be bringing their little ones here, continuing the family tradition.

By serving on the Board, It is my hope that I could contribute to the preservation, longevity, and future of Paradise Park. If any member has questions for me, feel free to contact me.

Thank you for your consideration.

JOHN MANCINI

Spouse: Arlene Mancini

Children: Paul Mancini (16 year Member)

Park Address:

503 Amaranth St.

Mailing Address:

343 Soquel Ave. #173, Santa Cruz, CA 95062

Email Address: jmancini@cruzio.com

Phone Number: 831-427-9579 Lodge: Diablo Valley #448

My Opinion of the Functions of the Board: The Board sets the policy by which this Club operates as a Nonprofit Mutual Benefit Corporation, chartered by the State of California. Our Bylaws and Rules & Procedures guide the Directors in this endeavor. They are responsible for employing, terminating and compensating employees necessary to conduct the business of the Corporation. Finally they are responsible for transferring, for adequate compensation, an interest in any property owned by the Corporation to a Member and assuming any obligation, entering into any contracts or performing any acts incidental to the transaction of the business of this Corporation.

My Goals as a Director:

- To treat each Member fairly and equally
- Enforce all Club rules and apply them equally to all Members
- Make all Board actions transparent and promote good two-way communication with the Members

Education: BS, Chemical Engineering – Stanford University, MBA, Management – Golden Gate University

Principal Occupation: Retired Control Systems Engineer with 32 years experience. In the course of my engineering career, I started and conducted an engineering business in Brazil for eight years. The rest of my career was spent in various engineering endeavors in the United States.

PPMC Association: Club member for 24 years and full time resident for 13 years. My family has been associated with PPMC since my father first became a Member in 1939.

Club Committee/Activity Participation: Bylaws- Co-Chairman (last 2 years) and Chairman (previous 2 years), 2011 Ad Hoc Comcast Renewal Committee. In past years served on Bylaws, Garbage and other ad hoc committees. Treasurer and article contributor for the PIP (Park Independent Press).

Board of Director meeting attendance: I seldom miss a meeting. I have regularly attended Board meetings since Member attendance was allowed in 2001. You will find me in the front row of the audience.

Community Service: Trustee/Secretary Santa Cruz County Law Library. Secretary/Treasurer California Senior Alliance a charitable, nonprofit corporation to assist seniors.

Community Political Participation: Chairman, Reform Party of Santa Cruz County. Director, Senior Coalition, a political action committee that serves as an advocate in seniors tax issues.

Business Management & Finance Experience:

- Chairmen of Lodge Finance Committee (1.2 million dollars under management)
- Consult wife's OES Chapter on management of their assets
- Trust/Financial administration – 15 years experience (Currently administering 3.5 million dollars)
- Perform investment management consulting to a group of family and friends
- Tax preparation for H&R Block for two tax seasons. Continue to prepare tax returns for a group of friends and family.

Professional Licenses: California Licensed Professional Engineer and California Certified Tax Preparer

Military Service: Lieutenant Commander, U.S. Naval Reserve (Retired) – 33 years service

SAMUEL CANNON

Personal: Age 43, wife, Michelle Cannon, and daughters Madeline, 9, and Cameron, 6.

Park address: 544 Council St

Permanent address: 432 Berkwood Court Roseville, CA 95747

916-300-1674-cell

916-408-5535-home

916-319-2444-office direct

Email address: sam@samuelcannon.com

Masonic Affiliations: Tehama, # 3, Ben Ali Shrine, Scottish Rite; raised at Confidence # 110

Paradise Park: The Board of Directors for Paradise Park serves the essential function of keeping the operation successfully running, working within a budget, voting on matters of importance to the residents of the community, and making amendments to the club's bylaws as appropriate. The Directors serve as a body with varying specific roles.

Board Perspective: I am running as a Director largely because I want to return my dedication and service to a community I grew up in from childhood. My grandparents first became members in 1952 and I spent summers growing up in Paradise Park that I have very fond memories of. I liked what I experienced and want to help preserve that same kind of experience for others in what I would regard as a very large family of members. I

also believe strongly in the Masonic values that the community holds dear and I will always strive to be fair in any decisions I am a part of.

Education: University of California, Santa Cruz, BA History

Professional: I serve as Chief of Staff to California State Assemblyman Don Wagner in Sacramento. I have worked in this and other management roles for 13 years serving various legislators. I oversee all legislative and district operations including managing an extensive office budget. Included in my daily responsibilities are heavy written and verbal communications, personnel oversight, and constituent meetings. I consider myself very much a professional who is task oriented and likes to have productive and efficient meetings. For us all to be successful, I expect a great deal of service commitment when it comes to others too. We are all a family that needs to respect and appreciate each other.

Paradise Park Member since 2008, alternate member prior and associate status since 1995.

Volunteer:

- City of Roseville Planning Commissioner-2005 to present
- City of Roseville Public Utilities Commissioner-2001 to 2005
- Bent Tree Homeowner's Association Board Member and President-2003 to present.

GARY BRANDENBURG

351 Crypt Lane Masonic Affiliations: Liberty Lodge 299, Santa Clara, Board of Trustees
12664 Kinman Court, Saratoga, CA 95070 32nd Degree Scottish Rite
408-255-7217, Cell 408-621-5191 glbhrc@aol.com

Reasons For Running For Paradise Park Board of Directors:

My wife, Susan, and I have found Paradise Park to be a truly beautiful and amazing place. We have found warm, friendly people who are passionate in their desire to make PPMC a true paradise. Many of them volunteer their time and effort, which is why it is such a wonderful place to spend time with family and friends. However, in the last year or so, we have seen the development of a dysfunctional Board of Directors and a number of frustrated, angry and, in some cases, hostile members who feel their needs are not being met. I believe I can help change that.

In my opinion, each member of the Board of Directors has a responsibility to set an example by leading, speaking, acting, and conducting themselves in a manner that reflects the high Masonic principles. They are expected to follow the bylaws, enforce the rules and procedures, follow the code of ethics, and provide guidance to committee volunteers. They also have a responsibility to **ALL** PPMC members to ensure the same basic Masonic principles and Park rules apply to the entire membership. I feel that my over 40 years of experience in dealing with sensitive Human Resource and business issues in a fair minded and impartial way can help stop this contentious situation and turn PPMC in a positive direction for all members.

