

DECEMBER 2003

PARADISE PARK MASONIC CLUB BULLETIN BOARD

from The Advocate's Website.



FRED' FOCUS:

QUESTION??? How many people make up the Paradise Park Police force???

Did you answer 0., 1, 2, 5, 6 or 391? Most said one—the Manager. Many also said 5—the Board. A few said 391—all the members. A very few said 0—no one.

I asked this question of some members of the Park and got the above answers. Why did I ask: because many times I have been asked why don't you (as President or as a Board) enforce the rules and I wanted to discuss how I see the rules of the Park should be policed and enforced. So this is my FOCUS.

The rules of Paradise Park idealistically should not need to be policed by anyone, since all members have a Masonic affiliation and should be able to follow the rules. But that seems to expecting too much as evidenced by those who ignore our speed limit, our building rules, our garbage/recycling rules and our pet rules. Some of us seem to think that the rules only apply to the others and have a ready rationale for their digressions.

WHO SHOULD POLICE THE RULES?

THE BOARD MEMBERS? The Board is not elected to be a police force. It's job to make rules, interpret the Bylaws and to mete out penalties to those who break a rule.

THE MANAGER? The Manager has the responsibility of patrolling the Park and observing what is going on. Should he notice a rule violation, he will follow-up on it. The Manager will also investigate reports of rule infractions. The Manager will respond if an infraction is reported in a timely manner.

YOU? It is the responsibility of all members, residents and guests of the Park to help see that the rules are

followed. If you are aware that a rule is being violated and don't report it, you are abetting the violation. All Board members are willing to help you stop rule infractions, but they must be told about a situation before they can get involved.

A good neighbor helps their neighbors be good citizens. If you notice a neighbor doing something that is against the rules or annoys you, you should speak to the neighbor about the situation. If your neighbor does not respond in a positive way, then you need to bring the matter to the Manager's attention, so that he may become involved. Please do not complain about rules not being enforced unless you are doing your part. I encourage you to be a good neighbor.

To report a crime, call 911. To report a PPMC Bylaw or Rule violation, call the office. If you observe a fallen tree, a water leak, or a dangerous situation in the Park, please don't assume that the office already know, call the office.

PPMC TADs

DEADLINE

DECEMBER 1ST

In order to avoid late penalty

your first installment must be

hand-delivered before 4:30, Mon. Dec. 1st

OR

Postmarked before midnight Dec. 1st

SPECIAL BOARD ITEMS FOR YOUR ATTENTION

VEHICLE STICKERS

A suggestion was made at the Board meeting that the Board reinstate the use of the vehicle stickers. This item will be on the agenda for the Dec. 13th Board meeting. The Board welcomes your input as to the pros and cons of sticker use.

EMERGENCY PREPAREDNESS COMMITTEE

The Board is establishing a committee to study ways to re-organize and improve our emergency services. We would like member with expertise in communications, nursing and fire protection to serve on this committee. If you are interested in serving, please contact Fred Dunn-Ruiz.

ASSESSMENT COMMITTEE

The Board is establishing a committee to study the necessity for a member assessment to complete the water and road project. Also, the committee will be charged with identifying other areas where an assessment may be necessary. If you are interested in serving, please contact Fred Dunn-Ruiz.

RULES & PROCEDURES ADDENDUM

PLEASE DELETE THE CURRENT SECTION 5, TREES/BRUSH ON PAGE 5 OF THE JUNE 28, 2003 RULES AND PROCEDURES AND REPLACE WITH THE FOLLOWING.

A complete set of Tree Rules is available in the office.

KING SOLOMON DRAINAGE HEARING

The board will hear your input about possible solutions to the problem of the drainage from King Solomon onto Crescent Lane at **7 pm. on Friday, December 5th** in the Park office. Your input is welcome at this meeting or in writing prior to the meeting.

EMAIL ADDRESSES SOUGHT FOR DIRECTORY

If you would like to have your email address included in the 2004 PPMC Membership Roster (phone directory), please email it to the PPMC office at secretary_ppmc@sbcglobal.net (note: there is an underscore between secretary and ppmc) and indicate that you do want it included. Only emails received in this way will be included.

NEW "BYLAW" AND "RULES & PROCEDURES"

The new "Bylaws" and "Rules and Procedures are available for you to pick up in the Park Office.

BACK GATE CODE TO BE CHANGED

The code to the backdate will be changed on December 15, 2003. It will be available in the office on December 1st.

SHOULD THE BACK GATE BE LEFT OPEN DURING THE DAY?

It has been suggested that the back gate can be programmed to stay open from 7am until 7 pm. to cut down on the wear and tear of the gate and thus have fewer malfunctions or down time. How does this affect you?? The Board would like to know your thought on this.

MORE SPECIAL BOARD ITEMS FOR YOUR ATTENTION

PROPOSED TREE RULE CHANGES

Additions are underlined, deletions are ~~struckthrough~~

#1 **Section 11. Contractors:** To ensure that all tree trimming and removal work is done properly and in accordance with the recommendations of the Committee and the forester, all tree trimming and removal work must be done by a licensed and insured contractor whose name appears on the approved contractors' list kept at the Club Office, unless a Member or others designated by the Member perform approved tree trimming and the Member assumes liability. A separate approval must be obtained by the Member if they choose to remove a tree without the use of a licensed and insured contractor. If given approval, the Member assumes liability. In no event shall a contractor perform work in Paradise Park unless the contractor has first deposited with the Club office a copy of his or her current, valid California contractor's license and a certificate of insurance naming Paradise Park Masonic Club, Inc. as an additional insured under the contractor's insurance policy. It is the responsibility of the party paying for the trimming or removal to ensure that these requirements are met.

#2 **Section 12. Expiration of Permits:** Permits to remove or trim trees shall expire ~~90~~ 120 calendar days from the date of issue. A member must notify the Manager if work is not completed within 120 days and may request an extension. A member must reapply for trimming and removal permits if the member fails to perform the work within this time period.

DUES RECEIPTS

Don't forget to show your Lodge or Chapter Dues Receipt to the office staff. The Bylaws require this of all Members, Associates and Alternate Associates.

