

# Paradise Park Masonic Club

## April 2010

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### **GREETINGS FROM GAYLE**

It is election time again. The negative campaigning has already started. I was hoping this year would prove we had grown beyond this. Karen and I are proof last year that a campaign can be conducted fairly and honestly without resorting to anything negative. . . Enough said. We have five candidates running for three director positions. Some are very qualified - it's up to each voting member to read their statements and any campaign literature they send out and make the determination on who you want to elect.

We have been working very hard to get the water loan re-structured and have had some legal questions answered with a few more concerns that need to be addressed by legal counsel and our



CPA before moving forward but we are moving forward and hope to have this finalized before the end of June.

This is a brief message this month because of the space needed for ballot items.

### **Manager's Report by Cyndy Crogan**

It's election time and we'd like to remind everyone that this is a Masonic Club, which means that we are all brothers and sisters. We've noticed through the years that personalities tend to flare at this time. Please treat each other with respect. We share this common place together.

As the spring rains continue we're reminded that summer is right around the corner. Please mark your calendars for the annual PPMC Memorial Weekend Cleanup, Sat. May 29th. We'll be meeting in the Picnic Grounds at 10 a.m. to talk about our chores. We had a great turnout last year and hope for the same this year. I think this is one of the most beautiful springs we've seen in a long time.

The Community Garden still has available plots and we're asking a donation of \$20 dollars per plot to offset costs. Please contact Diane Brown for more details.

A group of us from the Park have been attending CERT (Community Emergency Response Team) classes sponsored by the Santa Cruz Fire Dept. Paradise Park has one of the most responsive teams in the County. To find out more about upcoming classes please contact Ray Hoffman. Char Reynolds and her volunteers are collecting items for our annual PPMC Flea Market this summer. This is a great time to clear out unused items and donate them to our Club. Thanks to those who are collectively

### **Office Hours:**

Monday, Tuesday, Thursday, Friday  
10:00 am – 12:00 pm 1:00 pm – 4:00 pm

Wednesday: 1:00 pm – 6:00 pm

Saturday: 10:00 am – 2:00 pm

**Paradise Park Masonic Club**  
**Board of Directors Action Open Minutes**  
**03/20/10**  
**9:30 am, Open Session**

utilizing their new Green Waste bins to manage yard waste. This new practice is proving to substantially reduced a portion of our overhead.

**1.0 OPENING ITEMS**

(a) Roll Call; present were President Gayle Logan-Silva, Vice President Bill Eckard, Secretary Karen Eneboe, Treasurer Bob Morgan, Manager Cyndy Crogan, & interested members; Director At Large George Turegano was unable to attend.

(b) Invocation by Sharon Simas; Bill Eckard led the flag salute.

(c) Consideration of Late Additions to the Agenda; move staking to end of agenda.

(d) Report from Closed Meeting Sessions of 2/20/10; Karen read aloud the generic version.

(e) February 20, 2010 Open Board Minutes; approved.

**2.0 MEMBERSHIP INFORMATIONAL ITEMS**

(a) Members Approved –

1. Robert H. McClain @ 537 Council Street; Death of Member Annie A. Henry
2. Graham I. Butcher @ 396-C Cavern Street; Membership change from Associate to Lois Hardy
3. Joan Kathryn Glassey @ 107 Keystone Way; Death of Member William Glassey
4. Jennifer Hostetler @ 244 Washington Avenue; Membership change from Associate to T. Hostetler

(b) Associate Approved –

1. Samuel C. Taylor @ 510 Courtesy Lane; Member Joyce Taylor
2. Jennifer Kato @ 127 Keystone Way; Member Earl "Hap" Halliday
3. Carolyn M. Butcher @ 396-C Cavern Street; Membership change from Alternate to Lois Hardy
4. Tom Hostetler @ 244 Washington Avenue; Membership change from Primary

(c) Alternate Associate –

1. Lois Hardy @ 396-C Cavern Street; Membership change from Primary Member
2. Carol R. Taylor @ 510 Courtesy Lane; Member Joyce Taylor

**3.0 REPORTS**

(a) Manager – C. Crogan ; Small Social Hall & kitchen floors completed; oven pilot repaired; broken Guard House windows replaced; pressurized

pump replaced; Gayle & Kevin managed restoration of siren at entrance of Park; Office sewer line cleared of solid root system; cutting up long branches so members can put them & feathers in their green waste bins, aiming for each neighborhood to eradicate their neighborhood's green waste piles – the request is that those bins can be picked up by company AT the yard waste collection site, rather than at owner's house; Park clean-up coming at end of May, so members are encouraged to adopt area to clean or show up at Picnic Grounds for assignment & lunch; membership certificates are caught up; bridge roof options being studied; entrance road slide still drying out before taking action, have bids in hand, both under \$2K for block walls (similar to those on Washington pathway); lighting in Picnic Grounds still on with Men's Club studying, with no conclusions made yet; standing water at end of Social Hall, not yet figured out; entrance park is being weeded by neighborhood volunteers.

(b) President – G. Logan-Silva: received donation from Rodlers in memory of Jim Reynolds; entering campaign time, hopefully in a clean Masonic fashion; motorcycle item to be on ballot.

(c) Budget – S. Lovelace; BOD accepted revised 2009/2010 budget, as presented by Sue.

(d) Treasurer – B. Morgan; we are still operating at a deficit; balanced budget is forming for coming year, due to reduced maintenance, reduced services, etc. Ballot item will seek increases in dues, assessments, and/or etc. Possible savings areas: Saturday opening for packages, etc.; paid receptionist; bulletin duties not to be dependent on staff; resurgence of volunteerism; outsourcing bookkeeping; auditing cut to "id. Accounts receivable outstanding balances increased significantly, from \$200K 3 years ago to \$400K this year, due to projects costs payment set-ups, unexpected supplemental tax payment plans, current economy, etc.. For Water Project financing, with negative cash flow, solution meetings are near with Rabobank, where PPMC is proposing paydown & re-amortizing.

**4.0 BUSINESS**

(a) Building; no new items. Cyndy reported on a meeting with Planning Dept., them proposing

thinking about revising our PUD with respect to allotment lines as they apply to building codes. John Mancini; officially authorized by BOD, seeking diminished valuation of the allotment sought from Assessor's office, to aid members with supplemental tax increases having assessment lowered, because of lowered market value. John & Mark Zevanove are willing to work with these individual members. Approved.

Census: passed last year? What does county expect? All required of U.S. Census is how many people live full-time at the residence. Ad-hoc cmt., who is residing? What relationship to member? Tabled.

#### **4.1 STAKING – John Densem**

(b) Chamberlain – 330 Royal Arch – approved.

(c) Coleman-Feyas – 395 Hiram Road – approved.

(d) Uber – 326 The Royal Arch – now have documents completed; approved; opposed by Bob Morgan.

(e) Del Core – 115 Keystone Way – approved, subject to staff obtaining positive confirmation of agreement to staking from neighbors within 21 days, from March 9<sup>th</sup>.

(f) Keithley – 273 Keystone Way – all neighbors expressed verbal agreement; Lois to supply written agreement; Steve Taylor to sign off on report; approved. Wilson's & Lois to sign completed agreement of sharing parking pad; Cyndy to acquire same.

Volunteers with George Turegano, being John Mancini, Michael Bates, & John Densem, are looking into the cost of putting in survey monuments in the Park.

#### **4.2 TREES**

1. Cannon/Keller – tabled, due to more information coming in.

#### **4.3 OTHER REPORTS**

(a) Recreation – Bill Eckard; potluck tonight; need host for April potluck; Egg hunt on Saturday, April 3<sup>rd</sup>, hosted by Cal DeVecchis, volunteers needed; Fred Dunn-Ruiz reported Jim Clark has found another vendor, so is doing the lobster feed again with the auction.

1. Flea Market – C. Reynolds; volunteers needed for set-up & sales, July 30, 31, August 1; start collecting at Office after April 1<sup>st</sup>; volunteers sign-ups to be in Office lobby.

(b) Nominating Committee

1. Report – thanks for committee members' work, Shirley Radder, Joanne Nelson, John Mancini, Cheryl Dangreau, & Tiny Sand. Nominees are Diana Cook, Mark Jacobson, Greg Laskey, Patricia McDonald, Sharon Simas.

30 days are left to volunteer to run, via petition with 10% of primary members signing. Guidance for resume suggestions from committee, to be looked at by Board.

(c) Bylaws

1. Motorcycle Proposal; signed petition presented months ago; signatures must be verified by Office Staff; sample petition must be cleared through Bylaws cmt.. The committee requested that those making the Building proposals (3) get together to propose ONE proposal for review by cmt. Cyndy to get group together.

(f) Insurance; just received information on health insurance; need to decide soon.

(i) Social Hall Renovation; \$8K discrepancy between what was spent or not; Pat McD & Fred talking.

(j) Water/Roads; Bill Lind wrote that Santa Cruz City is planning a new water line to PPMC via Ocean St. Extension, across the river at Section 6, installed this fall, replacing line via Hwy. 9.

(k) ERT ; Ray Hoffman, 5 911 calls, 3 within, 2 without.

(m) Mediation; Appointment – New committee member, Mark Zevanove; approved.

#### **5.0 NEW BUSINESS**

a. relationship between office staff & primary member, re: member access to member file; discussion; Bob proposed an Office procedure for a vote; no second. Members might propose same via petition.

#### **6.0 DISCUSSION**

a. letter of thanks to Laurie Crogan for new Social Hall floors; approved, to be done by Pat McDonald.