Professional Qualifications:

I have worked as the Manager of Personnel and Administration for a number of small to mid-size high tech companies. In addition, I founded and managed a Human Resource consulting and executive search firm for 25 years and have served on the Board of Directors of several organizations. Currently, I am the President of Greenbriar Homeowners and Taxpayers Association, which consists of 176 homes in Saratoga (I know PPMC is not an HOA and should not be).

Education:

BS in Industrial Relations and Personnel Management, San Jose State University
Graduate work, University of Santa Clara
Certified as a Senior Professional in Human Resource Management

Professional Experience:

Currently: Senior Partner, Brandenburg Investment Partners (semi-retired), which involves purchase, rehab, and marketing of single-family homes.
Previously: Senior Partner and Founder of Brandenburg, Smith & Associates, which was a Human Resource Consulting, firm providing full human resource development and support to start up and medium size companies. Experience included all levels of staffing, policies and procedures, company benefits, compensation plans, facilities management and overall administration.
Previously: Director of Personnel Relations, HR Manager, and Staffing Manager for Fairchild Semiconductor,

Electroglas, Antekna, and International Video Corporation.

Organizations: Liberty Lodge 299, Santa Clara; Elks Lodge 1471; Saratoga Rotary; Boy Scouts of America; Bay Area Human Resources Forum; CERT Certified; Sempervirens; Wilderness Society; Sierra Club; World Wildlife Fund; National Resources Defense Council; AYSO Coach

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**THE FOLLOWING ARE THE PROPOSED AMMENDMENTS TO PARADISE PARK MASONIC CLUB
BYLAWS, RULES AND PROCEDURES:**

At this time, the Board has not decided to support or oppose any of the following proposed Amendments.

Proposed Amendment #1 to Bylaws Article III Section 19

Original Section reads as follows:

19. **ALLOTMENT BOUNDARIES** - Boundary lines for allotments are shown on the officially adopted maps of PPMC. If any dispute occurs between Members relative to a boundary line, the Board has the authority to determine the location of all boundary lines of the allotments on the real property of PPMC. If any dispute occurs between a Member and PPMC relative to a boundary line, the Board shall conduct a hearing where the Member has an opportunity to be heard, either orally or in writing. The Member will have no less than fifteen (15) days prior notice of the hearing. Notice shall be sufficient if given by certified mail with return receipt requested to the last known address for the Member. After the hearing, the Board shall issue a written decision to the Member as to the location of the boundary line within thirty (30) days.

Proposed revised Section to read as follows:

19. **ALLOTMENT BOUNDARIES** - Boundary lines for allotments are shown on the officially adopted maps of PPMC. **All Board of Directors approved stakings shall be permanent except when changed by agreement of all affected contiguous allotment Members, or upon discovery of new relevant information contained in business documents of the Club, in public records of any public agency that has authority over the Club or documents which are admissible in a court of law. Any change is subject to Board approval.** If any dispute occurs between Members relative to a boundary line, the Board has the authority to determine the location of all boundary lines of the allotments on the real property of PPMC. If any dispute occurs between a Member and PPMC relative to a boundary line, the Board shall conduct a hearing where the Member has an opportunity to be heard, either orally or in writing. The Member will have no less than fifteen (15) days prior notice of the hearing. Notice shall be sufficient if given by certified mail with return receipt requested to the last known address for the Member. After the hearing, the Board shall issue a written decision to the Member as to the location of the boundary line within thirty (30) days.

Proposed Amendment # 2 to Bylaws Article III Section 23

Original Section reads as follows:

23. **LIVING TRUSTS** - In order for Membership to be owned by a Member's Living Trust such trust must contain a provision that the transfer to the Trust is valid and effective only so long as such a provision remains in effect:

Notwithstanding any other provision of this trust instrument, the Trustee who is a Member, Associate Member or Alternate Associate Member of Paradise Park Masonic Club, Inc. shall have exclusive control and powers relating to the Membership of Paradise Park Masonic Club, Inc. Any Trustor, trustee, or beneficiary who is not a Member, Associate Member, or Alternate Associate Member of Paradise Park Masonic Club, Inc. shall have the right only to the proceeds which may be received from a sale of Membership by the corporation and shall not gain ownership of the Membership itself. At all times, the Membership shall be subject to the Bylaws, Rules, and Procedures of said corporation.

Proposed revised Section to read as follows:

23. **LIVING TRUSTS-** In order for Membership an improvement on a member's allotment to be owned by a Member's Living Trust, such trust must contain a provision identical to the following that the transfer of the improvement to the Trust is valid and effective only so long as the provision remains in effect:

Notwithstanding any other provision of this trust instrument, the Trustee of who is a Member, Associate Member or Alternate Associate Member of Paradise Park Masonic Club, Inc., shall have exclusive control and powers relating to the Membership in Paradise Park Masonic Club, Inc. **Notwithstanding the rights given the Trustee by the Trust or operation of Law.** Any Trustor, trustee or beneficiary who is not a Member, Associate Member or Alternate Associate Member of Paradise Park Masonic Club, Inc. shall have the right only to the proceeds which may be received from a sale of Membership **improvement** by the Corporation and shall not gain ownership of the Membership itself. At all times, the Membership shall be subject to the Bylaws, Rules, and Procedures of said corporation **Paradise Park Masonic Club, Inc.**

Proposed Amendment #3 to Rules and Procedures.

As written in our current Rules and Procedures

3.04 Membership Information- Selling Members shall inform prospective buyers as to the complete membership application and approval process required by PPMC before formally entering into sales negotiations. Potential buyers may obtain membership information, procedure and application forms at the Park Office.

Proposed revised Rule to read as follows:

3.04 Membership Information- Selling Members shall inform prospective buyers as to the complete membership application and approval process required by PPMC before formally entering into sales negotiations. Potential buyers may obtain membership information, procedure and application forms at the Park Office. **A Financial Obligations for Membership Sales form must be completed and filed with the office prior to any transfer of funds and Membership.**

Proposed Amendment #4 to Rules and Procedures

As written in our current Rules and Procedures

1.06 Renting- No allotment may be rented at any time.

Proposed revised Rule to read as follows:

1.06 Renting- No **improvement or allotment or any portion of any improvement or** allotment may be rented at any time **without the prior approval of the Board of Directors. The Board of Directors may only approve a rental of up to six months in duration in the case of documented hardship (of either the Member or the proposed tenant) that the proposed tenant is a member in good standing of a Masonic order, and the proposed tenant is approved by the Board of Directors. The Board of Directors shall have the discretion to extend the approval for a rental for additional periods of six month each. In the event of a rental under these circumstances, the tenant shall go through orientation, receive and agree in writing to follow the Rules and Procedures. This is a non-transferable tenancy and therefore no subletting is allowed. At the initiation of tenancy the tenant is to provide a list of all occupants including pets. This occupancy report is to be provided by the tenant to the Board of Directors on every six month renewal.**

PETITION 1

Amend Article VII, Section 4, by adding the words shown in underlined bold text and deleting the words shown in strike-through text.