TOWN HALL MEETINGS

The board voted to have a town hall meeting every 4 months—in March, Annual meeting and November.

WASTE MANAGEMENT

The Board voted to continue Waste Management services indefinitely. The following are some facts about the Waste management service and costs to the Park.

- The Park pays a flat fee for all the trash picked up at residences. You are paying for this with TADs.
- The Park pays extra for each garbage dumpster emptied. We have the dumpsters as a convenience for non-resident members who occasionally need a place to put garbage.
- Only household garbage should be placed into a dumpster.
- No business debris should be placed in the dumpster. If you have business debris that does not fit in your trash can, please dispose of it elsewhere or take it to the dumps.
- No construction debris should be placed into a dumpster. Same as with business debris.
- No garbage should be placed in the recycle containers.
- Recyclable materials should be put in the recycle containers.
- Boxes should be broken down. If this is hard for you, leave them in front of the containers and the crew will break them down.

Thank you for your cooperation. If you have questions about the Waste Management services, call the office or Diana Cook.

\$ \$ \$ TREASURY NOTES \$ \$ \$

The Christmas holidays are almost upon us, and once again our TADS are due on December 1st. They do need to be to the office or postmarked December 1st in order to avoid a late penalty.

I would like to thank the wonderful volunteers who folded, stuffed, labeled and stamped our TADS. THANK YOU to Lois Hardy, Louene and Carl Christensen, Becky and Greg Laskey, Jim Langford, and Robert Cranke. Also a big thank you to our Bookkeeper Pat Herzog for all her work in getting the TADs ready.

I know I no doubt sound like a broken record each month, but volunteerism is so very much appreciated - not only from a financial standpoint, but our community spirit helps to unite us all together. PPMC also had fantastic volunteers in the renovation of the manager's apartment after it was left in such a sad state. Many thanks to Bob Biendle and his many helpers. I do not have all of the names as of this bulletin deadline, but do know that you are all very much appreciated!

Along the same line, I am hoping some volunteers will get hold our Recreation Director Bill Eckard and volunteer to put up some Christmas decorations in, on, and around the office.

Below is a shortened version of the financials. As always you are welcome to view or request a complete set of financials from the office.

HAPPY HOLIDAYS TO ALL!!!! *Barbara*

RECREATION REPORT

Family and Friends, With the weather changing rapidly, we know that it's that time of year to be Thankful for our lives. Living here in Paradise Park Masonic Club grounds, I especially have a sense of Thankfulness. As a Board Member, as a member of the Park, I am Thankful for the neighbors and friends I have here. Throughout this year, I have called upon you to help me and I've been received with open arms. Together we've had a very successful year, the potlucks, wienie roasts, the community garden, the various activities throughout the summer the Flea Market, and events around it, the Golf Tournament, Labor Day Activities, the End of Summer Dance. We've also had wonderful times at weekly and monthly events here in the Park: Tuesday Morning Coffee, Men's club, Bingo, the Painting and Sewing classes. Everyday I'm Thankful for the volunteers who put up the mail for us. In general, I'm very thankful to be living here among friends, extended family and i Thank each of you for making my stay on the Board a fun and enjoyable one. Please give some thought as to how we can improve our events and to expand our schedule to include you neighbor that you haven't seen at an activity. Special Thanks for those members of the Recreation committee for their continued support and work, Karen Eneboe, Cal Crawford, Craig Little, Lisa Leong and our First Lady of Recreation, Lois Hardy— wherever Lois goes so goes the Party.

We'll see you December 14th at the Annual Holiday Party hosted by Lois Hardy and our Park's couple for fun—Tiny and Bob Sand.

Please have a Safe Holiday Season.

Respectfully, your board Liaison of food, fun, frolic and fellowship—*Bill Eckard*.

MAIL FORWARDING POLICY

The USPS will forward First Class mail for 6 months and magazines for 2 months. It falls on the PPMC volunteers to attach the forwarding address label to the mail.

<u>TIME PERIOD</u>	<u>MAIL FORWARDED</u>	<u>FEES</u>
1 st month	1st Class & Magazines	no fee except for labels at \$1.00/page of 30 labels
2 nd month	1st Class & Magazines	\$10/month plus labels at \$1.00/page of 30 labels
2 nd -6 th month	1 st Class only	\$10/month plus labels at \$1.00/page of 30 labels
After 6 th month	Nothing	None

During the time that mail is being forwarded, non-forwarded mail will be put in member's PPMC mailbox as long as space permits; after the box is full, additional mail will be disposed of after three working days. If the member leaving the Park is interested in having any of the non-forwarded mail kept, they must make arrangements with a friend to pick it up on a regular basis. PPMC cannot and will not keep large stores of mail for members who are away from the Park for extended periods of time. It is suggested that members who spend part time in PPMC and an equal or longer time elsewhere make the other address their permanent address and have the mail forwarded to them from that other location to PPMC.

FINANCIAL REPORT OCT. 2003				
INCOME STATEMENT				
		BUDGET		LEFT
		FOR YEAR		IN BUDGET
INCOME	\$283,325	\$516,462		\$233,137
EXPENSES				
Wages & Related Expenses	\$90,236	\$228,889		\$138,653
General/Liability Insurances	\$20,458	\$43,312		\$22,854
Trash Pickup	\$16,621	\$10,205		(\$6,416)
Office/General/Professional	\$28,253	\$48,850		\$20,597
Water	\$39,822	\$67,000		\$27,178
Taxes - Prop.& Income	\$6,259	\$49,000		\$42,741
Vehicle Expenses	\$9,034	\$16,950		\$7,916
Dump Fees	\$2,750	\$13,000		\$10,250
Buildings & Grounds Maint.	\$4,555	\$19,300		\$14,745
Tree Trimming	\$4,450	\$6,000		\$1,550
Recreation	\$1,297	\$3,000		\$1,703
SBA Loan Interest	\$6,784	No budget		(\$4,530)
	\$230,519	\$505,507		\$277,2
BALANCE SHEET				
General Checking	\$76,787			
Trust Account	\$13,660			
Recreation Fund	\$20,205			
Reserve Funds	\$764,123			
Accounts Receivable	\$5,257			
Prepaid Tax/Ins.	\$23,590			
Land,Improvements/Equipment	\$1,871,407			
TOTAL ASSETS		\$2,775,029		
Accounts Payable	\$76,756			
Deferred Revenue	\$42,905			
Property Trust Account	\$5,000			
SBA Loan	\$331,702			
Restricted Funds	\$1,220,453			
Retained Earnings	\$1,045,408			
Net Income	\$52,805			
TOTAL LIABILITIES/EQUITY		\$2,775,029		