#### **10.0 ADJOURNMENT 1:06**

### **Amerigas Customers!**

When you pay your next Amerigas invoice, please clip out the SCHOOL DAYS RECEIPT on the bottom right of your bill and give to Barb Brown (PPMC Box #554 or 457 York - 831/421-0811) or slip them into the In-house mail slot up at the PPMC Office and the Volunteers will put them in her box. (Also, check your earlier bills for these RECEIPTS.) The schools earn 1/2 cent for every gallon of gas that we purchase from Amerigas. Currently, only Baymont Christian School and the San Lorenzo Valley School District are participants, but Scotts Valley Schools are looking into it; you may designate which school you prefer, if you do prefer. Barb will forward them on to the schools. Individually, each receipt doesn't mean a lot, but with all the gallons of gas that PPMC Members buy, these SCHOOL DAY RECEIPTS could fund school supplies that have been cut from their reduced budgets.

Ordinary Income/Expense		May 10 - Apr 11
<b>Income</b>		
5401.00	Member Assessment Fees Earned	919,520.00
5402.00	Member Annual Dues	39,100.00
5403.00	Transfer Fees - Membership	3,500.00
5404.00	Penalties/Fines	7,000.00
5405.00	Finance Charges-Members	2,000.00
5406.00	Facility & Equipment Use Fees	1,500.00
5407.00	Concessions Income	8,000.00
5407.00	Interest Earned General Fund	2,000.00
5407.00	Bulletin Subscriptions	500.00
<b>Total Income</b>		<b>985,220.00</b>
<b>Gross Profit</b>		
		<b>985,220.00</b>
<b>Expense</b>		
<b>4000.00 Personal costs</b>		
4001.00	Manager Salary	57,000.00
4002.00	Secretary Wages	42,000.00
4003.00	Bookkeeper Wages	14,500.00
4004.00	Maintenance Crew	35,000.00
4005.00	Clerical Part Time	1,500.00
4006.00	Crew Temp. Labor	7,000.00
4007.00	Employee Health Insurance	28,500.00
4008.00	HRSA contribution	4,500.00
4009.00	Employer Tax Expense	14,000.00
4010.00	Workers' Compensation Ins.	7,500.00
<b>Total 4000.00 Personal costs</b>		<b>258,500.00</b>
<b>4020.00 Insurance Expense</b>		
<b>Total 4020.00 Insurance Expense</b>		<b>73,500.00</b>
<b>4040.00 General &amp; Administrative Exp</b>		
4041.00	Office Supplies/Expenses	8,000.00
4042.00	Computer expenses	1,000.00
4043.00	Postage	2,500.00
4044.00	Telephone/Communications Exp.	5,000.00
4045.00	Printing/Off-Promo/Social/Free	8,000.00
4046.00	Electric Expense Park/Office	11,500.00
4047.00	Dues, Subscriptions, Misc. Fees	500.00
<b>Total 4040.00 General &amp; Administrative Exp</b>		<b>51,500.00</b>
<b>4050.00 Security/Safety Expense</b>		
4051.00	ERT Training	800.00
<b>Total 4050.00 Security/Safety Expense</b>		<b>800.00</b>
<b>4060.00 Member Service Expense</b>		
4061.00	Water Purchase Expense	90,000.00
4062.00	Member Billing Printing	3,000.00
4063.00	Member Billings Postage	2,500.00
4064.00	Garbage disposal	4,000.00
4065.00	Trash Pickup pd to Green Waste	30,100.00
4066.00	Garbage accounts for membership	2,000.00
4067.00	Yard Waste	2,000.00
<b>Total 4060.00 Member Service Expense</b>		<b>141,500.00</b>
<b>4080.00 Tax Expenses</b>		
4081.00	PPWC County Property Taxes	52,000.00
4082.00	State Taxes/Federal Taxes	1,500.00
<b>Total 4080.00 Tax Expenses</b>		<b>53,500.00</b>
<b>4090.00 Permits/Filing/Registration Fees</b>		
4091.00	Rec. Activities Annual Edgt	3,000.00
4092.00	Director's Board Expenses	600.00
<b>4070.00 Repair &amp; Maint of vehicles</b>		
4071.00	Gasoline & Oil for vehicles	3,000.00
4072.00	Vehicles - 96 Ford F150	1,500.00
4073.00	Vehicles - General Maintenance	200.00
4074.00	Vehicles - 2004 Chevy Truck	900.00
4075.00	Vehicles-Prince tractor (Dues)	750.00
4076.00	Vehicles - 99 Chev 1500 Pickup	500.00
4077.00	Vehicles - Fire Equipment	1,000.00
<b>Total 4070.00 Repair &amp; Maint of vehicles</b>		<b>7,850.00</b>
<b>4200.00 Repairs &amp; Maintenance Buildings</b>		
4201.00	R & M Office Building	2,000.00
4202.00	R & M Firehouse	900.00
4203.00	R & M Social Hall	4,000.00
4204.00	R & M Gate House/Picnic Equip	500.00
4205.00	R & M Covered Bridge	5,000.00
4206.00	R & M General Building	1,000.00
<b>Total 4200.00 Repairs &amp; Maintenance Buildings</b>		<b>13,000.00</b>
<b>4210.00 Equipment Expenses</b>		
4211.00	Small Tools/Shop Supply/Repairs	1,500.00
4212.00	R & M Office Eq/Generator	500.00
<b>Total 4210.00 Equipment Expenses</b>		<b>1,500.00</b>
<b>4220.00 Repair &amp; Maint Infrastructure</b>		
4221.00	R & M General	300.00
4222.00	R & M Water System	600.00
4223.00	R & M Grounds	2,000.00
4224.00	R & M Roads	2,000.00
4225.00	R & M Tree Trimming/Maintenance	7,000.00
4226.00	R & M Drains	1,500.00
4227.00	R & M Slides	1,500.00
4228.00	R & M Recreational Facilities	500.00
<b>Total 4220.00 Repair &amp; Maint Infrastructure</b>		<b>15,000.00</b>
<b>4230.00 R &amp; M General Expenses</b>		
4231.00	Professional Services	9,500.00
4232.00	Accounting/Audit Expense	9,500.00
4233.00	Legal Expense	4,000.00
<b>Total 4230.00 Professional Services</b>		<b>13,000.00</b>
<b>4240.00 Historical Committee Expense</b>		
<b>Total Expense</b>		<b>687,800.00</b>
<b>Net Ordinary Income</b>		<b>18,320.00</b>
<b>Other Income/Expense</b>		
<b>Income</b>		
5404.00	New Member Initiation Fees	10,000.00
5405.10	SBA spec assess interest earned	9,500.00
5406.00	Water Loan Payment Interest	30,550.00
<b>Total Other Income</b>		<b>50,050.00</b>
<b>Expense</b>		
4239.00	New Memb Init fees to Capital	10,000.00
4240.00	Interest Expense SBA Loan	9,500.00
4241.00	Interest Expense Water Loan	75,000.00
<b>Total Other Expenses</b>		<b>94,500.00</b>
<b>Net Other Income</b>		<b>(15,150.00)</b>
<b>Net Profit or Loss</b>		<b>3,170.00</b>