4. VACANCY ON BOARD OF DIRECTORS- If a vacancy on the Board occurs, the remaining Board members shall appoint **(by majority vote) a** ~~the first immediate~~ **Director of the Board who served on the Board within the preceding five years** who is willing and able to serve as director until the close of business at the next annual meeting. **The names of eligible Past Directors shall be drawn-by-lot until one has been found who is willing and able to serve as the replacement Director.** At the first election following the existence of a vacancy, a Board Member will be elected to complete the remainder of the term vacated. In that election, the candidate who is elected to the Board, but who receives the least number of

votes of those elected, shall serve out the unexpired term of the vacated director. If no **eligible** Past President **Director** is willing or able to fill the vacancy, a new election shall be held.

ARGUMENT IN FAVOR OF THE BYLAWS AMENDMENT

The intention behind changing the way in which vacancies on the Board of Directors are filled is to **maintain**, to **restore**, and to **support harmony** among the Board members. It is a well-established fact that some Boards have been badly divided, dysfunctional, and in some cases totally deadlocked on issues that are important to the Park, because of conflicts between the Directors. Under our present Bylaws the remaining Directors have absolutely no choice as to who fills a vacant seat, and they are forced to accept the most recent past president who is willing to serve.

If the Bylaws amendment is passed, the one who fills the vacant seat will be selected from among all of the Directors who have served over the past 5 years, and will be someone who receives majority approval from the remaining Directors. As a result a past president who had proven to be an ineffective leader, or one who was recalled by the membership, or one who consistently violates the rules of the Park, or one who has major conflicts with the remaining Directors could be passed over in favor of someone with whom **the remaining Directors can work effectively and harmoniously**.

This new method of selecting a replacement Director is extremely simple. The names of all members who had served as a Director at any time during the preceding five years would have their name put in a "hat", and one name would be drawn at random. A vote of the remaining Directors would then take place and if that past Director receives a favorable majority vote then that member would be invited to fill the vacancy. The process would continue until someone receives both a majority vote and indicates a willingness to serve.

There is an underlying element of "fairness" in this proposal to amend our Bylaws. Every member who served on our Board of Directors is someone in whom the membership showed their support by casting their votes to elect them to office. Singling out just the past presidents to fill a vacancy is unfair to the other past Directors as it infers that only past presidents are worthy or capable to fill a vacant seat on the Board. The proposed amendment is not unfair to those who served as president, since all Directors, including past presidents, would have an equal chance of their name being drawn at random.

The membership of Paradise Park deserves to have a Board that works together harmoniously to conduct the business of their Park.

PETITION 2

We the undersigned Members of Paradise Park Masonic Club request that a vote be taken to change PPMC Rules & Procedures. This request is made in accordance with the PPMC Bylaws, Article VIII, Section 2. We request that the **Committee Manual**, as revised and adopted on 10/20/2010 by the PPMC Board of Directors, be made a part of PPMC Rules & Procedures, at its end, as ADDENDUM E. The change/addition to Rules & Procedures, to be as follows:

ADDENDUM E- PPMC COMMITTEE MANUAL (as revised and adopted on 10/20/2010 by the Board of Directors of Paradise Park Masonic Club)

PARADISE PARK MASONIC CLUB, INC. COMMITTEE MANUAL

A guide for all present and future committee members.
10.20.10 Revised and
Adopted by the Board of Directors

WELCOME: The Board of Directors of Paradise Park Masonic Club (PPMC) welcomes you as a committee volunteer, and is providing this manual for your information and instruction.

YOU ARE SINCERELY NEEDED:

Most living communities, like ours at PPMC, have a representative form of government, and have a Board of Directors which is responsible for directing the affairs of the organization. Those Board members are volunteers, however, and

having a limited amount of time to fulfill their duties, have a need to appoint various committees to assist them in their governing duties.

Establishing committees to assist the Board fulfills three needs. First, committee work can lighten the workload of the directors. Secondly, since it is not possible for the directors to be all-knowing on all topics, turning to committee members for advice on topics on which they have expertise adds to the knowledge of the Board. Third, in a community the size of PPMC, there are many members who have a desire to contribute to the betterment of the Park, and by serving on a committee they fulfill that desire.

HOW OUR COMMITTEES ARE CREATED:

At PPMC, Committees come into being in three ways. First, their establishment may be required by the governing documents of our organization, such as by the Bylaws. If the Bylaws require such committees then the Board of Directors is required to create the committee and to appoint persons to work on the committee. Secondly, the BOD may recognize a need for work to be performed by a committee, and they would thus create a special committee and appoint persons to work on that committee. Third, members of the organization may form a committee among themselves for the purpose of undertaking a task, discussing an issue, or forming an opinion, on a matter that they wish to take before the board.

“Article VII, Section 16, COMMITTEES - The Board may create such committees as may be necessary for properly conducting the affairs of PPMC. There shall be a standing committee for Staking, Bylaws, Budget, Recreation, Building, Past Presidents, Long Range Planning, and Tree. Each committee shall be composed of no fewer than three (3) Collective Members, as the Board may deem necessary. All temporary committees, such as the Nominating Committee, will be created for a specific purpose and will automatically cease to function after the purpose for which they were created is accomplished. Any Member, Associate Member, or Alternate Associate Member may serve on any committee. With the exception of the Election committee, each committee shall choose its own officers.”

WHO CAN WORK ON COMMITTEES:

The Bylaws of PPMC, in Article VII, Section 16, specifies that committees appointed by the Board of Directors shall be composed of no fewer than three Collective Members. Thus, at least three members of each committee must fit the definition of being a Collective Member, which means being a Member, Associate Member, or Alternate Associate Member of PPMC.