ANNOUNCEMENTS

2003 – 2004 PPMC BOARD OF DIRECTORS

President: Fred Dunn-Ruiz
Email: dunnruiz@hotmail.com
Phone: 831-457-9681

Vice President: Jack Fisher
Email: fishjack@sbcglobal.net
Phone: 831-429-9397

Secretary: Jacob Koff
Email: Jacob@swigco.com
Phone: 415-587-7183

Treasurer: Barbara Monti
Email: rbmonti8@hotmail.com
Home Phone: 530-456-3812
Park Phone: 831-459-7539

Recreation Director: Bill Eckard
Phone: 831-458-2020
Cell Phone: 831-345-0879

Office Phone: (831) 423-1530

Interim Park manager: Alan Schattenburg
Email: manager_ppmc@sbcglobal.net

Park Secretary, Bookkeeper
Email: secretary_ppmc@sbcglobal.net
(Note there is an underscore between secretary or manager and ppmc)
Email: bookkeeper_ppmc@sbcglobal.net

Paradise Park Masonic Club
BOARD OF DIRECTORS
2003 – 2004 MEETING DATES

Executive Session 7:30 am

Open Meeting 9:00 am

12/13/03

01/17/04

02/21/04

03/20/04

04/17/04

05/15/04

06/19/04

3/20/04 Town Hall Meeting 7:00 P.M.

07/03/04 Annual Meeting 7:00 P.M.

EMERGENCY SIREN TESTS
At Noon on all Board Meeting Days

COMMITTEES

Listed are the active committees at this time, and their chairpersons. If you wish to serve on any of these committees, contact the chairperson or Fred Dunn-Ruiz:

Building	Bill Hardwick
By Laws	Bill Hardwick
Fire & Rescue	Greg Laskey
Flea Market 04	Charlotte Reynolds & Carol Blum
Fleet	Greg Laskey
Historical	Barry Brown
Long Range Planning	Chuck Buchanan
Orientation	Anna & Bill Lind
Past Presidents	Bob Biendle
Recreation	Bill Eckard
Staking	Jackie Rundell
Trees	Griff Nelson
Water	Bill Uber

HELP SAVE LIVES!
DEFIBRILLATOR FUND IS \$200 SHORT
MAKE A DONATION TO
ENTER THE DRAWING FOR A \$100 GIFT
CERTIFICATE FOR DINNER FOR TWO!

The PPMC Men's Club is seeking donations to purchase a Defibrillator to be used when a person suffers a heart attack. The cost is approximately \$2300. The equipment will be donated to Paradise Park and our Rescue Team will be trained by Registered nurses (RNAs).

The first 5 to 10 minutes following a heart attack are the most critical to recovery.

Having this medical equipment close at hand will help ensure the health and safety of your friends and neighbors in Paradise Park

Please make your checks payable to:
PPMC Men's Club
and mail to:

Chuck Buchanan, Administrator
PPMC Men's Club
211 Keystone Way, #84
Santa Cruz, CA 95060

Winner of the Dinner for Two will be announced in a future Bulletin Board.

The mail volunteers request that those who get their mail at the Park Office, PLEASE pick up your mail on a daily basis. Storage space is very limited.

COMING ATTRACTIONS

MEN'S CLUB

First Wednesday of each month
Social Hall, 11:30 A.M.
Wednesday, December 3
Speaker Alan Pagano, School Supt. S.C.
Wednesday, January 21, 2004

KNITTEN KITTENS

LADIES' CANASTA
First Monday each Month
Social Hall, 11:30 A.M.
Monday, December 1, 2003
Monday, January 5, 2004



Sponsored by Pat Rundell

BINGO

Third Wednesday each month
Social Hall, 6:30 P.M.
Wednesday, December 3, 2003
Wednesday, January 7, 2004

HOLIDAY DECORATING PARTY

9:00 am Tuesday, December 2nd at Social Hall
Everyone is welcome to come assist.

ADDRESS/STREET SIGN UPDATING

We are slowly, but surely working through the Park repairing, updating and replacing many of the street markers and address signs. To date we have processed about 25 signs with many more scheduled for the near future. Should your sign need to be corrected, please notify Mary Jo Dunn-Ruiz at 457-9681.

MORE VOLUNTEERS WELCOME: If you would like to volunteer to assist with this project, call Mary Jo.

FLEA MARKET DATES

Friday, July 23- 25, 2004

DONATION PICKUPS

Starting in January
Call Char Reynolds at 423-9583
I will pick up or meet you at the office basement.

SEASONAL DONATIONS

During Holiday Season, please remember to donate decorations you don't need or use. Halloween, Thanksgiving, Christmas, Valentines Day, St. Patrick's Day and the Four Seasons of the Year. They are good sellers!

BOUTIQUE ROOM

We had lots of quality donations last year. We'd like to expand. You can price the value of your donations. They are good sellers.

PLEASE NO Hide-a-beds, Computers or Exercise equipment. They are poor sellers.

Please do not drop off unusable, unsaleable or non-working items.

Clothes – Only good quality clothing, clean and on hangers and of a condition that you would select and buy for yourself or your family.

We would have no flea market if it were not for your generous donations!

Looking forward to working with all of you in '04 for another successful fundraiser for the recreational enjoyment of all the members and their friends in our Paradise Park. *Char Reynolds*

BE ALERT FOR FLOWER THIEF

Description:

Caucasian male
Height: 6 ft. 1 in.
Weight: 210 lbs.
Vehicle is a green Chevrolet. Van
CA license: 2LFX539

IF SEEN CALL 911 AND REPORT

This man was observed on Nov. 17th cutting Hydrangea flowers in Section 6 and later in Section 2. He had a large pile of them in his van.