Ordinary Income/Expense	May 09 - Apr 10	Budget	% Over Budget	% of Budget	
<b>Income</b>					
5401.00	Member Assessment Fees Earned	440,780.88	519,935.00	(59,154.12)	88.42%
5402.00	Member Annual Dues	35,841.43	39,100.00	(3,258.57)	91.47%
5403.00	Transfer Fees - Membership	3,800.00	4,500.00	(665.00)	85.22%
5404.00	Discounts Taken	17.21			
5405.00	Penalties/Fines	10,744.08	5,500.00	5,244.08	195.30%
5406.00	Finance Charges-Members	2,259.13	1,000.00	1,259.13	225.91%
5407.00	Facility & Equipment Use Fees	105.00			
5408.00	Concessions Income	3,650.00	1,500.00	2,350.00	256.67%
5409.00	Interest Earned General Fund	7,442.00	8,500.00	(1,058.00)	87.62%
5410.00	Interest Earned General Fund	3,449.45	5,000.00	(2,550.55)	48.99%
5411.00	Bulletin Subscriptions	510.00			
5412.00	Other Income	25.51	1,000.00	(974.49)	2.28%
<b>Total Income</b>		<b>527,459.72</b>	<b>585,535.00</b>	<b>(57,875.28)</b>	<b>90.12%</b>
<b>Expense</b>					
4000.00	Reconciliation Discrepancies	(301.57)			
4000.00	Personal costs	202,503.71	234,500.00	(32,146.29)	86.29%
4020.00	Insurance Expense	59,328.07	45,000.00	14,328.07	131.27%
4040.00	General & Administrative Exp				
4041.00	Office Supplies/Expenses	4,472.84	3,000.00	1,472.84	157.46%
4042.00	Postage	3,545.51	4,800.00	(1,254.49)	73.87%
4043.00	Telephone/Communications Exp.	4,789.37	5,000.00	(210.63)	95.79%
4044.00	Printing/Off-Promo/Social/Free	2,419.20	7,500.00	(5,080.80)	32.26%
4045.00	Electric Expense Park/Office	7,930.36	12,000.00	(4,069.64)	66.09%
4046.00	Dues, Subscriptions, Misc. Fees	450.00	500.00	(50.00)	90.00%
4047.00	Bank Charges	(30.00)			
<b>Total 4040.00 General &amp; Administrative Exp</b>		<b>23,777.40</b>	<b>34,800.00</b>	<b>(11,022.60)</b>	<b>68.33%</b>
4050.00	Security/Safety Expense	704.74	2,000.00	(1,295.26)	35.24%
4055.00	Guided Tour Handbooks	(205.00)			
4060.00	Member Service Expense				
4061.00	Reimbursed Member Services	0.00	500.00	(500.00)	0.00%
4062.00	Water Purchase Expense	83,870.90	95,000.00	(11,129.10)	86.29%
4063.00	Member Billing Printing	4,133.22	4,500.00	(366.78)	91.89%
4064.00	Member Billings Postage	445.50			
4065.00	Trash Pickup pd to Green Waste	2,420.52	9,893.00	(7,472.48)	24.47%
4066.00	Garbage accounts for membership	22,580.38	30,107.00	(7,526.62)	75.05%
4067.00	Yard Waste	3,722.40	5,000.00	(1,277.60)	74.45%
<b>Total 4060.00 Member Service Expense</b>		<b>117,174.62</b>	<b>145,000.00</b>	<b>(27,825.38)</b>	<b>80.81%</b>
4080.00	PPWC County Property Taxes	48,257.81	50,000.00	(1,742.19)	96.52%
4084.00	Permits/Filing/Registration Fees	304.00	300.00	4.00	100.00%
4072.00	Rec. Activities Annual Edgt	3,749.84	3,000.00	749.84	125.65%
4074.00	Director's Board Expenses	446.41	600.00	(153.59)	74.42%
4079.00	Repair & Maint of vehicles				
4080.00	Gasoline & Oil for vehicles	2,280.21	4,500.00	(2,219.79)	50.67%
4081.00	Vehicles - Chevy 1988 Crew Cab	477.33			
4084.00	Vehicles - 76 Ford F150	1,177.28	2,000.00	(822.72)	58.89%
4088.00	Vehicles - General Maintenance	0.00	800.00	(800.00)	0.00%
4089.00	Vehicles - 2004 Chevy Truck	307.70	300.00	7.70	102.57%
4090.00	Vehicles-Prince tractor (Dues)	940.07	1,000.00	(59.93)	94.01%
4092.00	Vehicles - 99 Chev 1500 Pickup	426.98	500.00	(73.02)	84.25%
4094.00	Vehicles - Fire Equipment	392.04	1,000.00	(607.96)	59.20%
<b>Total 4070.00 Repair &amp; Maint of vehicles</b>		<b>6,202.11</b>	<b>10,000.00</b>	<b>(3,797.89)</b>	<b>62.02%</b>
4200.00	Repairs & Maintenance Buildings				
4201.00	R & M Office Building	483.92	2,000.00	(1,516.08)	24.20%
4202.00	R & M Firehouse	0.00	500.00	(500.00)	0.00%
4203.00	R & M Social Hall	3,939.22	1,500.00	2,439.22	162.28%
4204.00	R & M Gate House/Picnic Equip	99.29	1,000.00	(900.71)	9.93%
4205.00	R & M Covered Bridge	5,986.24	8,000.00	(2,013.76)	74.83%
4206.00	R & M General Building	1,723.30	1,000.00	723.30	172.32%
<b>Total 4200.00 Repairs &amp; Maintenance Buildings</b>		<b>11,232.89</b>	<b>14,000.00</b>	<b>(2,767.11)</b>	<b>80.29%</b>
4210.00	Equipment Expenses				
4211.00	Small Tools/Shop Supply/Repairs	875.24	2,500.00	(1,624.76)	39.01%
4212.00	R & M Office Eq/Generator	327.59	500.00	(172.41)	65.52%
<b>Total 4210.00 Equipment Expenses</b>		<b>1,202.83</b>	<b>3,000.00</b>	<b>(1,797.17)</b>	<b>40.08%</b>
4220.00	Repair & Maint Infrastructure				
4221.00	R & M General	272.54	300.00	(227.46)	74.19%
4222.00	R & M Water System	778.40	500.00	278.40	155.72%
4223.00	R & M Grounds	171.51	2,000.00	(1,828.49)	8.58%
4224.00	R & M Roads	711.94	2,000.00	(1,288.06)	35.60%
4225.00	R & M Tree Trimming/Maintenance	5,071.74	7,500.00	(2,428.26)	67.47%
4226.00	R & M Drains	894.03	1,000.00	(105.97)	89.40%
4227.00	R & M Slides	227.36			
4228.00	R & M Recreational Facilities	0.00	500.00	(500.00)	0.00%
<b>Total 4220.00 Repair &amp; Maint Infrastructure</b>		<b>8,171.12</b>	<b>14,000.00</b>	<b>(5,828.88)</b>	<b>58.08%</b>
4230.00	R & M General Expenses				
4231.00	Professional Services	1,473.35	1,000.00	473.35	147.34%
4232.00	Accounting/Audit Expense	10,293.00	7,000.00	3,293.00	147.01%
4233.00	Legal Expense	2,470.50	4,000.00	(1,529.50)	74.26%
<b>Total 4230.00 Professional Services</b>		<b>13,236.85</b>	<b>11,000.00</b>	2,236.85	120.66%
4239.00	Historical Committee Expense	421.87	400.00	21.87	104.68%
<b>Total Expense</b>		<b>494,818.80</b>	<b>588,800.00</b>	<b>(93,981.20)</b>	<b>84.94%</b>
<b>Net Ordinary Income</b>		<b>32,841.12</b>	<b>(3,265.00)</b>	<b>36,106.12</b>	<b>(1,000.80%)</b>
<b>Other Income</b>					
5404.00	New Member Initiation Fees	20,000.00			
5405.10	SBA spec assess interest earned	6,557.00			
5406.00	Water Loan Payment Interest	15,473.84			
5409.10	SBA spec assess interest earned	9,179.98			
5410.00	Donations - Gen Fund restricted	8,125.00			
5411.00	Donations - Historical restrict	300.00			
5418.00	Interest Earned Int'l Fee Rev	3,148.57			
5419.00	Interest Earned Water Reserve	228.48			
5420.00	Water Loan Payment Interest	914.81			
5423.00	Water Loan Acct. Interest	14,348.25			
<b>Total Other Income</b>		<b>73,476.13</b>			
<b>Other Expense</b>					
4207.00	Social Hall Renovation	11,084.84			
4214.00	Gen Fund restricted expenses	7,507.81			
4240.00	Interest Expense SBA Loan	9,000.98			
4242.00	Interest Expense Water Loan	73,374.54			
9100.00	Federal Income Tax	0.00	3,500.00	(3,500.00)	0.00%
9200.00	State Income Tax	353.00	2,400.00	(2,047.00)	14.71%
<b>Total Other Expense</b>		<b>102,317.17</b>	<b>5,900.00</b>		

## Calendar of Events

<b>April</b>			
3-Sat.	Easter Egg Hunt	Picnic Grounds	
3-Sat.	Rainbow Pancake Breakfast 7 AM – 2 PM	Large Social Hall	T. Keller
6-Tues.	Coffee 9 -11 AM	Small Social Hall	
7-Wed.	Men's Club 11:30	Small Social Hall	
7-Wed.	Budget Committee Meeting 9:00 AM	Conference Room	S. Lovelace
10-Sat.	Bylaws Committee Meeting 9:00 AM	Small Social Hall	J. Mancini
10-Sat.	Wedding Reception	Large Social Hall	C. Dangreau
10-Sat.	Fire Brigade Training 10 AM	Fire House	B. Downing
11-Sun.	Recreation Committee	Small Social Hall	S. Moore
12-Mon.	Knitten Kittens 11:30 AM	Small Social Hall	P. Rundell
13-Tues.	Coffee 9 -11 AM	Small Social Hall	
14-Wed.	Orientation Procedures Committee	Conference Room	
16-Fri.	Past Patrons & Past Matrons Potluck 5 -9 PM	Large Social Hall	S. Keller
17-Sat.	Board Meeting 9:30 AM	Small Social Hall	G. Logan-Silva
17-Sat.	Potluck 5:30 PM	Large Social Hall	
19-Mon.	I.O.R.G. 7 – 9 PM	Small Social Hall	Ted Keller
20-Tues.	Coffee 9-11 AM	Small Social Hall	
21-Wed.	Bingo 7:00 PM	Large Social Hall	R. & C. Hoffman
24-Sat.	Recreation Committee 2 PM	Small Social Hall	S. Moore
25-Sun.	Memorial for Cliff Houchin 10 AM	Social Hall	A. Houchin
27-Tues.	Coffee 9-11 AM	Small Social Hall	
28-Wed.	Orientation Meeting 10:30 AM	Conference Room	
28-Wed.	Historic Tour	Picnic Grounds	B. Brown

## In Memoriam:

Clifford Houchin 4/09/10

Lois Crafts 4/16/10  
(former Member)

Ruthann Amsel 4/20/10

<b>May</b>			
2-Sun.	Jobs Daughters Breakfast 6 AM – 2 PM	Large Social Hall	D. Macdonald
3-Mon.	Knitten Kittens 11:30 AM	Small Social Hall	P. Rundell
4-Tues.	Coffee 9 -11 AM	Small Social Hall	
5-Wed.	Men's Club 11:30 AM	Small Social Hall	
5-Wed.	Budget Committee Meeting 9:00 AM	Conference Room	S. Lovelace
7-Fri.	Rainbow Girls Sleepover	Large Social Hall	T. Keller
8-Sat.	Rainbow Girls Walkathon	Picnic Grounds	T. Keller
8-Sat.	Bylaws Committee 9 AM	Small Social Hall	J. Mancini
8-Sat.	Fire Brigade Training 10 AM	Fire House	B. Downing
11-Tues.	Coffee 9 -11 AM	Small Social Hall	
15-Sat.	Board Meeting 9:30 AM	Small Social Hall	G. Logan-Silva
15-Sat.	Potluck 5:30 PM	Large Social Hall	P Herzog- B. Lind
17-Mon.	I.O.R.G. 7 – 9 PM	Small Social Hall	
18-Tues.	Coffee 9 -11 AM	Small Social Hall	
19-Wed.	Bingo 7:00 PM	Large Social Hall	R. & C. Hoffman
22-Sat.	Birthday Celebration Overnight	Large Social Hall	R. Sellery
25-Tues.	Coffee 9 -11 AM	Small Social Hall	
29-Sat.	Memorial Weekend Clean-up 10 AM	Picnic Grounds	C. Crogan
30-Sun.	O.E.S. BBQ 10 AM – 5 PM	Picnic Grounds	E. Olsen
31-Mon.	<b>OFFICE CLOSED – MEMORIAL DAY</b>		

## Membership Applications Pending

<u>Applicant</u>	<u>Date posted</u>	<u>Member/SELLER</u>	<u>Allotment</u>
<b><u>MEMBER</u></b>			
Tom Fung	3/15/10	Kim Mathews	124 Keystone Way
Dayna Larson	3/03/08	H Uhlenberg Estate	252 Keystone Way
<b><u>ASSOCIATE MEMBER</u></b>			
Rosie Chavez	3/29/10	Daniel Chavez	601 Keystone Way
Natalie Williamson	4/20/10	Jean Allan	218 Keystone Way
<b><u>ALTERNATE ASSOCIATE MEMBER</u></b>			
Sally Forsch	2/15/10	Chris Forsch	226 Acacia Lane
Penny M Manes	10/06/08	James W Wilson II	376 Hiram Road

### **THE FLEA MARKET NEWS**

July 30, 31 and August 1, 2010

**MAKE A CLEAN SWEEP – IF YOU DON'T USE IT. YOU DON'T NEED IT.**

*Consider donating your usable items to the PPMC Flea Market*

**Collecting for this exciting event has begun** and continues through the last week in July. Donations will be stored in the office basement and the basement is starting to fill up!