QUALIFICATIONS OF COMMITTEE MEMBERS:

PPMC committee members are asked to serve, based on one of the following criteria:

First, some are chosen (to borrow a lesson from our Masonic teachings) based upon *who best can work and best can serve*. For example, to serve on the Building Committee, one should have some fundamental knowledge of construction; to serve on the Budget Committee, one should have some fundamental knowledge of accounting, etc. Those persons who are selected bring to the committee some particular talent that relates to the work of the

committee, such that PPMC will derive some benefit from his or her thinking and reasoning, based upon their education, experience, and talents.

Secondly, some of the committee members who are selected are volunteers who desire to serve, who don't necessarily have a relevant talent, but who represent the community as a whole.

Thirdly, it is necessary for volunteers to be aware that some committees have special needs, such as the following examples: physical strength for some of the actions required by the Fire Brigade Cmt.; confidentiality for much of the work done by the Mediation Cmt..

HOW MANY WILL BE ON THE COMMITTEE:

The Bylaws of PPMC contain a requirement that committees have at least 3 Collective Members. By having 3 or more members appointed to work on any given committee the Board benefits from a diversity of knowledge, experience, and opinion.

In those instances wherein the BOD feels that broader representation on a committee is appropriate, a larger number will be selected. However, with rare exceptions, the total number of committee members will usually be limited to a maximum of 7 persons so that all of the committee persons have the opportunity to be heard, and the committee work doesn't become unwieldy.

One of the exceptions concerns the Past Presidents Advisory Committee which consists of as many past presidents as are willing to serve on the committee as an advisor. Two other exceptions are that the Elections Committee customarily consists of 3 members, and the Nominating Committee consists of 5 members.

HOW ARE COMMITTEE OFFICERS SELECTED:

The committee members appointed to a committee shall choose their own Chairperson and may choose such other committee officers as they feel are appropriate and necessary to their work. Such officers should be chosen at the first meeting of each fiscal year, and new officers may be chosen at any time throughout the year by majority decision of the committee members.

WHAT RECORDS ARE REQUIRED TO BE KEPT:

The committee shall maintain written minutes of all meetings, and must promptly submit the original thereof to the office. A secretary may be selected to maintain such records, or in the alternative the minutes may be maintained by the chairperson.

The chairperson, or an appointed substitute, shall personally appear at open Board meetings whenever an item of business (pertaining to that

particular committee) has been submitted to the Board and is on the Agenda for discussion by the Directors.

BUDGET REQUIREMENTS:

All committee work is undertaken on a volunteer basis, and budgets for individual standing or special committees do not exist. However, such actually incurred expenses as are prudent, reasonable and necessary for the completion of routine work or special tasks assigned to the committee may be submitted to the BOD for reimbursement consideration.

TO WHOM DOES THE COMMITTEE REPORT:

It is at the discretion of the Board of Directors to determine to whom each committee shall report. The Board can require that the committee report only to the whole BOD, or to one specific member of the Board designated as being the Liaison to that committee, to another committee (as in the case of a sub-committee), or to the Park Manager.

WHAT COMMITTEES PRESENTLY EXIST:

The Bylaws of PPMC, in Article VII, Section 16, at page 19, provides for the creation of “- - such committees as may be necessary for properly conducting the affairs of PPMC.”

Further, the Bylaws provide for certain Standing Committees and such other temporary (Special) committees as are deemed necessary in order to carry out specific purposes.

The following eight Standing Committees presently exist: Staking, Bylaws, Budget, Recreation, Building, Past Presidents Advisory Committee, Long Range Planning, and Tree.

The following Special Committees have existed at various times in the past, may currently exist, or may exist in the future: Mediation, Water Conservation, Fire Brigade, Fire Commission, Water Rights, Emergency Response Team, Elections, Nominating, Orientation, Castle Property, River, Zoning, Water, Flea Market, Historical, Insurance, Key Volunteers, Membership, Memorial, Sunshine, Web Site, Waste Disposal, Dam, Social Hall Renovations

(Note: some of the Special Committees that are presently in existence are actually long-standing committees by their nature, and the Bylaws may be revised to reflect their true nature, such as the Orientation, Nominating, Elections, Fire Brigade and the Emergency Response Team (ERT))

HOW LONG WILL THE COMMITTEE EXIST:

Standing committees are permanent in nature, and can either exist until terminated, or exist for a specified period of time.

Special committees are temporary in nature, and exist until their task is completed or until the committee is dismissed.

In order to retain their “special” nature and not become standing committees by actual practice, the Board of Directors, at their last meeting of each year, may choose to dismiss all special committees. Then, in the next fiscal period, the Board may appoint such special committees as the new Board members feel they will need during their forthcoming term. These newly appointed committee members may, but need not be, the same persons as those who served in the preceding year. In fact, by dismissing the committees once each year the Directors are provided with a convenient opportunity to improve the makeup of the committee by dropping those individuals who have been inactive or whose work has proven to be ineffective, and adding those individuals who are good candidates to carry out the committee work in the future.

HOW LONG DO INDIVIDUALS SERVE:

The BOD considers it prudent for the makeup of the committee membership to be periodically changed so that the work that is performed, and the opinions that are expressed don't become stale and repetitive. By appointing new members to carry out the committee purposes and functions, fresh ideas may be advanced for the consideration of the Board. This rotation of committee membership may be brought about by establishing pre-determined rotating terms of office, or may be brought about by making periodic arbitrary appointments. Rotation of membership is also facilitated by the annual dismissal and reestablishment of Special Committees at the end of each year.

Also, as a general policy, for most Special Committees, the concept of staggering terms of office is kept in mind when dismissing and reappointing committees at the end of each year, such that some experienced members are reappointed to the committees while at the same time adding new members to the committee. The reason for this procedure is that a benefit exists from having experienced committee members serve with new committee members, such that someone is serving who has the benefit of having learned the job, while still making room for new and fresh thinking by new committee members. Further, the member who has served in a previous year can provide some continuity by bringing newer members up-to-speed on the status of issues that

are currently pending before the committee.

SERVING ON MULTIPLE COMMITTEES:

In PPMC, there is no restriction on how many committees the various Collective Members may serve on, and in fact some of the more active and dedicated members serve on several committees.

One exception does exist however, as members of the Nominating Committee are not eligible to serve on the Elections Committee. This exception eliminates any question of conflict of interest from arising, and allows members of those committees to actively campaign for candidates of their personal choice.