Annual Holiday Party

Sunday, Dec. 14, 2003
1:00PM - Social Hall

DOOR PRIZES



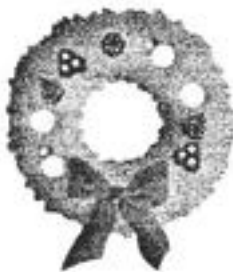
Wine, Rolls, Turkey,
Potatoes and Santa
will be provided.

Potluck

Please bring your favorite
dish to share and bring
your own place setting



If you want your
child to receive a
gift from Santa,
please bring it
wrapped and
labeled to the
Social Hall



Hosted by
Bob & Tiny
Sand
And
Lois Hardy

PARADISE PARK CALENDAR OF EVENTS

DATE	EVENT	Venue	MEMBER/Chair
December 2003			
1-Mon.	Knittin' Kittens 11:30 am - 4:30 pm	Small Social Hall	P. Rundell
2-Tue.	Coffee 9-11am	Small Social Hall	???
2-Tue.	Sewing w/Shari Keller 7-10pm	Small Social Hall	Shari Keller
3-Wed.	Men's Club 11:30	Small Social Hall	J. Reynolds
4-Thu.	Tole Painting 1-5pm	Small Social Hall	Alcinda Walters
6-Sat.	B. Sand Family Gathering 9am - 10pm	Social Hall	B. Sand
9-Tue.	Coffee 9-11am	Small Social Hall	???
9-Tue.	Sewing w/Shari Keller 7-10pm	Small Social Hall	Shari Keller
11-Thu.	Tole Painting 1-5pm	Small Social Hall	Alcinda Walters
13-Sat.	BOD Open Meeting 9am	Small Social Hall	F. Dunn-Ruiz
13-Sat.	Recreation/Activities Cmt. Mtg. 3pm	Small Social Hall	B. Eckard
13-Sat.	Bridge Club Party 6-11p.m.	Small Social Hall	J. Fisher
14-Sun.	Annual Holiday Party 1p.m.	Large Social Hall	B. Sand
16-Tue.	Coffee 9-11am	Small Social Hall	???
16-Tue.	Sewing w/Shari Keller 7-10pm	Small Social Hall	Shari Keller
17-Wed.	Bingo 6:30pm	Large Social Hall	Y & M Jones
18-Thu.	Tole Painting 1-5pm	Small Social Hall	Alcinda Walters
23-Tue.	Coffee 9-10:30am	Small Social Hall	???
23-Tue.	Sewing w/Shari Keller 7-10pm	Small Social Hall	Shari Keller
25-Thu.	Family Gathering	Small Social Hall	L. Hardy
25-Thu.	CHRISTMAS DAY - OFFICE CLOSED		
30-Tue.	Coffee 9-11am	Small Social Hall	???
30-Tue.	Sewing w/Shari Keller 7-10pm	Small Social Hall	Shari Keller
January 2004			
1-Thu.	NEW YEAR'S DAY - OFFICE CLOSED		
1-Thu.	?Tole Painting 1-5pm?	Small Social Hall	Alcinda Walters
5-Mon.	Knittin' Kittens 11:30 - 4:30	Small Social Hall	Pat Rundell
6-Tue.	Coffee 9-10:30am	Small Social Hall	???
6-Tue.	1ST Tuesday Masonic Education 10:30 - 12	Small Social Hall	M. Hasey
6-Tue.	Sewing w/Shari Keller 7-10pm	Small Social Hall	Shari Keller
7-Wed.	Men's Club 11:30	Small Social Hall	J. Reynolds
8-Thu.	Tole Painting 1-5pm	Small Social Hall	Alcinda Walters
13-Tue.	Coffee 9-10:30am	Small Social Hall	???
13-Tue.	Sewing w/Shari Keller 7-10pm	Small Social Hall	Shari Keller
15-Thu.	Tole Painting 1-5pm	Small Social Hall	Alcinda Walters
16-Fri.	Masonic Outreach, Kristi Kampel 10am-2pm	Small Social Hall	Masonic Home
17-Sat.	BOD Open Meeting 9am	Small Social Hall	F. Dunn-Ruiz
17-Sat.	Recreation/Activities Cmt. Mtg. 3pm	Small Social Hall	B. Eckard
17-Sat.	Potluck 5:30	Large Social Hall	???
20-Tue.	Coffee 9-11am	Small Social Hall	???
20-Tue.	Sewing w/Shari Keller 7-10pm	Small Social Hall	Shari Keller
21-Wed.	Bingo 6:30-8:00pm	Large Social Hall	Yvonne Jones
22-Thu.	Tole Painting 1-5pm	Small Social Hall	Alcinda Walters
27-Tue.	Coffee 9-11am	Small Social Hall	???
27-Tue.	Sewing w/Shari Keller 7-10pm	Small Social Hall	S. Keller
29-Thu.	Tole Painting 1-5pm	Small Social Hall	Alcinda Walters

Paradise Park Masonic Club MEMBERSHIP APPLICATIONS PENDING

<u>Applicant</u>	<u>Date posted</u>	<u>SELLER</u>	<u>Allotment</u>
<u>MEMBER CANDIDATE</u>			
Christopher R. Feist	11/10/03	Joanna Hostetler	636 St. Augustine Avenue
Marshall L. Shoquist	11/03/03	William H. Johnston	472 York Avenue
Wessel J. Minderman	08/20/03	Dorothy Del Monte	518 Courtesy Lane
<u>ASSOCIATE MEMBER</u>			<u>MEMBER</u>
Paul Pruneau	10/28/03	Heather Pruneau	225 Acacia Lane
Doreen Cooper	09/08/03	Timothy B. Cooper	614 Keystone Way
Denise Null Peterson	06/20/03	Betty Lou Null	246 Washington Street
<u>ALTERNATE ASSOCIATE MEMBER</u>			<u>MEMBER</u>
None			

IN MEMORIAM

.....Tribute to the Grande Dame of the Ziegenfuss Clan.....