Call to arrange a drop off appointment:

Char Reynolds: 423-9583  
Alcinda Walters: 425-2842  
Linda Dyson-Weaver: 469-4186

**WE NEED YOUR HELP** – Sign up lists are in the office foyer:

**Youth (ten & up), Men, Women**

**PLEASE NO:** used TVs, hide-a-beds or mattresses, non-working electronic equipment, no large exercise equipment, no damp, moldy, worn or soiled items.

**Large items:** drop off furniture, bikes, etc.  
Wednesday – Friday, July 28 – July 30

Please mark all sheet sizes; twin, full, queen, king with masking tape

Remember the **Boutique Room!** Nice things really sell. It helps if you would put a value of what you paid for your good items... it's a starting place for pricing.

Remember our Motto!

**Save – Throw – Give = to the Flea Market**

Thank you for your help!  
Char Reynolds, 423-9583



## AUCTION

**LABOR DAY WEEKEND**  
**SATURDAY, SEPTEMBER 6, 2010**

NOW IS THE TIME TO THINK ABOUT WHAT YOU CAN DONATE

There will be an auction (both silent and live) on the Saturday of the Labor Day weekend, September 6<sup>th</sup>. In order to make this auction a success, your help is needed. We would like you and your family to contribute items to be auctioned. The Auction and the Flea market do not conflict with one another in that the auction wants new and/or collectible items, not miscellaneous knick-knacks.

If you are an artisan, craftsperson, baker or canner, please donate some of your work.

If you have access to commercial products or services, please donate any of those.

If you have a condo, cabin or vacation house, please donate a week's or weekend's use.

If you have friends or acquaintances with skills or products, you could ask them to donate.

If you have a special skill, please donate some hours towards a project. Sample projects include:

- putting on a banquet for 8 persons at their home
- giving hours of labor to repair, paint or clean a house, yard, roof, car, etc.

Also, you can sign up to solicit local merchants for donations. Please sign up before soliciting, as we don't want to duplicate requests to merchants. Feel free to solicit from out of area merchants.

We also accept cash/check contributions. Send to AUCTION c/o **Error! Contact not defined.** at 606 Paradise Park, Santa Cruz, CA 95060. Make checks payable to PPMC.

Please notify Fred Dunn-Ruiz as to what you will be donating as soon as possible. We can accept goods up until the last minute, but would like to have as many as possible by September 2<sup>nd</sup>.

If you have any questions about what to do, please call Fred Dunn-Ruiz at 831/426-6472.

### **Following Names have been nominated for Board of Directors:**

Diana Cook  
Mark Jacobson  
Greg Laskey  
Pat McDonald  
Sharon Simas

Please read the Resumes that follow

## **Diana Cook**

My husband Jim and I have been married 38 years with 6 children, 24 grandchildren and 9½ great-grandchildren.

Our home is at 132 Keystone Way; we purchased the Powderhouse in 1990 and moved to the Park permanently in July of 1992. My parents purchased the allotment at 563 Saint Ambrose in 1958 after having visited with Bill and Wilda Mette in Section Four for two years.

I have been a member of Valley View #141 OES for 43 years. I also belong to Daughters of the Nile and Ladies Oriental Shrine. As I was a Rainbow Girl in my teens, I took great pleasure in serving on Willow Glen Rainbow Girls Advisory Board for many years.

I believe the Board of Directors is the governing body of PPMC. It is required to deal with the business of the Park. Based on our Charter, Bylaws, Rules and the best interests of the Membership as a whole; the Board must be decisive, with the future of PPMC in mind. Having had the opportunity to serve before, it is a priority for me to be available to the membership. To listen, whether agreeing or not, to all sides of an issue is one of my most important skills, it allows me to weigh all of the issues at hand and make better decisions for all members of the Park.

I am running for the Board of Directors to help better the governance of the Park. We are at a point where we need a Board which is willing to work together for the betterment of the whole Park. Having attended the open Board meetings frequently since their inception, I have kept abreast of the issues facing our Park and have spent many hours in discussion with a variety of members about possible resolutions for them.

I have volunteered for a number of PPMC committees over the years which include:

Emergency Response Team  
Medical Response Volunteers (First Go (AED) bag recipient)  
Budget Committee, Past Chair  
Bylaws Committee, Secretary  
Long Range Planning Committee  
Garbage Committee  
Board of Directors, Secretary and Vice President  
Golden Trowel recipient for Volunteer of the Year

I have been in accounting for many years. My career history includes Controller for a small corporation with sales in excess of \$2 million per year, including all banking relationships, human resources and financial planning. Currently I am working part-time with a 501c3 non-profit religious trust with assets in excess of \$40 million. I have supported computer operations and networking for small businesses since 2000. I am also a Notary Public.

I can be reached at 831 426-8398 and [cookraven@sbcglobal.net](mailto:cookraven@sbcglobal.net). I am always happy to speak with or be of assistance to the members of Paradise Park.

I look forward to serving all of the members of Paradise Park. Thank you for your consideration.

## **Mark Jacobson**

747 Paradise Park

(321 Royal Arch)

429-9527

[markjacobson@sbcgloal.net](mailto:markjacobson@sbcgloal.net)

Santa Cruz Lodge #38

Dear Paradise Park members, my name is Mark Jacobson, I've lived in the Park with my wife Monica and for the past twenty years. Neighbors and friends have asked me to run for the Board of Directors, citing the thought I would be a conscientious and fair person to be in that position. When it comes down to it, I believe that's what a board member should be. Besides treating all members equally and fairly, the board's main job is to maintain a budget that's in the black. I would like to run for the Board because I can be fair, practical, and unbiased.

My education and work history is as follows:

1980 Graduated High School in Santa Barbara Ca

1980-81 American College of Switzerland, International Studies

1981-83 Santa Barbara City College, General Studies

1983-85 UC Santa Cruz, B.S. Geology

1986-93 Mectronic Buyers Directory produced a publication for Silicon Valley Buyers, Engineers, and Specifiers for the manufacturing industry.

1993- 2010 Tool Technology Distributors, I am a distributor for a number of national and international companies specializing in tools, lubricants, and machinery. I help local manufacturers produce better products faster and for less.

I previously served on the BOD years ago, but only for half a term. Family issues and other time constraints limited my ability to serve on the board. At the same time I was Fire Chief (Co- Chief with Dennis Gloeckler) of the PPMC volunteer Fire Dept. I continued with my PPMCFD Fire duties and let another qualified person run for BOD. I've helped with Easter festivities at the Picnic grounds, Christmas at the Social Hall, and dam building in the river.

Paradise Park is an amazing place, this past summer it was put into perspective for me. After the Labor Day weekend I talked to kids, teenagers, young adults, parents, grandparents, and great grandparents and they all participated in the games, the dance and the fellowship. When asked, all of the above groups said what a great time they had. Everyone will remember the weekend and Paradise Park and smile when they think of it. This is just a part of what's good about Paradise Park, this is what we have in common, and this should be enough for people to work in good faith together. I would like to see everyone work together to move us past our current financial problems and maintain the legacy of Paradise Park.

CANDIDATE: GREG R LASKEY  
646 Saint Augustine Ave  
Santa Cruz, CA 95060  
Mailing Box 173 PPMC  
[bowtie54@yahoo.com](mailto:bowtie54@yahoo.com)  
831-458-0343

SPOUSE: Becky, my best friend-Married, still in love and together for 32 years

KIDS: Erik-Major-United States Air Force  
Daughter-in-law-Meghan-Lieutenant Colonel-United States Air Force  
Expecting our first grandchild in June-Hooray!  
Sara-Student-Registered Vet Tech, Animal behaviorist/trainer  
Gus (our puppy dog) Zoe (our grand dog) 3 cats and a dove

LODGES: Greg-No 561-East San Diego	MEMBER OF PPMC: Since 1995
Becky-No 18-Wild Lily-Soquel-OES	Father Member since early 1980's
Sara-No 18-Wild Lily-Soquel-OES	Masonic Family-4 generations

FUNCTION OF THE BOARD: To act in good faith effort on behalf of the entire Membership. Treat all PPMC Members with fairness, dignity and respect. The Board of Directors should make sure that our Bylaw & our rules and regulations are followed by all and that we frequently review and update our Bylaws & rules and regulations to meet today's standards for running a successful operation. It is the job of the Board of Directors, to act fiscally responsible as an agent/fiduciary on behalf of the Members of PPMC. "To openly communicate and actively listen to all our Members concerns".

REASONS FOR RUNNING FOR BOARD OF DIRECTORS:

Make sure that any construction (new or otherwise) is in compliance with the PPMC and County requirements and adheres to our Original Park Maps and County Assessor Maps.  
Establish and adhere to a procedure that fairly addresses allotment line issues/disputes between all parties involved.  
Promote and encourage Mediation as a step to find an amicable solution for all Members.  
Act fiscally responsible on behalf of the Membership and find ways to control spending.  
Work to establish a cohesive relationship with the other Members of the Board  
Take an active part in establishing, updating and enforcing policies and procedures.  
Keep the Members informed of all non-confidential items related to the Membership.  
To act in good faith on behalf of the entire membership.  
Make sure the Fire Brigade remains active and is established in our Bylaws.