WHO CAN ATTEND A COMMITTEE MEETING:

(The following statement of policy titled "Open Committee Meetings" was adopted by the Board of Directors at their meeting of 2/21/09.)

OPEN COMMITTEE MEETINGS

It is the expressed policy of Paradise Park Masonic Club, Inc., that all committee meetings are open to guest attendance by any member, associate member, or alternate associate member of Paradise Park. Such guest attendance is limited to the specific purpose of listening to and observing the work of the committee, and participation in committee discussion is strictly limited to the appointed committee members. Participation by the guest in committee discussions would require the advance permission of the chairperson of the committee.

Two exceptions to this Open Committee Meeting policy exist, as the Election Committee is closed to guest attendance; and, the mediating and mediation-intake portions of the Mediation Committee are also closed.

To foster the spirit of openness in the Park, committees are encouraged to arrange their meetings in a location that is large enough to accommodate the expected attendance; and are encouraged to announce their meeting dates, times and locations in advance of the meeting.

Adopted February 21, 2009

Re-adopted September _____, 2009

WHAT ARE THE COMMITTEE DUTIES:

In order to set forth the duties and responsibilities of the various committees, the chairpersons, and the committee members, the BOD has created a Mission Statement for each of the standing and special committees which they appoint. Those mission statements cover at least the following topics: Committee Name, Type of Committee, Purpose, Line of Authority, Goals, Committee Structure, and Regularity of meetings.

Following are the Mission Statements as they now exist.

MISSION STATEMENT

BYLAWS COMMITTEE

Type of committee: Standing

Purpose:

Advise the Board of Directors concerning the impact of proposed revisions to existing Bylaws.

Assist the Board of Directors in maintaining the Rules & Procedures consistent with the Bylaws.

Keep records of all requests, committee minutes, recommendations and suggestions.

By a majority vote, shall initiate recommendations to the BOD.

Be available to assist any Member who desires to file an amendment by petition.

Line of Authority: This committee reports to the Board of Directors.

Committee Structure: At least 3 Collective Members. The members of the Committee elect a chairperson.

Regularity of meetings: At least annually; upon call of the chairperson; or, upon call of a majority of the committee members.

MISSION STATEMENT

TREE COMMITTEE

Type of committee: Standing

Purpose: To assist the Board of Directors of PPMC by considering, investigating and reporting matters related to trees of all varieties and types presently existing within the Park. In addition to responding to requests received from members for trimming or cutting of trees, the committee shall be pro-active in periodically examining the health and safety of our forest and studying the impact which the forest, and its individual trees, have on our members and their allotments.

In formulating a recommendation as to whether a tree should be trimmed or removed, priority shall always be given to the safety of the member and to the safety of the member's property.

Line of Authority: Reports to the Board of Directors.

Goals: (Short term) To study the manner in which tree requests are received, studied, and acted upon, with a view towards expediting the processing of such requests.

Goals: (Long term) To examine the existing Tree Rules and make recommendations to the Board as to any changes which the Committee feels are appropriate.

Committee Structure: At least 3 and not more

than 7 Collective Members.

Regularity of meetings: At least monthly; or, upon call of the chairperson; or, upon call of a majority of the committee members.

Participation: In rendering an opinion or a recommendation on a tree request, those committee members eligible to vote shall be those members who have actually made an on-site examination of the tree in question. The minutes shall reflect the number of committee persons voting, and whether the vote was unanimous or divided.

MISSION STATEMENT

STAKING COMMITTEE

The Staking Committee, a standing committee established by Article VII, Item 16 of the Bylaws of Paradise Park Masonic Club Inc., is charged with performing and documenting the staking of Member allotments in Paradise Park, in order to recommend, define, and/or redefine allotment boundaries.

The members of the Staking Committee serve at the will and pleasure of the PPMC Board of Directors (BOD).

Staking procedures, as contained in a separate document, are subject to review, revision, and approval by the PPMC BOD.

The following are the specific responsibilities and duties of the Staking Committee:

- Prepare documentation of staking, including reports and drawings, for submission to the PPMC BOD for approval;

- Participate with BOD members and PPMC Members in staking conflict resolution;

- Work with PPMC management to ensure timely approval of stakings; updating of the Staking Log by PPMC office staff; filing of completed, approved stakings in the Master Staking File maintained at the Park Office; and updating of the TADs database to reflect the allotment's re-computed square footage; and finally,

- Attempt to ensure continuity in Committee membership.

MISSION STATEMENT

BUDGET COMMITTEE

Type of committee: Standing

Purpose: To assist the Board of Directors of PPMC by considering, investigating and reporting or acting on matters related to existing or proposed future budgets. To prepare an annual budget for the consideration of the Board of Directors, and present same to the Directors at the meeting which takes place in April prior to each new fiscal year. To

review the budget performance at least quarterly, and advise the Board of any deviations from expected performance that requires Board action or attention.

Line of Authority: The committee reports to the Board of Directors.

Goals: To recommend a balanced budget that fulfills the needs of the membership, make recommendations for the maintenance of adequate reserves for asset repairs and replacements, and for the allocation of funds to retire Park indebtedness.

Committee Structure: At least 3 Collective Members. One committee member is to act as chairperson. Staff Bookkeeper acts as ex-officio member.

Regularity of meetings: The committee shall meet upon call of the chairperson.

MISSION STATEMENT

ELECTIONS COMMITTEE

Type of committee: Standing

Purpose: To assist the Board of Directors of PPMC by acting upon matters related to existing or proposed future elections. To organize, conduct, oversee, tally, and report the results of all elections held within the Park, whether for the election of officers, voting upon proposed Bylaw changes, undertaking surveys of the membership, or any other matters which require a vote of the membership.

Line of Authority: Reports to the BOD

Goals: To oversee ballots prepared by the office staff and assure that they will be easily understandable by the membership. To prepare ballot pamphlets which contain the qualifications of each candidate running for an office; which clearly describes each ballot proposition, and, which contains the various arguments in favor and against each proposition.

Committee Structure: The Election Committee is limited to 3 members. The Board of Directors shall appoint such members at least three months prior to the holding of the annual meeting or any special meeting at which there will be an election. In addition the Board of Directors shall appoint overseers to monitor all phases of the election process.

A member serving on the Nominating Committee is not eligible to serve on the Elections Committee.