Elizabeth Ziegenfuss Hall, member of Paradise Park at 377 Hiram Road since 1931 passed away in her home in Pleasanton on November 2, 2003. She was born in Pleasanton, California on June 20, 1902 and has been honored many times over the past two years as the oldest living Pleasantonite by the Masonic Lodge and the Eastern Star. She was a member of Eastern Star for over 82 years, where she was Worthy Matron in 1931, served as Secretary and Treasurer for many years and was called back to serve as Associate Matron when she was in her nineties (remembering every word of the ritual). The Pleasanton and Alameda County Historical Societies also honored her many times over the past two years. She was in great health both physically and mentally until about three weeks before she expired.

She is survived by one daughter, Betty Brecht of Whittier, who will now be the member in the Park; 6 grandchildren, 8 great grandchildren and 1 great, great grandchild and numerous nieces and nephews who spent their summers in Paradise Park at the Hall cabin. The Hall cabin was built in 1931 by her husband, brothers and brothers-in-law and was used by the family throughout the years until there wasn't room for everyone. Then the clan branched out and bought allotments of their own.

A Celebration of her life was held in Pleasanton on Sunday, November 23rd at 2:00 P.M. at the Graham-Hitch Mortuary, 4167 First Street, Pleasanton, California.

Those of us who are now members of Paradise Park because of our wonderful "Auntie Bubbs" (as she is affectionately known) salute her and thank her for all the years of fun in the Park when we were growing up.

Sister Lois Murphy, Sister Ellen Z. Smith, Brother Don Ziegenfuss, Brother Dale Hansen

Draft Minutes – November 15, 2003 – PPMC BOD Meeting

- 1.0 Roll Call at 9:02; present were President Fred Dunn-Ruiz, Vice President Jack Fisher, Treasurer Barbara Monti, Secretary Jacob Koff, and Recreation Director at Large Bill Eckard. Some 15 members were also in attendance on a rainy morning.
 - a. Invocation, led by Alan.
 - b. Consideration of Late Additions to the Agenda: add 5f, Zoning issue; 4.a.8.c. Simas/Koff staking.
- 2.0 Consent Items, accepted with exception of 2d.
 - (a) Acceptance of Minutes,
 1. September 20, 2003.
 2. Town Hall Meeting, Oct. 18, 2003.
 - (b) Financial Report – September 2003.
 - (c) Members Before the Board
 1. none
 - (d) Associate Members Before the Board
 1. Doreen Cooper to Timothy B. Cooper @ 614 Keystone Way; not accepted due to non-appearance.
 2. Lara Minium to Elizabeth Minium @ 328 The Royal Arch and to Joanne Nelson @ 640 St. Augustine Avenue.
 - (e) Alternate Associate Members Before the Board
 1. Amy Dunn-Ruiz to Fred Dunn-Ruiz @ 382 Hiram Road.
- 3.0 Manager's Report
 - a. King Solomon Fence; Alan received one bid of \$4k, another is to be faxed. There was discussion of how many/what types of people trespass, how necessary this fencing is. Decision on the fence was put on hold until further bids are submitted.

New associate member Lara Minium and new alternate associate member Amy Dunn-Ruiz were introduced and welcomed.

- b. King Solomon Drainage; a letter, as suggested in 3.0.b., will be sent to members affected, telling of a meeting with interested members, asking for their input/solutions, on Friday, December 5th at 7 pm..
- c. Castle Drains & Fence; Alan & Fred are to visit the site to ensure both are functional, as promised.
- d. The F600 is fixed; it cost \$2,000 to fix the F350, which blew a head gasket recently.
- e. A drain was broken on Cardiac hill last Saturday. Alan worked Saturday & Sunday, with help from a friend, to get the leak fixed; he rented a backhoe. Tom Martin showed up & worked all day to help fix the leak. Alan is to request a rebate for lost water. Alan is to find & organize a water map in the office with location of all valves. Bob Biendle suggested the valve covers should be numbered by a welder, with a coordinated information sheet in the office for reference. Generator starting instructions & other emergency procedures should be located in one place in office. Orientation on how to do things is also needed. Alan is to organize this. The right-hand Guard House light is out; Cindy Crogan is working on fixing it. The flag at the entrance park needs replacing.

4.0 Unfinished Business

- a. Committee Reports
 1. Back Gate; Alan reported the initial problems are resolved, but there are still some things to be done that should have been done in the first place. The company that installed the gate has promised to do the work, but the work has not been done. Gate people and installation people have tried to fob off responsibility on one another. There was discussion of having the gate left opened during the day, to put less stress on the gate. No decision was made.
 2. Building – Bill Hardwick, not present;
 - a. Davidson @ 651 St. Augustine Avenue; requested a variance from the height limit; the height limit is set by our PUD (planned unit development permit). Therefore, the Club cannot grant any variance request that deviates from the requirements of the PUD; only the County Planning Commission has that authority. Letters have been sent to nearest neighbors, & they are waiting to hear back from neighbors. In addition, the Board cannot review the plans because the plans are incomplete. They fail to show three required dimensions. Alan is to return the plans for completion. The building procedure sheet isn't being followed/used.
 3. Bylaws – Bill Hardwick, not present. Bill submitted a letters responding to the question on pending sales; Bill thought the bylaws sufficiently covered this question, so no amendment or new bylaw provision is needed.
 4. Dam; Jack reported the committee met with Fish & Game and National Marine Fisheries Service representatives. The committee presented Mal Kirby's proposal and they all toured the river. The reps might be willing to let us put in the dam, BUT they seem to require a fish ladder. We have an application in progress to erect the dam; we can appeal the need to build a fish ladder at the next level, if necessary.
 5. Emergency Preparedness – Greg Laskey not present; 9 of the reported 30 2-inch hydrants were found and installed. Alan has never seen the other 21 hydrant heads. Alan is to ask Greg where the other 21 might be, or if not found, send the theft information to our insurance company.
 6. Long Range Planning – Chuck Buchanan; not present, no meeting reported.
 7. Management Selection – Diana Cook reported the committee has interviewed 3 applicants, with 1 more to be interviewed tomorrow. 2 are returning for BOD interviews, to be scheduled. November 20th is the next committee meeting, where they will crunch the final rating numbers on interviewed candidates, and give this information to the Board. The BOD will then to set up interviews. Alan suggested the new hire be put to work in Eduardo's place during the month of December, when Eduardo will be on vacation/leave, to experience the park at ground level.