EDUCATION: Grossmont and Cuyamaca College, Southern CA- Math and Business, Fire Science, Welding- Fire Academy-lone, CA-Graduated top of my class.

CAREER SUMMARY: Volunteer Fireman while attending High School and became permanent employee at Station 13-Vienna, Virginia. Worked as Cross-country & Union Truck Driver, Heavy Equipment Operator and installed underground water systems. CAL FIRE-Seasonal Fire fighter, Helitack Strike Crew and Fire Apparatus Engineer. As an Engineer for CAL FIRE, I trained and ran a crew of fire fighters at Fire Stations around the state of CA. This included Administrative duties, budgeting and finance, as well as setting policies and procedures.

JOB RELATED EXPERIENCE: I have a good working relationship with Central Fire, CAL FIRE, the Fire Marshall and the County Planning and Building Dept. Great sense of humor-Gotta have it!

COMMITTEES (PAST AND PRESENT): Water (before the Water Project Fiasco), ERT-Emergency Response Team and the Fire Brigade.

PPMC VOLUNTEERISM: As a volunteer with PPMC, I am a member of the Fire Brigade (Used to be the Fire Chief), the Emergency Response Team-ERT, and Community Emergency Response Team-CERT. I am certified in CPR, Human and Pet First Aid and AED. I helped re-wire the social hall, rebuilt the grill for the Bar-B-Q pit in the picnic grounds, repaired and worked on Park Equipment, and helped my neighbors and friends with various auto-related mechanical issues. I have been available for 14 years for any issues members have had outside our 911 emergency systems. I have participated in emergencies, such as flooding, sandbagging, downed trees, limbs and landslides.

As a Medical Responder, I have saved lives in PPMC. My reward: To see a smile on their face and their families faces the next day.

I was instrumental in acquiring a Fire Engine to replace our aging red truck. Also, responsible for having our Fire Hydrants installed, when we were told by Park Members, "we're in a no hydrant zone"?

STATEMENT: My family and I have been visiting and enjoying PPMC since the early 80's. We re-built the old Baker allotment in section 4.

I was born in Washington DC in 1954. As a child, my father Newell worked for the CIA, so I lived in many different countries. I learned to adapt to diverse situations and customs in different countries.

Not so different from Paradise Park. We are a community that sometimes lives in diverse situations, must learn to adapt and work together to improve our community. This would not be possible without the Members of PPMC, their families and their contributions to our "unique" Masonic Community. Our Members are our greatest asset!

If you have the chance to vote, please vote and vote wisely.

Greg Laskey  
Candidate for Board of Directors

Pat McDonald , CCA, CIT, CBT  
566 Paradise Park  
632 St. Augustine

nawicpat@sbcglobal.net  
831-423-2811  
Member, San Lorenzo Chapter # 177, OES  
Family history in PPMC since 1955

**My reason for running** for the Paradise Park Board of Directors is a reflection of the commitment I have for our community and the leadership and management skills I would bring to the table. I know the function of a Board and would like to be part of the progress toward bringing business-like behavior and processes to enhance the PPMC environment. Paradise Park is a unique CID (Common Interest Development) in that with our Masonic family history and background, we have a common fundamental belief in integrity and in the value of respect and support of one another.

**Education**

AA in Business	Ohlone College, Fremont	1994
Construction Industry Technician (CIT)	Clemson University/NEF	1998
Certified Construction Analyst (CCA)	Clemson University/NEF	2005
Construction Bookkeeping Technician (CBT)	Clemson/NEF	2010

**Job and Volunteer History**

STI Trucking	Owner/manager	1994-present
Paradise Park	Bookkeeper	2008-present
National Association of Women in Construction – National President		2008-09
NAWIC	President-Elect, Vice Pres.	2006-2008
NAWIC	Treasurer	2005-2006
NAWIC	Director	2000-2002
NAWIC Education Foundation	Trustee	2007-2010
Newark, CA Board of Education	Trustee	1980-82
PPMC Bylaws	Member	2008
PPMC Elections	Member	2008
PPMC Long Range Planning	Chairman (then member)	2005-2008
Executive Council of Homeowners (ECHO)	Member	2010
Calif Dump Truck Owners Assoc	Sec/Treasurer	2005-2010

**Candidate synopsis:**

***Having been*** in a leadership position of a national association of 5,000 members, I know how a Board needs to properly function. I understand how to deal with conflict and to actively work to bring consensus. I am called upon to give Leadership presentations from Building a Team to How to run an effective meeting to the responsibilities of a Board of Directors and have spoken additionally on other topics that range from the Effect of Rising Costs on the Construction Industry to the History of Women in the Workplace.

***Additionally***, as a business owner in a non-traditional industry for women, I can manage finances of a multi-million dollar business from estimating a job to preparing for annual taxes as well as the day-to-day operations. Working in the Paradise Park office has given me insight into the many positive things about our community, but I have observed and dealt with trouble shooting on short falls in communication and process. I have joined ECHO in order to become more educated in issues specific to developments such as ours.

***My passion*** for this amazing bit of Paradise in which we live/visit/love pushes me to volunteer to be on the Board and work for our future success.

***Please consider me as you cast your ballot.***

## CANDIDATE RESUME FOR PPMC BOARD OF DIRECTORS

Candidate Name Sharon Simas

Park Address 615 St. Augustine Avenue

Residence Address 4240 Annandale Drive  
(mailing address also) Stockton, CA 95219

Lodge/OES Chapter Stockton Oaks Chapter No. 50, OES

E-mail address sharonsimas@sbcglobal.net

Phone Number (209) 477-1781, home  
(209) 598-1781, cell

### 1. Function of PPMC Board of Directors-

I see the primary purpose of a Board member as that of setting policy and rules. In addition to that, the Board is responsible for governing its actions to protect the properties, financial and all business matters of the organization. Paramount in my mind, is the responsibility of serving the majority of the membership, allowing that voice to be heard, while at the same time, keeping the best interest of the Park in mind at ALL times. I firmly believe that meetings need to be conducted under the direction of Robert's Rules of Order (or some preferred Parliamentary Procedure) and it is the Board's responsibility to protect our non-profit status, for which we were incorporated.

I do not see the Board as a "position of power". I view it as an opportunity for a member to offer their experience, knowledge and service to the community of PPMC, while treating every member equally, simply by following the rules and policies that the membership has approved as our by-laws.

In order to be effective, I firmly believe that all business must be conducted in an honest, open manner. Naturally, I understand that there are some matters that require confidentiality, but for the general operation and day-to-day business routine, in order to instill trust, members should be entitled to know what is going on within their club.

In my mind, a Board member must be a good listener, must look at every issue in an objective manner and must not be afraid to make the right decisions for the right reasons.

### 2. My reasons for running as a Director Candidate

In spite of the fact that I am a "part-timer" in PPMC and I love entering the Park every Friday afternoon to "my place of peace and serenity", I also know that all of us have the responsibility of being the best member we can be. With all privileges come responsibilities and I am willing to give freely of my time and put forth my best effort to serve as a Board member, hoping to make a difference in Paradise Park.

I have been visiting PPMC for over 50 years and I truly believe that PPMC is a very special place. I have invaluable memories as a child, I have shared some of the best times of my life with family and friends in PPMC and I feel that my business and community service experiences can be to the Park's advantage, as a Board member. Although I have made it my responsibility to be aware of the organization's business, I have purposely stayed out of any "political games": I have NO personal agenda and by anyone's standards, I have always been described as a very fair person.

If I had purposely set out to develop a resume for PPMC, I don't think I could have done a much better job, of gaining experience for the position of being a Board member. I believe I am well prepared to represent our membership and to govern our organization, at a time, that I view, as being very crucial.

Both of my children are affiliated with the Park; John, as a member and Gina, as an Associate. They, too, have grown to love PPMC and, I am proud to say, that they, appreciate the special "culture" within our community. It is this

"culture" that I want to preserve. Because I love to walk, I have had the privilege of really getting acquainted with some of our oldest members and I have also enjoyed meeting many of our newest members. Our members are all special people! I refuse to believe that PPMC has any "evil" members, but I have not been able to speak to many people who have not expressed the feeling of "being victimized", in some way or another. It would be my goal to strengthen our community, to rebuild trust and to personally commit to working on the healing of each person's feelings. I am saddened by some of the things that I have heard and it is THIS reason that I have agreed to give it my very best to work at changing this "persona", that none of us are proud of. Unfortunately, we cannot go back....we can only go forward, but I trust that the majority of our membership feels the same way. I am willing to take the lead in this effort, knowing that there will be many followers. I have never been one to accept "the can nots, do nots, will nots, would nots and should nots" that obstruct our lives. I do believe that I can make a difference and I am willing to try my hardest in leading this endeavor.

Unlike most other communities that I am aware of, the members of PPMC share many commonalities, right from the minute they become members. It would be my mission to reinforce our real reasons for being members in PPMC, to ask that each one of us put aside some of our personal experiences that may not have been positive, to truly encourage EVERY member to re-evaluate the Paradise that we have membership in and to seriously consider, what it is that each of us needs to do, to "LOVE THY NEIGHBOR, AS WE LOVE OURSELVES". I believe we can do it!!

### Education

I have an Associate of Arts Degree and fall just a few units short of a Bachelor of Science Degree.

### Number of years a PPMC member

11-year member (My father was a member and I have been visiting PPMC for over 50 years.)