The Board of Directors shall name the chairperson of this committee.

Guest Attendance: As an exception to the Open Committee Meetings policy, attendance at

meetings of this committee is limited to committee members.

Regularity of meetings: As needed, on call of the chairperson.

MISSION STATEMENT

RECREATION COMMITTEE

Type of committee: Standing

Purpose: To assist the Board of Directors of PPMC by considering, investigating and reporting or acting on matters related to existing or proposed future recreational activities. To prepare a calendar of and assist in recreational activities that are of interest to the members of the Park.

Line of Authority: The committee reports to the Board of Directors.

Regularity of meetings: Upon call of the chairperson, but not less than quarterly.

Budget Requirements: The Recreation Committee shall submit a Budget Request to the Board of Directors each year, at a date and time specified by the Board, requesting funding for proposed recreational activities for the coming year. Such a Budget Request shall itemize the amount requested, and the specific purpose of the funds, for each proposed recreational activity.

In addition such actually incurred expenses as are prudent, reasonable and necessary for the completion of routine work or special tasks assigned to the committee may be submitted to the BOD for reimbursement.

MISSION STATEMENT

BUILDING COMMITTEE

Type of committee: Standing

Purpose: To assist the Board of Directors of PPMC by considering, investigating, and reporting or acting on matters related to the remodeling of existing structures, or proposed new structures within the Park.

Line of Authority: The committee reports to the Board of Directors.

Goals: To see that the building of all new structures, and the remodeling of existing structures, are undertaken in conformance with the rules and regulations of PPMC, the Uniform Building Code, and the Santa Cruz County Building Code.

Whether the architectural and decorating design of all proposed remodeling and all proposed new structures within the Park are in good taste and are compatible and appropriate to this living community, and report such findings to the Board for its consideration.

Regularity of meetings: Upon call of the Board, or

upon receipt of a request from the Park manager, or upon call of the chairperson.

MISSION STATEMENT

PAST PRESIDENTS ADVISORY COMMITTEE

Type of committee: Standing

Purpose: The Past Presidents Committee's role is to advise the Board of Directors when asked to do so by the President of the Board.

Line of Authority: The committee reports to the President of the Board of Directors.

Goals: To utilize the talents and experience of all Past Presidents in advising the current Board of Directors.

Committee Structure: One chairperson, plus such additional committee members as have served in the past as a President of the BOD of PPMC, and are willing to serve on this advisory committee.

Regularity of meetings: Upon call of the chairperson.

MISSION STATEMENT

LONG RANGE PLANNING COMMITTEE

Type of committee: Standing

Purpose: To assist the Board of Directors of PPMC by considering, investigating and reporting or acting on matters related to the maintenance, repair, and replacement of assets within the Park.

Line of Authority: The committee reports to the Board of Directors.

Goals: To analyze the economic useful life of all assets within the Park and create a schedule of anticipated repairs and replacement to maximize the usefulness of such assets.

Committee Structure: At least 3 Collective Members, and not more than 7 total members. One committee member to act as chairperson.

Regularity of meetings: At least quarterly, or upon call of the chairperson.

MISSION STATEMENT

FIRE BRIGADE COMMITTEE

Type of committee: Special. (A sub-committee of the ERT Committee)

Purpose: The mission of Paradise Park Fire Department is to protect lives and property from the adverse effects of fire and exposure to dangerous conditions created either by nature or man within the boundaries of Paradise Park Masonic Club. We will respond to emergencies in a professional and courteous manner and strive to reduce the rate of emergencies through public education. We stand ready to support and assist other fire service organizations in accomplishing their missions within Paradise Park.

Line of Authority: Reports to the Chairman of the ERT Committee, or upon request, may report directly to the Board.

Goals: To recruit, train and equip volunteers capable of providing first response fire suppression services throughout the Park. To arrange for the routine servicing, repair and maintenance of all fire equipment. To maintain the fire house and all fire related equipment located therein.

Committee Structure: At least 3 Collective Members, and not more than 7 total members. One committee member to act as Fire Captain.

Selection of officers: The Board of Directors shall choose the Fire Captain. The committee members may choose such other committee officers as they feel are appropriate and necessary to their work.

Responding to emergencies: The Fire Brigade volunteers shall be equipped with radios, pagers, or other types of communication devices, such that they can immediately respond in the event of an emergency.

Regularity of routine type meetings: Upon call of the Fire Captain, or upon call of the Chairman of the ERT Committee, or upon call of the Board of Directors

MISSION STATEMENT

E.R.T. COMMITTEE (EMERGENCY RESPONSE TEAM)

Type of committee: Special

Purpose: To assist all members and residents of the Park by providing emergency medical assistance, traffic guidance assistance, fire suppression, and other needed services.

Line of Authority: The committee reports to the Board of Directors.

Goals: To create a safe living community for all members of PPMC.

Regularity of meetings: Upon the occasion of an emergency, or upon call of the Chairman.

Responding to emergencies: The E.R.T. volunteers shall be equipped with radios, pagers, or other types of communication devices, such that they can immediately respond in the event of an emergency.

MISSION STATEMENT

NOMINATING COMMITTEE

Type of committee: Special

Purpose: The purpose of the Nominating Committee is to assist the Board of Directors by locating Members of Paradise Park who are willing to serve as members of the Board of Directors.

Any Member of Paradise Park in good standing is eligible to be nominated.

Committee Procedures: The following procedures are to be observed by the Nominating Committee:

Within one week following appointment to serve on the Nominating Committee, the members thereof shall meet, elect a chairperson, and establish future meeting dates. The chairperson of the Committee shall announce to all members of the Committee (and such announcement is to be recorded in the minutes) that the purpose of the Committee is to search for all possible candidates, and not to screen the candidates.

The members of the Nominating Committee shall personally contact as many Members of the Park as possible and inquire as to whether they have an interest in being nominated to serve as a Director.

Any Member in good standing who advises the Secretary of the Board of Directors, or who advises one or more of the members of the Nominating Committee that he/she desires to be named as a candidate shall have his/her name included among the list of nominees submitted by the Committee to the Board.

In locating nominees the members of the Committee shall not discuss between themselves the relative qualifications of any Member to serve as a Director, except to determine that the Member is in good standing if such issue is raised.