- Diana suggested the BOD put together a set of questions to ask each of the final candidates. Diana will give copies to the BOD of the committee's set of questions, etc., so as not to duplicate efforts, unless the Board specifically wants to physically hear the answer to certain duplicate questions.
8. Recreation; Bill Eckard; about half the new chairs are in, and they are comfortable. Other chairs & all tables are still due. A large volunteer work party, within 20 minutes, had all received chairs unpacked, stenciled, and set aside. The work party will be called when the rest of the furniture comes in. The Holiday Party is December 14th at 1:00. We're still looking for Santa. Bill wants to build a storage cabinet in the Men's anteroom for storage of the Bingo machine, so the Joneses don't have to take it home every Bingo. Under the front porch of the Office is a room the size of the porch; Bill wants it to be paved and used for recreation storage. These two items were so moved & passed, with costs taken from the Recreation Fund. Bob Biendle suggested asking Jim Reynolds if pouring the floor could be a Men's Club project.
Fred noted that last meeting had a motion to install a sprinkler system for the lawn at the entrance park; Fred would like to investigate other alternatives, such as tan bark, which had in previous decades been used. A motion was passed to not install a sprinkling system at the entrance park until other alternatives had been looked into.
 9. Safety; committee organization is in flux, with resignation of the chair; Fred is to investigate, since it is agreed this is a needed committee.
 10. Staking:
 - a. Boaz @ 192 St. Bernard Street, a new staking report was done, with agreed upon markers, starting from the telephone poles and working to the corners. The previous staking would cut through allotments all down the street. BOD accepted.
 - b. Marshek @ 610 Keystone Way; Fred added information about additional allotments & easement space between this and neighbor allotment. The BOD does not want building recommendations from the staking committee. Note was made that the historical location of buildings had some merit, as far as allotment lines being "corrected." Alan is to send this staking report out to affected neighbors, after report inequities are dealt with by Fred & Jackie Rundell.
 - c. Anand @ 368 Eastern Star Road; they ask for a small additional triangular piece of the common area to complete reasonable outline of their allotment. Approved.
 11. Trees; Jack referred to the committee meeting minutes. There are 2 proposed changes/additions to the tree rules, per Jack's agenda notes: #1, ... unless a Member or others designated by the Member perform approved tree trimming and the Member assumes liability. A separate approval must be obtained by the Member if they choose to remove a tree without the use of a licensed and insured contractor. If given approval, the Member assumes liability.; #2, Permits to remove or trim trees shall expire 120 calendar days from the date of issue. A member must notify the Manager if work is not completed within 120 days and may request an extension. Number 5 in R&P should be changed, to simply say see the Tree Rules for complete information. These 2 items will be published in the bulletin. Fred will do this. #3, Almanza @ 597 Keystone Way, the forester recommends taking out the left hand section of the bay tree clump. This is on common land, so it is a PPMC expense, but it is not safe for in-house action. Alan is to obtain several bids. Approved. #4, Nelson @ 640 St. Augustine Avenue; the forester recommended 2 of the major branches of the sycamores be removed, due to cracks & location of limbs over structures. The cracks don't necessarily mean the tree is weakened, but they are just expansion cracks in the bark. Refer to Griff Nelson, since he knows which branches are meant to be removed, at member expense. Approved. #5, Timber Tax issue; all bids should include the credit of the timber, and the tax should be paid by the park and passed on to the individual member. Approved. #6, the committee thought that the history of the trees in the park could perhaps be in a booklet, or be part of the park historical pamphlet. #7, Boaz @ 192 St. Bernard Street, removal of 7 trees needs an estimate. Alan is to obtain estimates. He will negotiate a shared cost with Mr. Boaz. The value of the lumber must be included in the bids, primarily redwoods. #8, Pfaff, @ 649 St. Augustine Avenue, a large Monterey Pine tree, Jack is to follow up. Alan thought the forester had looked at the tree and recommended removal of one large limb and binding of several others.
 12. Vehicle; Greg Laskey, not present; Alan reports that currently all of the fleet vehicles are working.
 13. Waste Management; Diana Cook; following up with operations manager on missed street (Eastern Star) and B. Brown's house on York. BOD is waiting on winter usage information. Diana stated we couldn't negotiate lowest rate possible unless the BOD is committed to having WM, regardless of how PPMC paid for the service. The dumpsters should be used very little during the winter. Concern was expressed that many of our own people are misusing dumpsters, such as 18 bags of shredded paper, 60 broken down cardboard boxes, which was obviously someone's business cardboard. Alan reported the crew spends 3 hours, 2 men, maximum for garbage & recycle, 1 truck & crew cab used. Tuesday morning WM picks up recycle. Our crew is responsible to clean the dumpsters when needed, rotate recycle cans, break down cardboard. Alan is to investigate how the crew is spending that much time, because both Diana and Fred are surprised they are needing to spend that much time. John Mancini suggested the BOD make a commitment to use WM (not for eternity)(can be cancelled at any time), so Diana can conduct negotiations, etc. Moved, seconded, and passed. The question was asked doesn't membership get to vote on whether or not to use WM? Fred answered only if members were requested to pay individually. The point needs to be made that the members and the park are not saving money when individuals bring bags of garbage to the

dumpsters. It's a double cost to the park, since the contract covers both an established number of households and the number of dumpsters emptied.