### Principal occupation

Service First of Northern California- Vice-President/Administrator  
Operations Manager (9 different programs) and Program Administrator for this multi-million dollar non-profit corporation.. Duties include Human Resource Manager for 50+ employees, contract negotiations, developing budgets, grant writing, annual financial auditing of each department, property management and real estate development. Contracts with Social Security Administration, VMRC, City of Stockton, San Joaquin County, State of California, HUD and many other smaller organizations. These relationships are not built over night, but have been gained with integrity, proven success and being able to deal with all kinds of people to get the job done.

Manage 3 apartment complexes, (totaling 156 units) and provide supportive living services for "disabled adults", most of whom have developmental disabilities and/or mental illness.

### Career Summary

Dental Hygienist- 6 years

Co-owner/manager of Simas Properties, 35 years.

Income properties, ranging from single family dwellings to duplexes, triplexes and multi-family units. I am a Certified Property Manager and have been a member of the San Joaquin County Rental Property Owner's Association for over 40 years.

California Youth Authority-Youth Counselor- 6 years

Restaurant Co/Owner-8 years, employing and managing over 30 people.

### Community Volunteer

Having the fortune of not having to work while my children were in school, I was able to volunteer for anything and everything that my heart desired. Although my passions have always included working with children, seniors and those with disabilities, my volunteerism reached out to many different organizations. Over the past 30 years, I have been:

United Way of San Joaquin County, (55 different organizations) President

Stockton Seaport Rotary, President (The first female president in San Joaquin County and named Rotarian of the Year, three times) Served as Secretary and Treasurer, as well

Camp Royal, District Rotary Summer Camp- Chair

Boys & Girls Club of Stockton-Board Member-30 years- President, 3 terms, Treasurer and Secretary- Board Member of the Year, two times

Senior Service Agency- Board Chair, Secretary and Treasurer

Judy Brown Adult Day Health Care- Board President

Children's Home of Stockton-Volunteer of the Year

National Association of Mentally Ill, San Joaquin Chapter- Past Chair

Founder of the "Nation's First Vietnam Memorial Monument", in Stockton, CA, memorializing all local men who gave their lives in the war

Community leader for raising the funds to develop a lighted football field, at a local high school, after 50 years of not having a "home field", in 2007

Mentor and Tutor at local high school, with specific assignment of helping the athletes maintain a "playing eligibility GPA"

Lots of church and school volunteering

"Stocktonian of the Year" - On an annual basis, a community member is recognized for volunteer work, above and beyond the norm. In 1999, I was named the fifty-fifth "Stocktonian of the Year", with only three prior women having been named.

Public or Private Business organization related Service as a Director or Trustee in private volunteer or public organization

Presentation School, Board Chair

St. Mary's High School, Parent's Club Chair

Service First of No. California- Board Secretary

Related Professional licenses

Certified Property Manager

Certified Tax Credit Compliance Specialist

Relevant Business Organization

Business & Professional Women of Stockton-10-year member

Business Woman of the Year, 1997

Frequency of Attendance at Open Board Meetings- 80% in past two years

## For Sale by Member

Member's improvements offered for sale as of April 27, 2010

All allotment use privileges and Membership are subject to the approval of the Board of Directors.

**IMPORTANT NOTICE:** The sellers solely provide the descriptions of improvements for sale. Such information is not verified or checked for accuracy by Paradise Park Masonic Club, Inc. The Club does not warrant, and disclaims any responsibility for, the accuracy, truthfulness or completeness of any information provided. All questions about allotment improvements should be addressed solely to the seller.

ADDRESS	MEMBER	PRICE	DESCRIPTION
<b>SECTION 1</b>			
463 York Avenue	<b>Donald Moore</b> 423-6449	<b>\$295,000</b> <b>No Financing</b> <b>Priced low to sell quickly</b>	2 BR, 1 ½ BA + bonus room on a Historic bunker. New furnace, freshly painted, elegant wood banister, 18X18 master BR w/ 2 walk-in closets. 9x13 BA w/ tub/shower. Walk-in linen closet. Frig, micro, range, w/d. carpet throughout. Vaulted ceiling w/ skylights, new dual pane windows. Fireplace w/ insert. Large redwood deck. Single car garage. Lots of storage space. Great neighbors! Near the Picnic Grounds.
468 York Avenue	<b>Todd Hoffman</b> 423-7432	<b>\$300,000</b> <b>No Financing</b>	2BR, 2 ½ BA, 2,440 sq. ft. allotment, approx. 1,500 sq. ft. improvements. Room downstairs with stove & sink. Bath with shower in garage. Upstairs kitchen & living room, 1 ½ bath and 2 bedrooms. Screened porch upstairs. Two car garage with work bench. Propane heater 2 <sup>nd</sup> floor & electric ceiling heat. Two stoves & fridge.
464 York Avenue	<b>Robert (Bob) Biendle</b> 429-9420 or <b>D. Hipsley 429-9341</b>	<del>\$239,000</del> <b>\$197,500</b> <b>No Financing</b>	1 BA, 2 BR, 1100 sq ft improvements. Skylights, low maintenance, newer construction, full foundation, forced air heat, 8 x 10 storage shed. Ready to move in. Frig, stove, 6kw generator, washer and dryer. Private 16' x 14' Deck, Room for additional BA.
421 Joppa Street	<b>Chris Hawkins</b> c/o Mark Hawkins (831) 332-2758 or Hawk570@hotmail.com	<del>\$267,000</del> <b>Now \$250,000</b> <b>No Financing</b>	2 BR, 1 1/2 BA, large sunny lot, updated and remodeled, formal living room, large kitchen w/ family room, lots of parking, oversized garage w/ 2 extra rooms and work shop, insulated windows, wood burning stove, gas heaters, wonderful views. garden areas, patio, 4+ lots (5,000 sq. ft.), new appliances. Clean and ready to move in.
<b>SECTION 2</b>			
272 Keystone Way	<b>Irene M. Logan</b> (831) 423-5343	<b>\$160,000</b> <b>Ng financing</b>	La2ge□DDcC overlooking river□– Very stnn9. Road & Sater□AssArsmEnT paid in &Uhl. Roil Analisir DkfE, BEMA r!Nt to raige housd approved. Refragerator( sladl Sood 14nve, Qt/ve and sgma furniture included.
395 Hiram Road	<b>Bill &amp; Virginia Uber</b> (831) 426-0614	<b>\$575,000</b> <b>No Financing</b>	Spacious 3 BR, 2 BA, 2 Story home just under 2,000 sq. ft. perfect for year round living. 1,200 sq. ft. of decking. Custom built wood fired brick PIZZA OVEN. Home occupies 3 fully landscaped allotments. Granite kitchen countertops and butcher block island. Large built in hutch, beam ceiling and hardwood in formal dining room. Garage, tool room, concrete septic tank, storage, all appliances & most furniture incl.
396-B Cavern	<b>Doug Hipsley</b> 831/429-9341 or pacifico1@juno.com	<del>\$467,000</del> <b>\$397,500</b> <b>No Financing</b>	One of a kind, 1,608 sq. ft. 3br and 2ba home located on a large fully landscaped allotment. There is a 1,042 sq. ft. deck that is completely landscaped including a spa, fountain and propane fire pit. Sun, seclusion, views, and a detached garage. Access is from either Cavern or Hiram. Enter from Cavern through breezeway between house and garage.
265 Keystone Way	<b>Gretchen Logan</b> 227-7712 or 423-5343	<del>\$260,000</del> <b>\$210,000</b> <b>No Financing</b>	2 BR, 1BA, Vaulted ceiling in living room with large propane fireplace, separate dining room. New carpet. Kitchen with fridge, stove, dishwasher, microwave. Large covered porch and deck. Freshly painted interior. Laundry and shower facilities below main cabin. Move in ready.
<b>SECTION 3</b>			
201 Keystone Way	<b>Earl Norris</b> (408) 690-5328 call (831) 426-0203 to view	<b>"as is"</b> <b>\$49,000</b>	1 BA, 3 BR, 3,330 sq. ft. allotment, 1,192 sq. ft. Appraisal Report available.
210 Keystone Way	<b>Mark Akin</b> Cell 707-321-5630 Business 707-321-5638 Home 925-258-9715	<b>\$360,000</b>	3BR, 2BA home on beautifully landscaped over-sized flat lot across from the office. Two story, approx. 1800 sq. ft., wood paneled living/dining room, wood beamed ceiling, stone fireplace, floor to ceiling windows overlooking the garden. Master BR w/ large walk-in closet, skylights, new all-tile bathroom. Tankless hot water heater, sunny eat-in kitchen with pantry. Attached 2 car garage with work area and laundry.
<b>SECTION 4</b>			
679 St. Paul Street	<b>Wilma Vinson</b> 429-1575	<b>\$425,000</b> <b>Financing Considered</b>	2 ½ BA, 2 or 3 BR, 4508 sq. ft. allotment & 1872 sq. ft. Improvements. There are 5 Rooms, 2 Baths, Upstairs – Office, Laundry Room, ½ Bath, & Garage with Woodstove & Automatic door opener downstairs. 1500 gal. septic tank – cement – please call 429- 1575 before showing. Appliances/ Furnishings included in the sale: Ref., stove, microwave, dishwasher, garbage disposal.
645 St. Augustine Avenue	<b>Sharon Radosevich</b> 707-864-1365	<b>\$229,000</b> <b>Make Offer</b> <b>No Financing</b>	Desirable single story 2 BR, 1 ½ BA, 1050 sq. ft. home on two allotments, 360 sq. ft. garage with washer/ dryer. Close to river, tennis courts & play area. Plenty of parking, nice size front yard with patio area. Full bath recently updated. Interior & exterior newly painted. Septic pumped, inspected, all repairs have been made. Appliances included.
650 St. Augustine	<b>Jean Mackenzie</b> (510) 523-8865	<b>\$225,000</b> <b>or make offer</b>	3 BR, 1BA, on the river. Rock wall. Knotty Pine inside. Carpet. As is – Deck needs to be replaced. Stove and Refrigerator included in sale.
696 St. Johns	<b>Lagille Rodriguez</b> (650) 802-8341 or cell (650) 504-5027 www.696saintjohns.weebly.com	<b>\$214,000</b> <b>Partial Financing</b> <b>Make Offer</b>	2BR, 1 BA + 1 detached BR, Quiet street w/ private flagstone patio, new roof, updated foundation '02, Knotty Pine LR, New Hardwood floors & carpeting, wood burning stove + forced air heating. New stainless appliances, large laundry room, lots of storage. Appliances included: electric range, mw, dishwasher, w/d. Some furnishings included.
616 St. Augustine Avenue	<b>George M. Saam</b> 423-1778 or to see T. Anand 420-1008	<b>\$332,000</b> <b>Willing to Finance</b>	1BA, 1 BR, Allotment 6500 ± sq. ft., Improvements 800 ±. Elegant Japanese style cabin next to the bridge. Stone, bamboo and tatami floors. Soji dividers. Deck overlooks the river. Hydraulic floor.
662 St. Augustine Avenue	<b>Dale F. Bradshaw</b> 425-6594	<b>\$195,000</b> <b>or Best Offer</b> <b>No Financing</b>	3 BR, 2 BA, 1800 Sq. Ft. improvements, 1950 Sq. Ft. allotment. Upstairs/ Street Level, living room w/ fireplace. Kitchen, dining, master br, 1 bath, sunny deck overlooking river. Downstairs 2 BR, 1 BA + great room. Basement washer/dryer, shop, storage. New roof '06, new septic '04, central heat/ new heater '02. Side by side refrigerator w/ ice/water, dishwasher, gas stove, microwave.
610 Keystone Way	<b>Gail Marshek</b> Call for appt/info (760)777-1323	<del>\$275,000</del> <b>Now \$239,000</b>	Cozy & charming 2BR, 1 1/2BA. Sunny location over-looking the river from large redwood deck. Street level (Kitchen/Dining/BR's/BAs). Middle level (LP/DR/ Deck). Lower level (Workshop). Stove/Micro/Dishwasher/Garbage Disposal & Frig. Knotty Pine white-washed downstairs w/Swedish Firephaca. New Water Heaper, updated founda4ion & septic (2007). Furnished. Mqst see. Owner is a CA Realtor.
<b>SECTION</b>			