The chairperson of the Nominating Committee shall maintain contemporaneous minutes of all meetings of the Committee, and upon completion of the work of the Committee shall submit a Final Report of nominees, and copies of all minutes, to the Secretary of the Board. A copy of the minutes shall be immediately thereafter placed in the appropriate binder in the Park office.

NOMINATING COMMITTEE: Board of Directors Procedures:

For the guidance of the committee, the following procedures are followed by the Board of Directors.

The Board publishes in the February and March newsletters a notice to all Members, asking that they give consideration to running for election to the Board of Directors. In the February newsletter a notice is given of the name, address and phone number of the Secretary of the Board of Directors as being the Officer to contact. In the March newsletter the names, addresses and phone numbers of the members of the Nominating

Committee are published.

Upon forming the Nominating Committee the Secretary of the Board of Directors provides all members of the Nominating Committee with a copy of the current list of Members in good standing of the Park. All Members are considered to be in good standing that have not been suspended or expelled in accordance with the Bylaws of the Park.

Upon receiving the final report of the Nominating Committee the Secretary of the Board shall pole the members of the Nominating Committee and inquire if the procedures have been faithfully performed, and if they concur with the content of the final report.

Alternative method of nomination:

As provided in the Bylaws of Paradise Park a Member may choose to nominate himself or herself as a candidate for Director. The nominating procedures specified hereinabove are not in conflict with the Bylaws since a Member may prefer to use the petition process as a matter of personal choice, or may opt to use the petition process as a way of exhibiting popular support among the membership.

Type of committee: Special

Line of Authority: Reports to the Board of Directors

Regularity of meetings: Annually, on call of the Board of Directors.

MISSION STATEMENT

ORIENTATION COMMITTEE

Type of committee: Special

Purpose: To assist the Board of Directors of PPMC by acquainting all new members of the Park with the history, Bylaws, rules and procedures, customs and practices that prevail within the Park.

Line of Authority: The committee reports to the Board of Directors.

Goals: To promote peace and harmony in Paradise Park by assuring that all new members have an understanding of their rights, benefits and responsibilities before they are accepted into membership.

Regularity of meetings: On call of the chairperson.

MISSION STATEMENT

SUGGESTIONS COMMITTEE

(New committee established by the Board of Directors on 2/21/09)

Type of committee: Special

Purpose: To assist the Board of Directors of PPMC by undertaking the study of, and assisting in the development of ideas suggested by members of the Park.

Line of Authority: The committee reports to the Board of Directors.

Goals:

Regularity of meetings: On call of the chairperson.

MISSION STATEMENT

MEDIATION INTAKE COMMITTEE

Type of committee: Special

Purpose: To assist the Board of Directors, and specifically the PPMC Manager, by providing intake; referral; educational; and conflict management services to the PPMC community.

Line of Authority: Reports to the Board of Directors.

Goals: To provide a confidential and comfortable forum that encourages, supports, and assists the PPMC Community in their efforts to amicably resolve disputes; to assuage the escalation of disputes; and to apply Masonic and Eastern Star principles to an established process of conflict management.

Goals: (Short term) To create, organize, and train a new committee of volunteers to provide intake, referral, educational, and conflict management services within the PPMC community.

Goals: (Long term) To establish, via our Bylaws, a provision of conflict management for the well-being of the entire PPMC community.

Open/Closed Meetings: General discussion and trainings are open to audit by the PPMC community. Intake discussion sessions are limited to committee members. Mediation sessions are by invitation only.

Committee Structure: At least three (3) members (no maximum).

Regularity of meetings: monthly; or additionally, upon call of the chairperson; or of a majority of the committee members.

MISSION STATEMENT

WATER CONSERVATION COMMITTEE

Type of committee: Special

Purpose: To assist the Board of Directors of PPMC by considering, investigating and reporting, or acting upon, matters related to the conservation of water resources. In addition to acting upon requests from the Board, the committee is encouraged to be pro-active in researching and developing water conservation programs; and, suggesting the adoption of such programs to the Board when they deem them to be appropriate.

Line of Authority: Reports to the Board of Directors.

Goals: (Short term) To create and organize a new committee of volunteers whose purpose will be to find ways to conserve water. To recruit and train

members of PPMC to serve as volunteers who can counsel with our members concerning water conservation techniques.

Goals: (Long term) To oversee the implementation of such water conservation programs as may be adopted by the Board. To study the feasibility of installing individual water meters at each allotment. To research and study water conservation programs presently in use in similar residential communities and consider their appropriateness to our community. To meet with and obtain counsel and advice from local and State water conservation agencies.

Regularity of meetings: At least monthly; or, upon call of the chairperson; or, upon call of a majority of the committee members

DEFINITIONS: What is a committee:

Per Webster, "**committee** - - a representative - - 1.) a group of people chosen, as from the members of a legislature or club, to consider, investigate, and report or act on some matter or on matters of a certain kind. 2.) a group of people organized to support some cause."

Per Black's Law Dictionary, "**committee** - - A person, or an assembly or board of persons, to whom the consideration, determination, or management of any matter is committed or referred, as by a court or legislature. An individual or body to whom others have delegated or committed a particular duty, or who have taken on themselves to perform it in the expectation of their act being confirmed by the body they profess to represent or act for."

Types of committees:

1.) **Standing Committee:** A Standing Committee, by definition, is one wherein the governing body has an ongoing need for a committee that will perform its functions and achieve its objectives over an extended period of time, perhaps for many years in the future. Having once formed such a committee it is reasonably anticipated that the present and future leadership of the organization will continue to have a need for the services of such a committee.

2.) **Special Committee:** A Special Committee, by definition, is one wherein the governing body has an immediate, or relatively short term need for the services of a committee. Further, once the purposes and objectives of the Special Committee have been fulfilled, that committee is normally

terminated.

3.) **Committee of the Whole:** A Committee of the Whole, by definition, is the entire governing body.

Per Robert's Rules of Order: "**Committees, Special and Standing.** It is usual in deliberative assemblies, to have all preliminary work in the preparation of matter for their action done by means of committees. The committee may be either a "**standing committee**," appointed for a definite time, as a session or a year; or a "**special [or select] committee**," appointed for a special purpose; or a "**committee of the whole**" consisting of the entire assembly."

Per Black's Law Dictionary: "A **special (or select) committee** investigates and reports on specific matters and terminates when that function has been rendered."