14. Water; Bill Uber, not present; Alan reported the pad behind the Social Hall is in to the best of his ability. He will wait until Bill Uber returns to approve, before having the tank installed.
15. Dam; Malcolm Kirby, see above discussion.
16. Historical; correspondence between F. Dunn-Ruiz & B. Brown.
17. Orientation; many new members accepted an invitation to join this committee. The committee held an organizational meeting, elected Anna and Bill Lind as co-chair, submitted minutes of their meeting, and requested guidelines from the BOD of what the committee is expected to do. Fred will compile these.

b. Treasurer's Report; Barbara Monti; a safety deposit box exists at Coast Commercial Bank. The signers were from a BOD of many years past. The box contained a deed, articles of association, etc. Copies of same are now also in the Office files. Exchanging signatories is a very involved process. Fred asked if the BOD should give the Budget Committee any parameters for what the Board might want included. The Board could make a list for the next Budget Committee meeting. A question arose of salary for the new manager. The base figure could be what the last manager received. Apartment has been shown to prospective managers. Apartment value will be discussed by the BOD later.

c. A meeting was held with the Santa Cruz County Assessor & his colleague, regarding how PPMC reports transfers of improvements and how allotments are assessed, particularly on sale.

d. Washington Pathway; Alan reported that permits have been sought, and they are not yet in hand. The hope and expectation are that the pathway holds through the winter.

e. Social Hall Deck Project, no action.

f. Mail fees, as proposed last December, and published in January 2003's bulletin, were approved, deleting the last sentence that designates distribution of fees accrued.

g. York bunker; Bob Morgan wanted the minutes corrected to include that the Board agreed to have large logs removed.

Fred inquired of the other Board members & concluded that there was not a motion to have the logs removed, so the minutes were not changed. The logs serve to protect the bunker as one of our historical monuments. Other suggestions included using Lincoln log-type logs or redwood logs, implementing a no-parking pathway from roadside to center of bunker, having ivy removed, using post & chain fittings across the bunker front. It was also suggested that the Historical Committee become involved with these suggestions. ASAP Alan is to replace the current logs with a suitable replacement.

5. NEW BUSINESS

a. Executive Session findings: 1. A small claims suit was filed against Jack McHugh; 2. Member Jesse Bush has filed a law suit against the Park in Santa Cruz Superior Court; 3. For now, the Board has discontinued use of the yellow speaker cards at meetings, with the request that members restrict their contributions to current agenda topic and concise presentation, in the interests of ending the meeting at a reasonable time.

b. Vehicle stickers; per Jack, the notice in the bulletin generated only 2 pieces of feedback, one for, one against, both elegant & logical. The Manager used to use them to add security to the park, using bumper stickers and/or guest permits on the dashboard to verify legitimacy of a previously unknown car to be parked in a particular place. This discussion will be continued to next meeting. Fred will put this in the bulletin.

c. Water project assessment; Fred recommends that an ad hoc committee be established to investigate the costs to complete the water project, including ALL roads being paved, not just roads where water pipes were installed, to get a more precise idea of the size of an assessment that would be needed. Ernie Nidick expressed interest in serving. The BOD feels a need for a proposal to take to the membership. Moved, passed.

d. Dues receipts. We must begin checking the dues receipts of all members, including associates and alternates.

f. Town Hall Meetings. The Board is planning 3 per year. One will be the Annual Meeting. The others will be in November and March

g. Census. No decision.

h. Approved

i. Jacob moved and Bill seconded that there be established an ad hoc committee to be known as the Emergency Response Committee.

j. Terrorism Insurance Policy; coverage declined.

k. Flag in Section 6.

6. DISCUSSION

7. INFORMATION

(a) **Member Change**

none

(b) **Associate Member to Member Change**

none

(c) **Member to Associate Member Change**

none

(d) **Associate Member Change**

none

(e) **Alternate Associate**

none

- (f) **Members Pending** (see attached listing).
- (g) **Current Tree Log** (see attached listing).
- (h) Incident Report 10/05/03, loose cat w/bright blue collar on York Avenue.
- (i) Insurance Umbrella Policy Renewal.
- (j) Incident Report 10/19/03, wanderer down Shrine Way from castle area, Section 4.
- (k) Incident Report 10/21/03, medical alert, Section 3.
- (l) Incident Report 10/27/03, theft of minor item but troubling action, Section 1.
- (m) Santa Cruz Co. Planning Dept. 10/29/03, notice of voided permit, Section 4.
- (n) Incident Report 10/30/03, suspicious vehicle/occupants, exit road.
- (o) 10/31/03 Orientation Cmt. Invitation/Responses.
- (p) Incident Report 11/01/03, excessive watering/standing water, Section 3.
- (q) Incident Report 11/05/03, 2 loose cats, killing birds, Section 1.
- (r) Incident Report 11/05/03, loose gray striped cat with 3 kittens, Section 1.
- (s) Letter from member re: Orientation Committee.
- (t) F. Dunn-Ruiz's notes from meeting with Santa Cruz County Planning Department re: Washington Way Retaining Wall.
- (u) Court Papers re: Small Claim against Jack McHugh.
- (v) Resignation of Staking Committee member.

8. CORRESPONDENCE

- (a) 09/27/03 to Tuesday Morning Coffee group from BOD President, re: BOD attendance at coffee gathering.
- (b) 10/10/03 email to BOD President from member, re: garbage pickup, Section 2.
- (c) 10/16/03 to BOD from member re: neighborhood noise, Section 2.
- (d) 10/19/03 to BOD from member re: neighborhood noise/actions, Section 2.
- (e) 10/20/03 email to BOD/Manager from member re: use of residence, Section 1.
- (f) 10/21/03 to BOD/Manager from member re: erosion/retaining walls, Section 2.
- (g) 10/21/03 to Manager from member re: casualty insurance.
- (h) 10/23/03 to BOD from member re: Town Hall Meeting.
- (i) 10/22/03 to BOD President from previous member's family re: POA/sale of allotment, Section 4.
- (j) 10/23/03 to member from Manager re: void building permit from County, Section 4.
- (k) 10/25/03 to previous associate from BOD President re: eligible membership, Section 4.
- (l) 10/27/03 to Manager from member re: mail forwarding, Section 1.
- (m) 10/27/03 to Manager from Insurer re: Commercial Package Policy.
- (n) 10/27/03 to member from Manager re: approval of tree limb removal.
- (o) 10/27/03 to member from Manager re: additional committee volunteer.
- (p) 11/03/03 to previous member's family from BOD President re: POA/membership eligibility, Section 4.
- (q) 11/04/03 to member from Manager re: mail forwarding, Section 1.
- (r) 11/04/03 to member from Manager re: shed installation, Section 6.
- (s) 11/06/03 to member from Manager re: feeding feral/breeding cats, Section 1.
- (t) 11/07/03 to BOD from part-time personnel re: resignation.