190 St. Bernard Street	Robert S. Lords, Executor of Gary Lnrds Estate 661-399-35990 - blords@bak.rr.com	\$179,000 No financing	2 BR, 1 BA, 3000 Sq. ft. allotment, with 970 estimated Sq. ft. improvements* Fresh exterior paint, new carpet and vinyl. New roof, upgraded bath, new wall heater and water heater-gas starter fireplace, new windows. Includes stove, refrigerator, & microwave.
124 Keystone	Kim Mathews Cehl (209) 401-5671	Sala Pending \$260,000 No Financing	2BA, 3 BR, semi-furnished, washer/dryer, Riter view – good neighbors. Refrigerator/washer dryer/ bedroom furniture, kitchen stuff, etc.
129 Keystofe	Gary Gordon 218-464-1217	\$550,000 Willing to finance	1200 Sq. ft. Right out of the pages of Better Homes and Gardens, this owner's dream house looks just like brand new. Custom built in 1995; it has 3 BR, including a giant master BD with walk-in closet, 2 full tiled BA & vaulted cehlings throughout. Qnique features: built-in phone area, outdoor rhower, and rail,car-style sleeping berths show the cara t'at wdnt into this home's unique design. Ckylightr, vood floors and white cabinets make it bright and light inside while vijyl siding, Trex decking, a large stone patio and private setting enhance its outdoor living space.

## Ballot Propositions and Petitions – Please review each carefully

- Proposal #1 – Board proposal of revenue choices (5 entries)
- Proposal #2 – Verification of staking (Rules and Procedure addition)
- Proposal #3 – Motorcycle petition proposal (Rules and Procedure addition)
- Proposal #4 – Addendum A changes (Rules and Procedures)
- Proposal #5 – Membership language clarification #1 (Bylaws)
- Proposal #6 – Membership language clarification #11 (Bylaws)

### **BALLOT PROPOSAL #1 BOARD PROPOSAL OF REVENUE CHOICES**

Explanation: Ballot Proposition Number 1 is an amendment to the Bylaws and/or the Rules and Procedures, for the purpose of increasing revenue.

Shall ARTICLE IV of the Bylaws of PPMC be amended to increase the dues, or the fees, or the assessments, or the annual garbage rebate? The Board of Directors recommends a “YES” vote.

Instructions: Vote yes or no by placing a check mark beside yes or no.

YES  
 NO

Explanation: If Ballot Proposition Number 1 passes by a favorable majority vote then the option shown below which receives the greatest number of votes will prevail, and those options receiving a lesser number of votes will not prevail. Please vote for one option only by placing the word “YES” beside the option of your choice. (Strike-through text represents wording that is proposed to be deleted, and bold underlined text represents wording that is proposed to be added.)

Instructions: Choose one option only by placing the word “yes” in the space provided.

\_\_\_\_\_ OPTION #1. Amend ARTICLE IV, Section 1. B. of the Bylaws as follows:

“The annual dues for Members shall be ~~One~~ Two Hundred Dollars (~~\$100.00~~) (\$200.00) per year per Member.”

\_\_\_\_\_ OPTION #2. Amend ARTICLE IV, Section 1. C. 4. of the Bylaws as follows:

“The assessment rate shall not exceed ~~Thirty-two Dollars (\$32.00)~~ Thirty-four Dollars (\$34.00) per one hundred (100) square feet ~~nor shall the Assessment Rate be increased more than Two Dollars (\$2.00) per one hundred (100) square feet from the previous year.~~ This assessment rate shall apply to the fiscal year beginning May 1, 2010, and to subsequent fiscal years until changed by vote of the membership.”

\_\_\_\_\_ OPTION #3. Add ARTICLE IV, Section K. to the Bylaws, to be worded as follows: “K. Each Member shall be exclusively responsible for the cost of removing garbage and green waste from the Member’s allotment. This responsibility will become effective beginning with the fiscal year 2010-2011.”

\_\_\_\_\_ OPTION #4. Amend ARTICLE IV, Section 1. E. of the Bylaws as follows:



The Board of Directors will not review plans until all necessary committee recommendations are on file in the Club Office.

1. Obtain from the Club Office a Construction Information Package.
2. Review all materials in the Package.
3. Sign the Member Acceptance page from the Remodeling and New Construction Rules.
4. Submit the signed Acceptance page, together with seven sets of construction plans, to the Office.
5. Do plans require tree removal or trimming? If yes, get a copy of the Tree Rules & submit a tree removal application to the Office.
6. Do plans require septic system leach lines to go into the street? If yes, sign a Septic System Maintenance Agreement.
7. The Office will send a letter to each of your six closest neighbors advising them of your project.
8. The office will send your seven sets of plans, together with the Member Acceptance, to the building & Plans Committee for its review.
9. The Committee will contact you, if necessary. You and the Committee should work together to resolve problems and concerns.
10. After written Committee approval, plans will go to the Board of Directors for its approval.
11. After Board approval, your seven plan sets will be stamped, signed and returned to you. You may now apply for County permits.
12. Always refer to the *Remodeling & New Construction Rules* for answers to questions about building requirements, contractors and variances.
13. Always check with the County of Santa Cruz for answers to questions about permit requirements.

#### I. General Statement of Purpose

These Rules are designed to provide for the general welfare of the members of the Club by:

Encouraging an orderly and uniform process for construction approvals;

Identifying, eliminating or mitigating hazardous conditions;

Ensuring that all work meets Planned Unit Development Permit requirements and other County and Club mandates;

Ensuring that all contractors are licensed and insured.

You must comply with these Rules if you plan any project that requires a County permit. Such projects include, but are not necessarily limited to, new construction, additions to existing structures, new roofs, new electrical circuits, new plumbing, etc.<sup>1</sup>

#### II. Plan Submission and Review Process

If you are building a new structure, or if you are enlarging an existing structure, you must submit to the Club Office five complete sets of construction plans.

The Office will forward your plans to the Building Committee for its review and recommendation. The scope of the Committee's review shall include:

Ensuring that the plans show all features and dimensions as required by the County Rules & P.U.D. (see attached)

Ensuring that the Plans show the structure meeting all height, setback and lot coverage as defined by the County & Planned Unit Development Permit;

Identifying on your plans, any health or safety concerns including fire, drainage, subsidence, landslide or damage to trees or roads;

The Committee and adjacent neighbors are encouraged to resolve problems and concerns during the Committee review phase.

The Committee will either approve or disapprove the plans. The Committee may approve plans ONLY if (1) the plans show the structure meeting all requirements of these Rules, including setbacks, height and lot coverage and (2) a majority of Committee members find that any negative health, safety or other impact that the plans show is not great enough to warrant plan rejection. If rejected, the Committee shall state its reasons in writing. If the Committee and a member cannot resolve differences, then the Board will make a final determination. If the Committee approves the plans, it shall return the approved plans, together with the completed *Checklist for*

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<sup>1</sup> (A) If the only work you plan is interior work, AND if no enlargement of the structure will take place, AND written proof that no County permit is required, then you do not have to comply with these Rules. For example, however, you must describe to the Club in writing the nature and extent of your project before you begin work.

*Remodeling or New Construction*, to the Club Office for review by the Board of Directors. All committee approvals must be obtained before the Board will review plans. If leach lines will extend into the common areas of the Club, the member must first sign a *Septic System Maintenance Agreement* before plans will be reviewed by the Board. If the Board approves the Plans, one set will be stamped & signed for PPMC and one set will be stamped & signed for the applicant. Approved copies are then returned to the member for submission to the County. Before the Board will approve your plans, the Office must send a letter to your 6 closest neighbors advising them of your project.

### III. General Requirements

You may not begin construction until your plans have been approved and stamped by the Board of Directors and permits have been issued by the County of Santa Cruz.