Per The World Book Encyclopedia: "a **committee of the whole** - - is a committee composed of all the members of an organization. Usually a large group will ask a small committee to investigate a matter and make a report to the whole group. But sometimes the whole group wants to consider the matter, and meets as a committee of the whole.

The advantage of meeting in this manner, or as a committee of the whole, is that the discussion can be informal, because no official action can be taken.

After its discussion, the committee of the whole ends the meeting by *rising from the committee*. The group then returns to its regular rules and ways. The chairman of the committee of the whole gives an official report of any decisions to the group."

Per Webster: "**committee of the whole** - - a committee comprising all the members of a legislative body, etc. under more informal rules than those used in a regular session."

4.) **Ad Hoc Committees.** It is thought by some that there is a fourth type of committee, namely an **ad hoc committee**, however, an ad hoc committee is in fact just another name for a "special" committee. Ad hoc committees and special committees are both temporary, and are created for just a special purpose.

Per www.whatis.com: "**ad hoc**—In Latin, ad hoc literally means **for this**, a further meaning is **for this purpose**, and thus usually temporary."

From the Ad Hoc Facilitated Town Hall Meeting Committee

Thank you to the overwhelming participation at the recent Town Hall Meeting. Over 115 residents gathered in the social hall of Paradise Park to hear our guest speaker, Dr. Marilyn Manning PhD talk about conflict resolution and building our community. 10 break out groups formed suggestions on how to solve some of the most pressing issues within our Park. Our final report is printed on CD and is available by contacting the Office at 423-1530. The following Statements were drafted with the input received from the members of our community over the last three months. They were presented at the April 16th Facilitated Town Hall Meeting and were very well received. Our committee hopes to have them put into the ballot to be accepted by the Membership as the "Official Statements of Paradise Park Masonic Club". They are NOT Bylaws, Rules, Policies or Procedures. They are words to live by, a cornerstone for our community.

Vision Statement of Paradise Park Masonic Club

"Paradise Park Masonic Club is a recreational residential community. We maintain our beautiful Park for future generations by nurturing our unique community and providing a safe, peaceful and happy environment."

Mission Statement of Paradise Park Masonic Club

Paradise Park Masonic Club is a community of equal members committed to improving our lives and those of our neighbors. We live according to the values of our Masonic obligations. Our Park was founded on Masonic fellowship, principles and ideals. We seek to instill these values in our daily lives as an example to our children, grandchildren, families and neighbors. We live the lessons of the gentle craft and practice the virtues that should guide all good citizens, especially members of our fraternal societies.

As a community we ensure that every member's voice is heard and that our processes are open, honest, transparent and a demonstration of good governance for future generations. We adhere to the vision of our country's founding fathers and the original founders of our Park.

Volunteer service to Paradise Park Masonic Club is a proud heritage of our organization. We give of our time and talents to improve our facilities, our programs and our government.

We respect and support the professional staff that maintains Paradise Park Masonic Club, its facilities and infrastructure. We adhere to the by-laws, rules and regulations that support and protect us as a community. Our Directors and Committee members set the example for good citizenship.

We embrace new ideas and challenges that will improve the quality of life and the beautiful environment of our Park. We seek opportunities to improve ourselves as individuals and as a community. We reject prejudice and oppression while embracing the spirit of community that is the hallmark of our Park.

Values Statement of Paradise Park Masonic Club

As a community, and as individuals, we value integrity, honesty, openness, personal excellence, constructive self-criticism, continual self-improvement, and mutual respect. We are committed to our beautiful Park and neighbors. We have a passion for the heritage, traditions and values that our founders brought To Paradise Park. We take on big challenges, and pride ourselves on seeing them through. As elected leaders and committee members, we hold ourselves accountable to our members, neighbors employees and customers by honoring our commitments, providing results, communicating effectively and striving for a high quality of life for our neighbors and visitors to our beautiful Park.

GOLF CART RULES:

All golf carts must have headlights and taillights turned on at all times.

All golf carts must have an audible horn.

All golf carts must not exceed the posted speed limits.

Only **licensed drivers** (that means, only those who have a VALID driver's license) may operate a golf cart.

Only electric powered golf carts are allowed.

No golf carts allowed on Washington Pathway.

The allotment number must be posted on the front and rear of all golf carts.

All golf carts must yield the right of way to motor vehicles.

All golf carts must carry their own liability insurance.

MEMBERSHIP APPLICATIONS PENDING:

MEMBERS	DATE POSTED	MEMBER/SELLER	ALLOTMENT
Julian Phillips	1/28/2011	Earl Norris	201 Keystone Way
Pamela Maxwell	3/9/2011	Irene Logan	272 Keystone Way
Martin Zimmerman	4/7/2011	The Lords Estate	190 St. Bernard St.
ASSOCIATE	DATE POSTED	MEMBER/SELLER	ALLOTMENT
Andrew J, Brown	10/14/2010	George M. Brown	240 Washington Ave.
Linden Swanson	10/18/2010	Claire Brainard	577 Crescent Lane
Sally Bissell	12/29/2010	Brad Bissell	557 Crescent Lane
Elizabeth Arzouni	4/29/2011	William Crogan	370 Eastern Star
ALTERNATE	DATE POSTED	MEMBER/SELLER	ALLOTMENT
Jessica Snyder	11/16/2010	Karla James	644 St. Augustine Ave.
Kimberly Vine	12/21/2010	Marshall Shoquist	472 York Ave.
Jennifer Maxwell	2/15/2011	David Friedman	705 Shrine Way

**MEMORIAL DAY CLEAN UP!!
Saturday May 28, 2011
9:00 – 12:00**

This is the time for all good members to come to the aid of their Park!!!
Please pick a Park Common spot to adopt and clean. If you cannot find a spot then come to the Picnic Grounds at 9:00 a.m. and we will help find a spot for you!

Suggestions for cleanup include:

- Picnic grounds,
- Bocce Courts,
- Triangle Park,
- Office area
- Beach areas
- Around the tennis courts.

Please make yourself available and get together with your fellow Members to work for the good of our beautiful Paradise. Lunch will be served at the picnic grounds at @12:00.



Annual Memorial Day Barbeque And Silent Auction



Sunday, May 29

Noon

Paradise Park Picnic Grounds

Tri Tip or Chicken and all the fixin's!

\$10.00

Purchase tickets from any OES member.



Santa Cruz Redwood Chapter, OES #273