**PPMC TADs
DEADLINE
DECEMBER 1ST**

In order to avoid late penalty

your first installment must be

hand-delivered before 4:30, Mon. Dec. 1ST

OR

Postmarked before midnight Dec. 1ST

MEMBER ALLOTMENTS FOR SALE

Member's improvements offered for sale as of November 20, 2003. All allotment use privileges Membership are subject to the approval of the Board of Directors.

IMPORTANT NOTICE

The sellers solely provide the descriptions of improvements for sale. Such information is not verified or checked for accuracy by Paradise Park Masonic Club, Inc. The Club does not warrant, and disclaims any responsibility for, the accuracy, truthfulness or completeness of any information provided. All questions about allotment improvements should be addressed solely to the seller.

ADDRESS	MEMBER	PRICE	DESCRIPTION
SECTION 1			
462 York Ave.	Patricia Herzog 458-9841	\$178,000 MAKE OFFER	Lovely newer home. Sunny lot w/bright interior. Tastefully decorated, 2 BR, 2 BA, 1,100 sq. ft; fully insulated w/forced air furnace plus gas log stove, Jennair range; island in kitchen; full attic, walk-in closet in MB, 1 car garage; large deck and side brick patio. Includes all appliances and some furniture.
SECTION 2			
362 Eastern Star	Norene S. Hansen Call Alcinda for appt. 831/425-2842	\$187,000	Private/sunny location, 2BR, 1BA, >1,917 sq ft improvements; basement/utility rm w/washer & dryer; 120 sq ft garage & lg deck; new 30yr roof in 2002, new Hot Springs spa/hot tub, remodel. Interior incl carpet & ceramic tile; auto-sprinkler system, veg. Garden & fish pond, generator inc. View online at http://64.166.244.241
364 Eastern Star	Jeanne Jelcick 831/426-7666 Call for Appt./Info.	\$195,000	Cute little 4BR + sleeping loft or 2BR + office + den. Upgraded septic & electric. Modern kitchen, stack washer/dryer. Good sun & great privacy w/huge beautifully landscaped allotment.
269 Keystone Way	Robert/Diane Cummings Appt. for Showing Tony Averill 831/426-0203	\$367,000	2 BR, 2 BA, 1580 sq. ft. improvement, 20x13' master BR, 21x16' living room w/hardwood floors, pellet stove mantel, wall partition aquarium, lg kitchen w/dining area, family room w/beamed ceiling & wet bar, full burglar alarm system, forced air heating, 2 lg window boxes w/seating area, 4 new skylights, 2-car attached garage, new 40-yr roof, full house generator, new electric panel box, patio deck, hot tub slab wired for 220V, some appliances & window coverings included.
SECTION 3			
226 Acacia Lane	Alcinda Walters 831/425-2842	\$214,000	2BA, 3BD, 4,429 sq ft allotment, 1,600 sq ft improvements, 2 story w/view of river & forest, lots of storage, remodeled LR & Dining area, new ext. paint, rebuilt deck w/3 season rm, new 40 gal water heater, new septic, propane appliances, forced air heat, move-in condition.
SECTION 4			
678 St. Paul Street	C. Sonnichsen Deke Sonnichsen 650/326-7679	\$65,000 SALE PENDING	Cabin on Eagle Creek, 3 BR, 2 BA, large kitchen and large living room, dining area, electric floor heating. Appliances included: Refrigerator, gas range, and turkey roaster. Furnishings include Beds, chairs, and sofas.
SECTION 6			
115 Keystone Way	L. Avery For appt. call Mel Avery 831/471-0821	\$179,000	Spacious Ranch Style Home; lg. 14' X 24' Lv. Rm. W/open beam ceiling, brick fireplace & picture windows; upgraded bathroom; carport, workshop/shed & finished room; redwood deck & surrounding concrete walkway; AS IS; refrigerator, stove, washer/dryer included.
120 Keystone Way	Gordon Crafts 423-3228	\$350,000	Large 2 BR, 1 1/2 BA, location in front of Park, unobstructed view of river and forest, improvement approx. 1,600 sq. ft., central gas heating, two phone lines, new roof, storage shed in carport, in and out driveway, ample parking. Room for expansion. Furnishings include: 1 MAC computer and desk
146 St. Alban St.	Larry N. Gilliland 831/423-5634 831/234-3129	\$300,000	2 BA, 2 BR, 1400 sq ft living + 480 sq ft 2-car garage on Keystone Way; just painted; lg deck in back, deck in front; storage shed; lg kitchen & all appliances; central heat & lg propane free-standing stove in living rm; new hot water heater.
170 St. Bernard St.	Hazel Kindwall Carolyn Unger 458-3086	\$195,000	Sunny lot, 2 BR, 1 1/2 BA, new double pane windows, 1 st floor laundry room 1/2 BA, workshop garage, guest cottage, 2 nd floor 2 BR, BA, den, eat in kitchen, living dining rm, pantry, office alcove, newer dbl wide frige, WSD & stove + most furniture.
189 St. Bernard St.	Miriam Kourik 831/426-8224	\$235,000	Split level home, 2 BR, 1 1/2 BA, new septic tank, new roof; sunny with nice yard; allotment located in front of the Park.
191 St. Bernard St.	Malcolm Kirby 831/460-0544	\$499,000	3 BR, 2 1/2 BA, 2 studios, recreation rm w/separate kitchenette, 2 story, modern 2200 sq ft, very sunny, vaulted living rm, wonderful outdoor living on 350 sq ft deck overlooks river & open space, beautiful rock fireplace, modern kitchen, air conditioning in Lv/Dn/Ki; lg workshop, remodeled baths, fully wired, attached 2-car garage, ideal for extended family.
194 St. Bernard St.	Mendell Roberts Call D. Schmidt 458-0663	\$149,500 PRICED TO SELL!	2 BA, 2 BR, main living = 1,170 sq ft, lower level/storage = 1,170 sq ft, double car detached garage = 396 sq ft, wonderful sunny location, w/view of river, abounds w/wildlife, on a cul de sac, lower part of house has rooms w/great possibilities, such as workspace & storage; range, washer & dryer, some furnishings may go with sale.