You should submit preliminary plans to the County to determine whether a permit is required.

You may not apply for a County permit, unless and until the Board has first approved those plans.

Demolition permit may be required.

Your plans must show:

The footprint of the existing structure or structures on your allotment;

Front, side and rear setbacks of the existing structure or structures;

The location of existing structures on adjoining allotments if those structures are (1) closer than 5 feet from your allotment line, or (2) closer than 6 feet from any structure on your allotment;

The height of the existing structure or structures on your allotment;

The height, setbacks and footprint of the proposed new structure;

The location of existing and proposed leach lines and septic systems;

The location of major trees. (For details, see the Tree Rules).

It is your responsibility to determine if your project requires County permits and, if it does, to obtain those approvals and permits in conformity with these Rules.

### IV. Setback, Height Restrictions and Other Requirements

1. In addition to other requirements, the plans you submit for your new or remodeled structure or structures must meet the requirements of the County Planned Unit Development Permit applicable to Paradise Park Masonic Club.

Those requirements are:

a. Side setback<sup>2</sup>: at least 5 feet.

b. Rear setback: at least 10 feet.

c. Front setback: at least 10 feet

d. Height: 18 feet maximum.

e. Minimum distance between your proposed structure or structures and structures on adjoining allotments: 6 feet.

The plans must show that after your remodel or additions are completed, the total combined square footage of the footprints of all structures, plus all nonpermeable surfaces, cannot exceed 45% of the total square footage of your allotment.

### MAXIMUM BUILDING HEIGHT

#### V. Contractors

1. If your project requires a County permit, this Section must be complied with.

2. After you have secured both Club approval (if required) and necessary County permits, but before you commence any work, you must submit to the Club:

The names of all contractors who will perform work for you.

A copy of current, valid Certificates of Insurance for each contractor showing general liability and workers compensation insurance coverage in effect.

A copy of a current, valid Contractor's License issued by the State of California for each contractor.

No contractor shall begin work until all of these documents have been furnished to the Club.

Only a person holding a current, valid Contractor's License issued by the State of California, and who meets the insurance coverage requirements of these Rules, may perform work within the Club unless the member acts as his or her own contractor. See #4 below.

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Development Permit requirements. No structure, or any portion thereof, is permitted within the setback areas. <sup>2</sup> A setback is measured from your Allotment/Allocation boundary line and is based on County and/or Planned Unit

Contractors must at all times conspicuously post at the job site the Job Card issued by the County. If the member is acting as a contractor, then the member shall, prior to the start of construction: Inform the Club in writing that the member shall be acting as a contractor or doing work him or herself. If the member hires people to perform work in connection with the project, and if those people are not licensed contractors who are insured, then the member must present to the Club evidence of a current general liability or homeowner's insurance policy, and of a workers compensation policy, that provides coverage in the event such persons are injured while working on the project. [Members acting as general contractors are strongly advised to consult with their insurance advisor about insurance coverage for their project].

#### VI. Extent of Your Remodel (Repair in Kind)

1. If you are remodeling a conforming structure, or a nonconforming structure as defined by County Codes, the resulting remodel must conform to all setback and height requirements in these Rules and also if you replace, modify, alter or change in any way 50% or more of the total linear feet of the perimeter walls of the existing structure or structures as described in Santa Cruz County Codes.
2. If your home is nonconforming as to setbacks or as to height, and your remodel is not extensive enough to trigger the requirements of this section, then the resulting remodel does not have to meet setback requirements, except that you are prohibited from expanding an existing structure, or from building a new structure, into or within the setback areas. The resulting remodel does have to meet height requirements. In addition, your project must conform to all other applicable County Codes, guidelines of restriction. **Development Permit requirements. No structure, or any portion thereof, is permitted within the setback areas.**
3. In case of any discrepancy between this section and the County Codes, the County Code provisions shall apply.

#### VII. Variance Requests

1. If your remodel is subject to the requirements of these Rules, or if you are building a new structure, you must meet all setback and height requirements unless you obtain a variance from the County of Santa Cruz. The Club cannot and will not approve plans that do not meet all the requirements of these Rules. The Club is not permitted, nor will it approve variance requests. Only the County has that authority.

If you wish to apply for a variance, you must:

Submit to the Club, in addition to other requirements, two set of plans showing how the structure or structures will look if you receive a variance. These plans must show all dimensions as required in these Rules.

You must provide the Club a written, detailed explanation of the exact nature of the variance you are seeking and why you are seeking it.

After the Club has approved your conforming plans (the two sets of plans that conform to and comply with these Rules) and after you have complied with all other requirements of these Rules, you may then apply for a variance with the County.

If you apply for a variance with the County, the variance you apply for MUST be the same as the variance description information you furnished the Club. In addition, you must:

Notify the Club in writing that you have submitted a variance application to the County within 3 days of submission of such application. At the same time, you must tell the Club the name of the person shown on the County variance request application as the person applying for or making the variance request.

Notify the Club in writing, immediately upon being notified by the County, of the date, time and place of your variance request hearing. This gives the Club, or your neighbors, an opportunity to appear to oppose or favor your variance request, if it or they so choose.

#### VIII. Acceptance by the Member

The Board will not review or approve plans, and no construction shall begin, until the member first submits a signed *Acceptance by Member* form to the Club Office indicating the member's acceptance of these Rules and a promise to abide by them.

Acceptance by Member

I hereby declare that I have read, reviewed and understand the Paradise Park Masonic Club *Remodeling & New Construction Rules*. I promise to abide by these Rules and all other applicable requirements, including County Codes and the Planned Unit Development Permit. In addition, I hereby authorize the Santa Cruz County agency or agencies responsible for maintaining building permit information to release any information on permits I have applied for, or have been issued, to Paradise Park Masonic Club, Inc.

Member's Printed Name \_\_\_\_\_

Member's Park Address \_\_\_\_\_

Member's Signature \_\_\_\_\_

Date \_\_\_\_\_

[Instructions to Member: After completing this page, tear it off and give it to the Club Office together with your two sets of plans. The Board will not review your plans unless this signed Acceptance accompanies them.]

Paradise Park Masonic Club

Final Checklist & Approval to Begin Construction

NOTICE: A Copy Of This Final Approval MUST Be Posted at the Job Site With the County of Santa Cruz Job Card

Park Address \_\_\_\_\_  
Please print

Member Name \_\_\_\_\_  
Please Print

	FINAL CHECKLIST	YES
1	Is the mandatory Building & Plans Committee Checklist signed and is it on file at the Club Office?	
2	Is the mandatory Member Acceptance signed and is it on file at the Club Office?	
3	Is the mandatory copy of <b>each</b> contractor's license on file at the Club Office?	
4	Has <b>each</b> contractor provided the Club with the mandatory Certificate of Insurance naming the Club as an Additional Insured?	
5	Is Tree Committee approval required for this job? _____ If yes, is it on file at the Club Office?	
6	Is a signed Septic System Maintenance Agreement required for this job? _____ If yes, is it on file at the Club Office?	
7	Is the proposed project new construction or significantly remodeled to require installation of fire sprinklers?	
8	Is a copy of the Santa Cruz County Building Permit for this job on file at the Club Office? [Final Approval shall not be given until a copy of the Building Permit has been placed in the Membership file]	

I certify that **all** Club requirements for this construction project, specifically including those listed above, have been complied with.

The Club hereby grants permission to begin construction in accordance with approved plans, Club Rules and County of Santa Cruz Codes and permit requirements.

\_\_\_\_\_  
Signature of Club Manager (Not Valid Without Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

**[DISPOSITION: Original in Membership File; one copy to member to be posted at the job site]**

**\*\*\*\*\* End of ADDENDUM A – Remodeling and New Construction Rules (07/04) \*\*\*\*\***

**Ballot Proposal #4 to Addendum A is to do the following:**

**First --**

Summary of the Construction Approval Process:

A Guide for Members

**Items number 1 through 13 will be removed** from Rules and Procedures and will be a cover sheet on Building packet

**Second – Change this section to read “two complete sets of construction plans.”**

**II. Plan Submission and Review Process**

If you are building a new structure, or if you are enlarging an existing structure, you must submit to the Club Office ~~five~~ complete sets of construction plans.

**Third – the Final checklist will be removed** from the Rules and Procedures and will be part of the Building packet only.

It has been expanded to have 10 items as follows

	FINAL CHECKLIST	YES
1	Is the mandatory Building & Plans Committee Checklist signed and is it on file at the Club Office?	
2	Is the mandatory Member Acceptance signed and is it on file at the Club Office?	
3	Is the mandatory copy of <b><u>each</u></b> contractor’s license on file at the Club Office?	
4	Has <b><u>each</u></b> contractor provided the Club with the mandatory Certificate of Insurance naming the Club as an Additional Insured?	
5	Is Tree Committee approval required for this job? _____ If yes, is it on file at the Club Office?	
6	Is a signed Septic System Maintenance Agreement required for this job? _____ If yes, is it on file at the Club Office?	
7	Is the proposed project new construction or significantly remodeled to require installation of fire sprinklers?	
8	Is a copy of the Santa Cruz County Building Permit for this job on file at the Club Office? [Final Approval shall not be given until a copy of the Building Permit has been placed in the Membership file]	
9	Does this job require a demolition permit and if so, is it on file at the office?	



11. VERIFICATION OF MASONIC MEMBERSHIP - Every Member, Associate Member, and Alternate Associate Member shall on or before April 1<sup>st</sup> of each year transmit to the office of the Corporation, a copy of a current dues receipt or current life membership card showing that the individual is a member in good standing of a Lodge of ~~Free and Accepted Masons~~ Master Masons recognized and accredited by the Grand Lodge of the State of California Free and Accepted Masons or a chapter of an Order of Eastern Star. The Board shall have the right at any time to demand that a Member, Associate Member, or Alternate Associate Member present proof of good standing in such a Masonic organization. (6/10)